

REGULAR MEETING OF THE BOARD OF DIRECTORS  
IOWA CITY COMMUNITY SCHOOL DISTRICT, COUNTY OF JOHNSON, STATE OF IOWA  
BOARD ROOM 509 S. DUBUQUE STREET  
7:00 P.M., TUESDAY, MAY 25, 2010  
PRESIDENT PATTI FIELDS, PRESIDING

MEMBERS PRESENT: Toni Cilek, Michael Cooper, Tuyet Dorau, Patti Fields, Michael Shaw, and Sarah Swisher

MEMBERS ABSENT: Gayle Klouda

President Fields called the meeting to order at 7:00 PM and introduced the Board, Kirsten Frey, Board Counsel, Superintendent, and Board Secretary.

Public Hearing: 2009-2010

The public hearing opened at 7:01 PM. Now is the time and place for the public hearing on the proposed 2009-2010 amended district budget. Notice of Public Hearing was published in the Iowa City Press-Citizen on May 13, 2010.

Phil Hemmingway advised the Board to eliminate rents the district is paying for buildings it does not own. In addition, Mr. Hemmingway believes the district is in a strong position to purchase land by playing the City of Coralville and Iowa City against one another.

Mr. Hemmingway also noted the district uses the same grounds maintenance vendor for the past 23 years and suggested the district bid these services and or create smaller bid packages so other vendors may bid.

Director Klouda arrived at 7:02 PM.

The Public Hearing closed at 7:02PM.

Open Discussion

Phil Hemmingway addressed the Board and commented on a previous Equity Director's report and also expressed concern about the Equity Director responsibilities on the City of Iowa City Council and lack of visibility in the District. Mr. Hemmingway believes this function costs the district much money without much of a return.

Jacki Brennan, Iowa City Community School District Foundation Executive Director, addressed the Board reporting that about one year ago when summer school was eliminated, there were still unmet student needs in math and reading. A partnership was formed by ACT in connection with the Foundation's 25<sup>th</sup> Anniversary to support this program and ACT contributed \$50,000. This Partnership has now grown to include Pearson with another \$50,000 contribution. Rose Renecamp, ACT, Mike Cooper, Pearsons, Amy Moniter, all spoke to the benefits this partnership will provide students with extended learning opportunities this summer. It is further hoped that additional business will participate in this partnership in the future.

Director Swisher noted that three great educators will be leaving the district this year who all very important in her daughter's education. She named Mark Hanson, Dr. Perry Ross, and Hani Alkidi and thanked each of them.

President Fields reported on the Wednesday June 9, 2010 reception honoring Dr. Lane Plugge and Dr. Jim Behle who will be resigning at the end of this school year. The reception is from 3:00 PM to 5:00 PM and all are welcome to attend.

Director Shaw requested a work session be incorporated into tonight's Board Meeting to better facilitate redistricting conversation between board members. After this work session, directors would then return to the Board Meeting. After much discussion, Directors requested an Administrative Recommendation on the redistricting and then determine if a work session was necessary.

#### Directors' Activities

Director Dorau thanked the Principals and staff at Horn, Mark Twain, and Lincoln in connection with her recent school building visits. Director Dorau noted that tomorrow is her last scheduled visit which will be at Wickham. In these building visits, it is clear each building has its own personality and the staff are to be commended for reaching so many students.

Director Dorau attended the Foundation Breakfast and suggested next years activity be a lunch instead of an early morning breakfast and recently participated in the District Elementary Track Meet. Director Dorau attended a recent JCCOG meeting which included presentations of future plans and projects. JCCOG offered to present this material to the District as well. Finally, Director Dorau thanked the DPO and all their officers for their hard work.

Director Shaw also attended the recent DPO meeting.

Director Swisher thanked Dr. Arganbright for a recent tour of West High and looked at the Science Rooms scheduled for remodel and agreed they need remodeling.

President Field reminded Directors of the upcoming graduation schedules:

West High: Friday at 7 PM

City High: Saturday at 6 PM

Tate High: Tuesday at 1 PM

#### District Business – Consent Items

MOTION BY DIRECTOR CILEK, SECONDED BY DIRECTOR KLOUDA TO APPROVE THE FOLLOWING CONSENT AGENA AND ADDENDUM:

- A. AMEND 2009-2010 CERTIFIED BUDGET (Attachment A)
- B. CONTRACT FOR NONPUBLIC TRANSPORTATION (Attachment B)
- C. MINUTES OF THE MAY 11, 2010 REGULAR BOARD MEETING
- D. OPEN ENROLLMENT FOR THE 2010-2011 SCHOOL YEAR INTO OUR DISTRICT FOR CAMERON FITZPATRICK AND OUT OF OUR DISTRICT FOR ROBERT BOECKER, KYRA CHASE, ANDREW FAVRE, SOPHIA HOEPER, THOMAS JUNGEN, MELISSA MCCOY, ALEXA ROEDER, LAUREN ROEDER, AND MATTHEW ROEDER
- E. ACCOUNTS PAYABLE IN THE AMOUNT OF \$1,055,574.60 GENERAL FUND, \$1,027.39 MANAGEMENT FUND, \$36,418.09 NUTRITION FUND, \$20,548.34 STUDENT ACTIVITIES FUND, AND \$893,444.32 SCHOOLHOUSE FUND/CAPITAL PROJECTS FUND

