



Iowa City Community School District

Educational Services Center

Stephen F. Murley Superintendent of Schools

509 South Dubuque Street • Iowa City, IA 52240 • (319) 688-1000 • Fax (319) 688-1009 • www.iccsd.k12.ia.us

**RETREAT OF THE BOARD OF DIRECTORS
IOWA CITY COMMUNITY SCHOOL DISTRICT, COUNTY OF JOHNSON, STATE OF IOWA
BOARD OFFICE, 509 S. DUBUQUE ST. IOWA CITY, IA 52240
8:00am SATURDAY, OCTOBER 1, 2011**

MEMBERS PRESENT: Karla Cook, Tuyet Dorau, Patti Fields, Sally Hoelscher, Jeff McGinness and Marla Swesey.

Also Present: Joe Crozier; GWAEA, Mary Jane Vens; IASB, Galen Howsare; IASB

Call to order: 8:10am.

Board Member Working Relationships

Directors completed a Predictive Index survey prior to today's meeting. Joe Crozier reviewed the results of the survey. He stated Predictive Index recognizes drives that each individual has including the things that come naturally and the things that don't. The survey is developed to increase awareness of each individuals own personal and work styles and how they impact others. He stressed the importance of understanding and appreciating talents of others and learning ways to more effectively manage the differences and capitalize on the compliments. He stated behaviors are observable and intentions are not and that everything you do is situational and you work to adapt to the situation.

Swisher arrived at 9:05am.

Board Governance

Mary Jane Vens and Galen Howsare with IASB discussed Board Governance. They reviewed Board standards for visionary and ethical leadership including operating as a visionary, ethical governance team, providing effective leadership for high and equitable student learning, acting with fiscal responsibility, complying with state and federal law and board policy, cultivating a system enabling people to contribute meaningfully, and building effective advocacy for high and equitable student achievement. They reviewed sample thinking on the role of the Board of Directors and a code of ethics for school board members.

Structural Framework ([Attachment A](#))

Murley distributed and reviewed a structural framework document. The framework consists of the four C's; Critical Thinking, Creativity, Collaboration and Communication and then four components; Student Achievement, Community Engagement, Board Governance and Fiscal Stability. All components are linked to the mission goals. Murley reviewed a flowchart that shows how student preparedness leads to student achievement and reviewed the process to reach that student achievement.

Board Goals/Superintendent Goals

Directors discussed Board goals and reviewed the ten current 2011-2012 goals. Directors discussed whether these were truly goals or if they were tasks. Directors agreed to work with the structural framework document Murley provided and have committees develop a single Board goal for each of the four components and then see if the current goals fit under the new goals as tasks. If not, new tasks would be written. Legislative Committee will develop the Student Achievement goal, Governance Committee will develop the Board Governance goal, Finance Committee will develop the Fiscal Stability goal, and Communication Committee will develop the Community Engagement goal. Murley will then write the superintendent goals that support the Board goals.

Meeting Schedules

Directors discussed regular board meeting schedules and work session schedules. Directors agreed that it could be beneficial to change Board meetings to the first and third Tuesday of each month instead of holding them on the second and fourth Tuesday of each month as many other community meetings take place on the second and fourth Tuesday of the month as well. Directors also discussed options for holding work sessions. An item will be placed on the October 11, 2011 Board agenda to discuss and vote on changing board meetings to the first and third Tuesday of each month and to hold a work session from 4:00-6:00pm prior to the board meetings.

Board Committee Assignments [\(Attachment B\)](#)

Directors discussed the various committees including Board committees, State committees, Community Committee/Commission, District committees and negotiations/Meet and Confer assignments. Committee assignments were made and committee chairs will be decided among the committees.

