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**MEETING OF THE FACILITIES COMMITTEE
IOWA CITY COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS
509 S. DUBUQUE STREET, IOWA CITY, IA 52240
3rd FLOOR CONFERENCE ROOM
WEDNESDAY, JANUARY 19, 2011 @ 5:30PM**

Members Present: Tuyet Dorau, Gayle Klouda, Mike Cooper, Michael Shaw

Absent: Patti Fields, Toni Cilek, Sarah Swisher

Also Present: Superintendent, Stephen Murley; Executive Director of Administrative Services, Paul Bobek; Assistant Superintendent Ann Feldmann; and Physical Plant Director Paul Schultz

Chair Cooper called the meeting to order at 5:30p.m.

Director Toni Cilek arrived at 5:35 p.m.

Approve December 8, 2010 minutes

The minutes were recently distributed. The Directors deferred taking action on them tonight.

Comprehensive Facilities Plan

Executive Director of Administrative Services, Paul Bobek reviewed the 2010-2011 SFIP Projects and summarized on one page the remaining projects the administration is seeking board approval. This lists each specific project, including those that would fall under the title District Wide Small Projects; totaling \$2,898,200 worth of additional projects for board approval for the 2010-2011 year. Mr. Bobek reviewed the dollar amount the projects the board previously approved and if the board approves the request, a grand total of \$6,285,200 of projects will have been approved in aggregate for the 2010-2011 year. Mr. Bobek then reviewed dollar amounts of the three projects the board approved in prior years, Crossing Elementary, Horn Addition and West High Science Remodel, noting that the total projects for 2010-2011 is \$22,239,580. Director Dorau requested that the administration not seek approval of specific projects under the undesignated small project amount. This would be in accordance with the boards' governance module; however, Director Cilek requested the Board be informed on these projects. Directors inquired if Superintendent Murley was comfortable with this plan. Furthermore, the Board requested only those specific projects of \$100,000 or more, District Wide Buses, District Wide Rentals and 28E and District Wide Carpet Repair/Replacement, are the only three projects the administration needs to seek board approval at the upcoming meeting January 25, 2011. Directors discussed the Board's role and that the board will receive the SFIP and not approve the SFIP. Mr. Bobek reviewed the 1st draft of specific projects for 2011-2012 and incorporated them into the existing SFIP format. Mr. Bobek noted that the format will be changing in the next presentation and that specific sources of funding

from Sales Tax & PPEL will be identified and only the next three years worth of projects will be specifically scheduled. Directors noted that the SFIP is an administrative documents used to communicate to the public and the Board. Directors reached consensus that specific projects below \$100,000 be included in the SFIP as informational only for the board. Directors discussed previous SFIP regarding schools with uncertain features and that no significant capital projects were identified for those schools in the near term. Directors noted that until final decisions are made regarding these buildings and the appropriate capital expenditures should be scheduled. Superintendent Murley reviewed criteria that will be used in identifying which projects will be completed. He noted that the instructional purpose will be included going forward. Directors requested the Durant study identification of high priorities also be captured, reflected or addressed in the 2011-2012 plans.

Elementary Facilities Issues

Horn Elementary School Update

Paul Schultz, Physical Plant Director, reviewed for the board that students are in the new gymnasium and this is working well. The new gym has relieved pressure off of the multi purpose room. Mr. Schultz reported the classroom wing is ahead of schedule and the contractor, McComas-Lacina, is performing well. Director Dorau inquired when will the board receive a recommendation for the new classroom utilization. Superintendent Murley noted that a meeting is scheduled on January 26, 2011 with the parents to seek their input. As noted, the original plan is not to move the Roosevelt students to Horn until Roosevelt is scheduled to close. Roosevelt parents are now asking the Board to reconsider and allow those Roosevelt students to move to Horn as soon as Horn is available to accommodate them.

Roosevelt Elementary School Re-Purpose Study

Chair Cooper reported on recent Roosevelt repurposing meetings and this committee is schedule to conduct their final meeting on February 9, 2011. To date 18 possibilities have been identified by the committee and the committee is now refining that list and identifying the pros and cons of each. Director Cooper reported that an appraisal of Roosevelt has been ordered. The committee suggested that a real estate listing might next be an order. Director Cooper noted that one church has expressed interest in the building and that the committee suggested the district consider marketing the building. Directors discussed that the committee is charged with making recommendations, but they do not have the final decision making authority, only the board does. Director Copper read from the June 9, 2009 Board Minutes noting that the boards' action was to close Roosevelt and to repurpose Roosevelt. Directors discussed the intent of this motion and whether it prohibits the board from its ability to sell this property. Directors requested the June 9, 2009 case be reviewed for the exact language of the motion, Superintendent Murley will share that a future meeting.

Secondary Facilities Issues

Kirkwood Joint Regional Educational Center Discussion

Superintendent Murley reviewed for the board the administrator who attended the Kirkwood Joint Regional Educational Center in Monticello to see the programming that Kirkwood provides along with 8 other school districts. Superintendent Murley noted this provides career trade and Tech educational opportunities for many students and now the University of Iowa has entered these discussions and can offer a STEM School with interest from the Engineering & Education of Colleges. Currently the District, U of I and Kirkwood Community College are all discussing how a partnership might work. Superintendent Murley noted that we will also consider working with our neighboring school districts. Director Dorau inquired, how does it fit into the districts enrollment and capacity issues? Superintendent Murley explained how students would attend these programs offsite and how this would free up space at the existing high schools. Directors discussed the opportunity of visiting the Kirkwood Monticello site themselves as well as seeking supplemental funding and encouraged conversation with legislators.

Placement of CTTE Programs Off-site

Discussion of the City High Fine Arts addition may displace the current City High Career Ed building. Once the Warehouse, Tech Center and Central Office move into the new Press Citizens Building, this would free up space in the Warehouse whereby the Career Ed Program might be housed. This might provide additional opportunity for both City High and West students.

School Capacity

Hills Elementary School Viability

Superintendent Murley reviewed Hills Elementary School current class sizes noting that on average there are 17 students per cohort group. Directors requested the operational cost of Hills on a per pupil and square foot basis and asked the administration to develop a process to determine the viability of a school. It was noted this process should be applicable to all schools. Directors suggested placing this topic on their agenda on a regular basis. Director Shaw requested that all variables be defined that would be used to consider a school's variability. Superintendent Murley will develop and recommend criteria and a process for the board. Director Klouda suggested the Superintendent's Administrative Facilities Advisory Committee should be involved in this process and to input from them as well.

Attendance Patterns

Director Cilek discussed revisiting the current 7th and 8th grade decision. Superintendent Murley noted that board legal counsel, Kirsten Fry, had delivered an opinion on Roberts Rules addressing prior board decisions and will provide this opinion to Directors. Director Cilek asked how Directors should respond to parents when it's asserted the parents have retained legal counsel on this matter. Director Dorau suggested the board have more work sessions on a more regular basis. The existing agenda setting process should be utilized to consider matters that the board may wish to reconsider or to amend past actions.

Agenda Setting

- Attendance Patterns
- Hills Elementary School Viability
- Junior High School Enrollment Projections
- High School Enrollment
- Junior High Boundaries

Next meeting was set for February 23, 2011 at 5:30 pm. scheduled to conclude at 7:30 pm

Motioned by Director Dorau seconded by Director Cilek to adjourn at 8:21 p.m.