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MEETING OF THE GOVERNANCE COMMITTEE  
IOWA CITY COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

Friday, October 15, 2010, 8:15 a.m.  
509 S. Dubuque St., Iowa City, IA 52240

Minutes

MEMBERS PRESENT: Toni Cilek, Tuyet Durau, Gayle Klouda

1. Discuss SWOT results with respect to committee responsibilities.

It was decided that the Governance Committee's responsibilities included the following items that would impact items from the SWOT analysis.

a. The SWOT analysis cited unfinished Ends Policies as a weakness. The Governance Committee will continue its work to bring recommendations to the board regarding Ends Policies development.

b. Another weakness cited was insufficient use of board policies in board work. The Governance Committee's charter includes a responsibility to assure that the board and the superintendent follow board policy. Committee members noted that the committee has not focused on this responsibility. The board reviews district compliance with Superintendent Limitations and Ends Policies through MIS reports and through superintendent evaluations. Superintendent Murley's references to policies preceding MIS reports will strengthen the board's use of policies on an ongoing basis throughout the year. Until recently, the board reviewed the board's compliance with Board Governance and Board Superintendent Linkage policies during the fall retreat. As this was not a part of the retreat this year, the Governance Committee will place board compliance with policy on a future committee agenda and will recommend the board include a discussion of compliance on a retreat or board meeting agenda in the spring of 2011.

c. Lack of knowledge of and confidence in our governance process was also referred to as a weakness. The Board will have a session with a consultant to enhance our knowledge. The Board has also discussed making such a session an annual event to ensure that we continue to grow in our understanding and use of Policy Governance. The committee will work to develop and recommend to the board ways in which we can extend this learning experience throughout the year.

2. Discuss Ends Policy Development next steps.

Last year's board goals included development of ends policies in the areas of citizenship/character education, world languages and technology. Committee members discussed next steps but no decisions were made. It was decided this item will be placed on the October 26<sup>th</sup> committee meeting agenda to allow Superintendent Murley to have input to the process.

3. Review Committee Charter

The committee will recommend that the organization of new director orientation be removed from the Communications Committee charter and placed back on the Governance Committee list of responsibilities, along with the responsibility to create and maintain a new director handbook.

4. Discuss need for an attendance policy.

It was noted that regular attendance is currently specified in our policy manual as an expectation for directors. No decision was reached concerning further policy language in this regard. This item will be placed on a future agenda.

5. Appoint Committee Chair

Director Klouda was voted committee chair.

6. The meeting was adjourned at 10:40.

Minutes prepared by Director Klouda