Board Building Visits

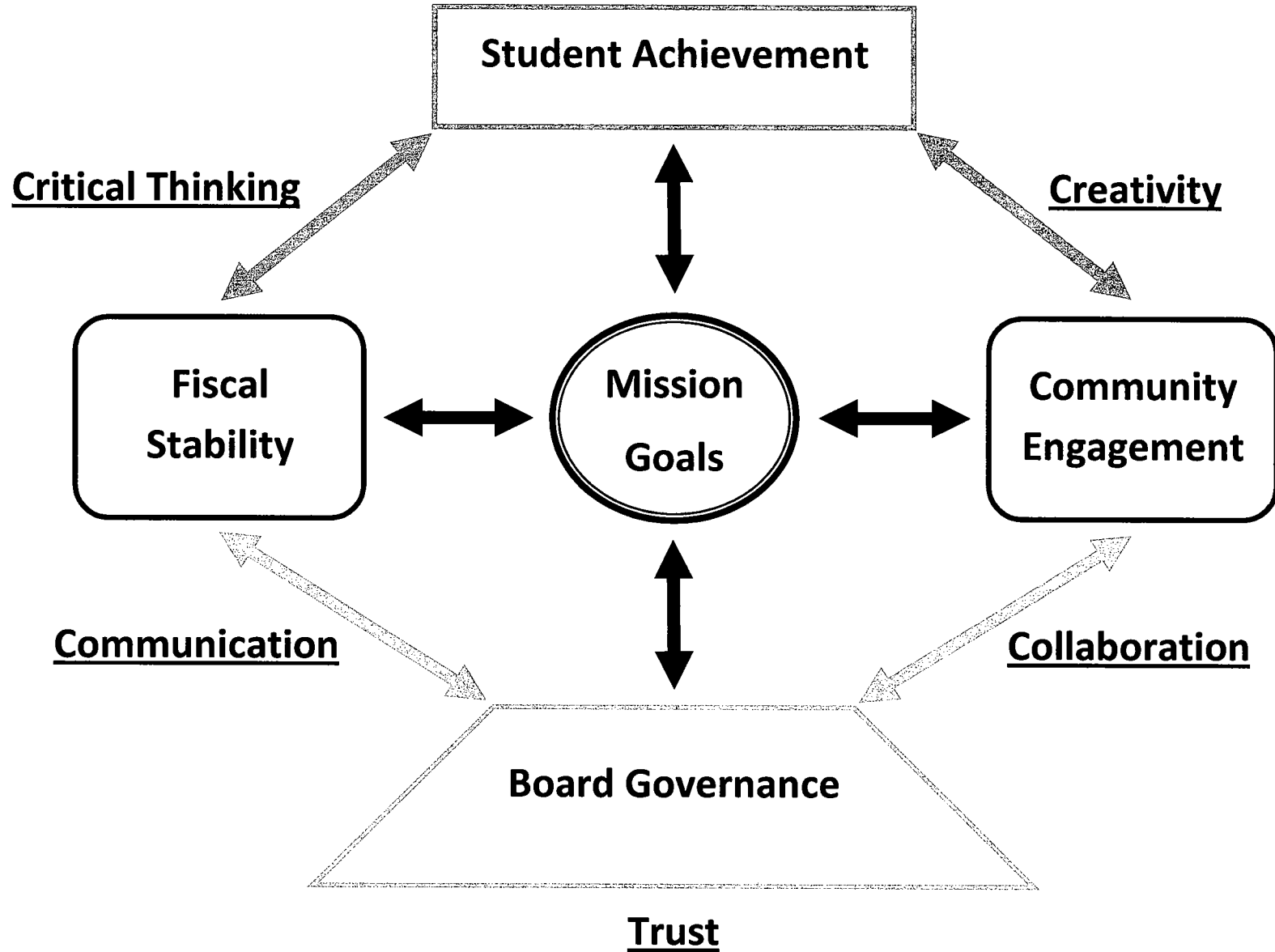
Kim Colvin will send a request to Directors to schedule Board building visits. A master calendar will then be developed and distributed to the Board.

The meeting adjourned at 3:50pm.

