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**MEETING OF THE GOVERNANCE COMMITTEE
IOWA CITY COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS
FIRDAY, JANUARY 28, 2011 @ 9:00AM**

MINUTES

Present: Gayle Klouda, Toni Cilek, Tuyet Dorau, Becky Furlong, Ann Feldmann

Approve Minutes of the November 23, 2010 Minutes

The minutes of the November 23, 2010 meeting were approved.

Review Committee Charter Language

The committee reviewed the committee charter language and recommended changes. Revisions will be made and sent to Klouda to proof and then put on the agenda at a February Board meeting.

Discuss Option of Board Orientation Committee

The Board charge was for the governance committee to discuss Board orientation. The committee discussed the responsibility for Board orientation which would be meetings to inform potential Board candidates of rules. The committee discussed developing ad hoc committees; one for candidates and one for new Board members. Members of the ad hoc committees would include one member from each of the Legislative, Communications and Governance committees. The member couldn't be someone who is running so it would eliminate options which would make it most likely those who are not running. The process of having the forum for candidates would be owned by the Communications Committee and should be in their charter. The orientation itself (once elected) and maintenance of the handbook is owned by the Governance committee and should be in their charter.

Participation by the Public at Board Meetings

The committee reviewed the language used at Board meetings during the public comment section and questions if it was consistent with policy. The Board President currently says "If more than 5 people request to speak on the same topic the Board reserves the right to choose 2 delegates to speak on your behalf." The committee would prefer the language that Board policy states which is "The time for community comment is limited and set by the Board President." At the beginning of the meeting the President currently states guidelines for community comment. The committee discussed the need to add "multi-media presentations, placards, or signs are not allowed."

Review of Charney Associates Retreat

The committee discussed the Board retreat and follow up steps to what needs to be done next. Klouda notes three areas to look at:

1. How to proceed with Ends - The consultant recommended to sit in the board room for one day and then bring to the public. Superintendent Murley suggested a longer process. There will need to be a recommendation to the Board and follow up with Charney.
2. MIS Reports – The Board didn't decide they did not want administration to do MIS reports. They can still be done and could allow staff to have input into writing policies. Good input could be obtained if it is possible to do so without a burden on time. The committee discussed that upon changing to Carver they didn't really consider changing MIS and discussed if there were reports the Board should stop.
3. In order to do 50% time on Ends Policies – The agenda construction must change and agenda setting time must change. The committee discussed Board means and about how some topics can and should be talked about.

The committee discussed committee reports and whether they should be done in written format or continue in verbal format. The committee recommends that the Board committees should report out in written form unless there is something that requires a Board decision or a need for entire Board clarification then it should be brought back for discussion. In the future a report from the committees may not be needed unless the information requires Board discussion or action.

Agenda Setting

- Retreat follow up
- Attorney contact
- Evaluation process of Superintendent

The committee discussed the possible need for a workshop on how to evaluate the Superintendent. The governance Committee could provide cross-reference between states required process and the Board's ends policies/superintendent limitations process. Klouda volunteered to edit/review guidelines for Board members in evaluating the Superintendent.

The meeting adjourned at 11:01am.