

## Destiny How-To: Links and Shortcuts

If you would like to make a **link** on your library page that goes directly to your own library catalog (rather than the ICCSD Library splash page), do this:

- 1) Determine your 3-digit **Destiny site number**. On the district splash page at <http://destiny-srv.iccsd.k12.ia.us>, **point and hover** over your school's name. Note the url in the lower left; the three digit number at the end of the url is your **site number**.
- 2) Enter the following url for the link to your catalog, replacing the final ### with your site number:

<http://destiny-srv.iccsd.k12.ia.us/common/welcome.jsp?site=###>

If you would like to make a **shortcut** on the **Quick Launch** bar and/or on the **desktop** of your computer that goes directly to your own library catalog, do this:

Shortcut on **Quick Launch** bar:

- 1) Launch Destiny. Locate the Destiny icon next to the url in the address bar. Do a **left-drag** of the icon to the **Quick Launch** bar and release.
- 2) Now, do a **right-click** on the new Destiny icon on the **Quick Launch** bar. From the popup menu, select **Properties**. On the **General tab**, rename the shortcut, if you want (e.g. West Lib Cat). On the **Web Document tab**, edit the very long url that is there to the same url described above. Be sure to replace the final ### with your site number. OK.

Shortcut on **desktop**:

- 1) Launch Destiny. Re-size the window so that you can see part of the desktop. Locate the Destiny icon next to the url in the address bar. Do a **left-drag** of the icon to the **desktop** and release.
- 2) Now, do a **right-click** on the new Destiny icon on the **Quick Launch** bar. From the popup menu, select **Properties**. On the **General tab**, rename the shortcut, if you want (e.g. West Lib Cat). On the **Web Document tab**, edit the very long url to the same url described above. Be sure to replace the final ### with your site number. OK.

Note: The shortcuts that you place on the Quick Launch bar and/or desktop are only visible when **YOU** are logged in to the computer. **These shortcuts are profile-specific**. The next time your computers are re-prepped, the tech folks can add the shortcuts to **ALL Profiles**, so that they are visible to all users.