Board President

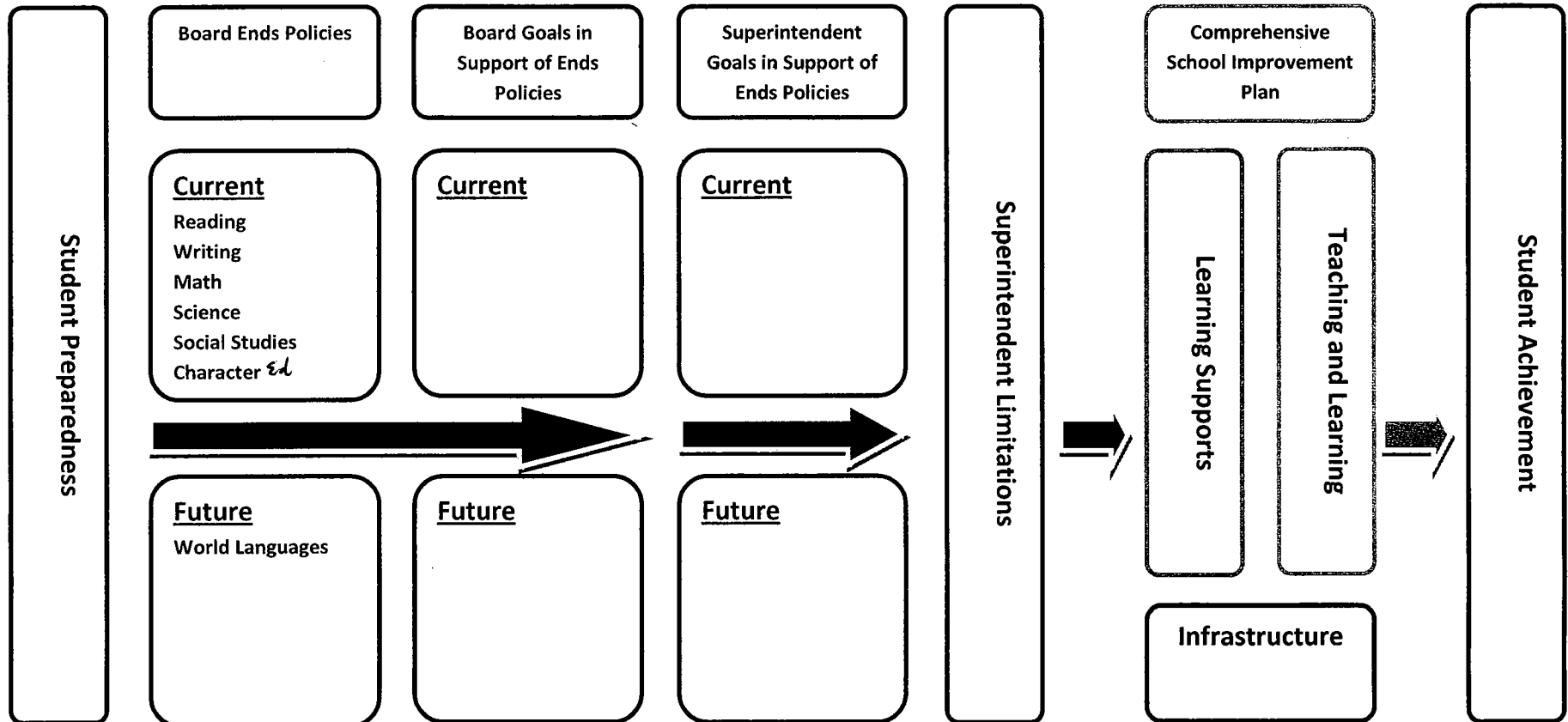
Board Secretary

Iowa City Community School District
Structural Framework



Iowa City Community School District Structural Framework

The mission of the Iowa City Community School District is to ensure all students will become responsible, independent learners capable of making informed decisions in a democratic society as well as in the dynamic global community; this is accomplished by challenging each student with a rigorous and creative curriculum taught by a diverse, professional, caring staff and enriched through the resources and the efforts of families and the entire community.





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BOARD OF DIRECTORS

2011-12 Assignments

Board Committees

Communication Committee (Standing)

1. Sally Hoelscher (Chair)
 2. Karla Cook
 3. Jeff McGinness
 4. Tuyet Dorau (Sub)
- Admin. Liaison - Community Relations Coordinator, Kate Moreland

Facilities Committee (ad hoc)

1. Jeff McGinness (Chair)
 2. Karla Cook
 3. Tuyet Dorau
 4. Patti Fields
 5. Sally Hoelscher
 6. Marla Swesey
 7. Sarah Swisher
- Admin. Liaison – Executive Director of Administrative Services, Paul Bobek

Finance Committee (Standing)

1. Tuyet Dorau (Chair)
 2. Karla Cook
 3. Marla Swesey
 4. Sarah Swisher (Sub)
- Admin. Liaison – Executive Director of Administrative Services, Paul Bobek

Governance Committee (Standing)

1. Sarah Swisher (Chair)
 2. Tuyet Dorau
 3. Marla Swesey
 4. Jeff McGinness (Sub)
- Admin. Liaison – Superintendent, Steve Murley

Legislative Committee (Standing)

1. Patti Fields (Chair)
 2. Sally Hoelscher
 3. Jeff McGinness
 4. Marla Swesey (Sub)
- Admin. Liaison – Assistant Superintendent, Ann Feldmann

State Committees

IASB Delegate (Standing)

1. Karla Cook

Community Committees/Commissions

Iowa City Assessors Conference Board (Standing)

(Must be a resident of Iowa City)

1. Jeff McGinness
2. Karla Cook

Johnson County Assessors Conference Board (Standing)

(Must be a resident of Johnson County)

1. Sally Hoelscher

Johnson County Youth Development (Standing)

1. Marla Swesey

Metropolitan Planning Organization (MPO)

1. Jeff McGinness

ICCS Foundation Representative

1. Tuyet Dorau
2. Marla Swesey

District Committees

District Wide Parent Organization (Rotating)

September
October – Marla
November – Patti
December – Sally
January – Karla
February – Sarah
March – Tuyet
April – Jeff
May

Curriculum Review (Standing)

1. Sally Hoelscher

District Wide Energy Conservation Committee

1. Patti Fields

Equity Committee

1. Sarah Swisher

Health Insurance (Standing)

1. Sarah Swisher

Negotiations

Associates (Standing)

1. Sally Hoelscher

Building Secretaries (Standing)

1. Jeff McGinness

Food Service (Standing)

1. Jeff McGinness

Physical Plant (Standing)

1. Jeff McGinness

Teachers (Standing)

1. Sarah Swisher

Meet and Confer

Administrators (Standing)

1. Patti Fields
2. Marla Swesey

Off-Schedule and Technical (Standing)

1. Karla Cook
2. Tuyet Dorau

