

IOWA CITY COMMUNITY
SCHOOL DISTRICT

Lane Plugge, Ph.D.
Superintendent

509 S. Dubuque Street
Iowa City, IA 52240
(319) 688-1000

Teacher Quality Committee

Monday October 5, 2009 4:00-5:30 PM MINUTES

CAO-2nd Floor Conference Room

1. Welcome and Connecting

- a) Meeting called to order at 4:03
- b) Members present: Gina Ferrel, Dawn Zacek, Pam Ehly, Julie Bride, Jim Pedersen, Mike Haverkamp, Jim Behle, Kate Callahan, Ann Feldmann
- c) Members not present: Barb Henke, Sharon Wiser and Gregg Shoultz
- d) Approved minutes from April 6, 2009 meeting. Kate Callahan moved, and Pam Ehly seconded and group unanimously approved the motion to approve the minutes.
- e) Establishment of Group Norms: current norms accepted.
- f) Review of committee beliefs and guidelines: Purpose is to a. review allocation of professional development fund (those in the teacher quality and Iowa Core line items); b. to assess if it is used as we intended

2. Decisions/Learning

- a) Establishment of communication strategy: we will use the same strategy as last year...to post on the web our minutes and upcoming agendas; to send minutes to principals and ask them to be posted in the building
- b) Discussion of Teacher Quality Committee Stipend: moved by Ann Feldmann and seconded by Kate Callahan, unanimously accepted to provide a stipend of \$450 for each ICEA committee member and \$650 for the ICEA committee co-chair
- c) 2009-10 Teacher Quality Allocations: expect \$490,000 from Teacher Quality funds and \$200,000 from Iowa Core Curriculum implementation funds. Anticipating a 5% across the board cut to funding.. Moved by Jim Behle, seconded by Pam Ehly and unanimously approved by committee to use remaining funding at the split of 45% district, 45% building and 10% individual. Moved by Jim Behle, seconded by Dawn Zacek and unanimously approved by committee to use the carryover from 2009-2010 as follows: 1. no new building allotment for high schools (as they have large carryover amounts); 2. unallocated and uncommitted carry-over up to \$25,000 will be used to cover the anticipated cut in funding; 3. any additional carryover amount will go to individual programming.
- d) Characteristics of Quality Professional Development Plans: Last year and this year, forms were/will be sent by Jim Behle to building principals to assess the results of their building plans
- e) Timeline for Building & Individual Plans 2009-10: if the ICCSD has our money in October, we will set the timeline for building expenditure plans to be returned to Jim Behle by January 15th; for individual plans, there will be one date, March 1st, 2010, for submitted proposals
- f) Discussion of sharing Form C from 2008-09 – TQ Plan Final Report: this is a one-page form to ask what did the person/group do and how did it go; Jim Behle will work to have more returned regarding last year's plans; the Teacher Quality Committee will appoint at our January meeting a sub-committee that will review the Form C's that are returned

- g) Discussion of traditional February PD day for 2010-2011: Moved by Jim Behle and seconded by Mike Haverkamp and unanimously approved by committee to use funds to pay for a full day February inservice day in 2010-2011
- h) District in Need of Assistance (DINA) Professional Development: Pam Ehly shared the main points in the DINA plan. Pam Ehly shared the budget for the district allotment of TQ money; Pam Ehly shared the professional development plans that are part of the DINA (District In Need of Assistance) plan.

3. Closing

a) Summary and Next Steps

- Future TQ Committee meeting dates for 2009-10 are: January 25 and April 26th.
- Meeting adjourned at 5:25 p.m.