- F. CERTIFIED STAFF FOR 2009-2010 A(1-4), B(1-3), AND C(1-3) AND FOR 2010-2011 A(1-5) AND ADDENDUM CERTIFIED STAFF 2009-2010 A(1-2) AND B(1-3) AND 2010-2011 A(1-3) AND B(1-4) (Attachment C)

MOTION CARRIED 7-0.

Printing RFP (Attachment D)

Dennis Tallman, owner of Alphagraphics distributed a letter to the Board challenging the recommendation to award to PIP Printing and Marketing. Mr. Tallman believes the District's criteria are black and white copy with a staple. Mr. Tallman also mentioned other Alphagraphics pricing on other services is lower than the recommended vendor, too, and provided Director a sample project from Penn Elementary. Mr. Tallman requested Directors award the one year contract to Alphagraphics.

Executive Director of Administrative Services Bobek reviewed the recommendation to PIP Printing and Marketing services noting that the District does not have records evidencing the volume of each service requested in the RFP as these records were not compiled while the District operated its own print shop. The RFP pricing requested replicate the products and services the district now receives from the University of Iowa Print shop.

Director Dorau requested holding off on awarding this contract pending further analysis. Director Dorau requested knowing what pricing each school building is receiving from the printing vendors each building conducts business. Director Cilek noted that some printing vendors donate or heavily discount their pricing, especially if that vendor has a student in that school. Dr. Plugge suggested this be tabled until additional information is available. Director Swisher requested that if additional information is going to be requested, Directors contact Mr. Bobek with sufficient time to prepare and respond. Director Shaw suggested the Board Finance Committee review this process and meet before the next regularly scheduled Board Meeting.

MOTION BY DIRECTOR DORAU, SECONDED BY DIRECTOR COOPER TO TABLE THE PRINTING RFP AWARD UNTIL THE NEXT BOARD MEETING. MOTION CARRIED 7-0.

Northwest ADA Restroom Updates Phase II (Attachment E)

Dr. Plugge reviewed the enclosed quotes in Enclosure 8 for the ADA restroom remodel at NWJH and recommended the contract be awarded to City Construction in an amount not to exceed \$92,190 which is the base bid and alternate #1.

MOTION BY DIRECTOR SHAW, SECONDED BY DIRECTOR SWISHER TO AWARD THE BID TO CITY CONSTRUCTION IN AN AMOUNT NOT TO EXCEED \$92,190 FOR THE BASE BID AND ALTERNATE #1. MOTION CARRIED 7-0.

Redistricting

President Fields noted that given the past public forums and that there are already seven speaker forms on this topic, requested that the total time for the public to speak be limited to 15 minutes. Dr. Plugge provided changes from 4d and each of the changed elementary areas were reviewed. There were no changes to the Jr. High areas. The 3<sup>rd</sup> high school is the goal and the two existing high schools serve as the transition plan. Boundaries for the 3<sup>rd</sup> high school are not yet established. Scenario 4d is the starting point and Dr. Plugge reviewed a 5 step approach with various actions under each step. These actions and steps were reviewed in detail and changes

made. See Director Dorau's summary capturing these changes. Dr. Plugge noted that the district should plan on a 24 month period of time necessary to construct and open a 3<sup>rd</sup> high school.

Lori Enloe and John Carpenter addressed the board representing Horn and Roosevelt tonight and believe changes impacting Roosevelt were not made public until about two weeks ago. Mr. Carpenter noted concerns about the impact these changes would have on students attending Horn that would now need to attend City High. Ms. Enloe reviewed the distance Roosevelt students would need to travel if they attend City High or West High. In addition, Ms. Enloe believes bussing costs would increase to send Roosevelt students to City and expressed concerns over split feeder systems for the High Schools. Ms. Enloe does not believe this has been a very transparent process and distributed to directors petitions with over 210 signatures seeking more time for the community to review this recent proposal.

Colleen Finnegan is a parent with children attending Longfellow, SEJH, and City High and thanked all the staff at these buildings who contributed to her students' recent graduation. Ms. Finnegan requested a 3<sup>rd</sup> high school and challenged the board to think about its design. Might it be a vocational tech, performing arts, engineering or science high school and suggested the board think about the land it presently owns. Ms. Finnegan suggested the boundary for this 3<sup>rd</sup> high school be open to all who want to attend.

Steve Rummelhart is a Hills resident and objects to the impact the plan would have on Hills students, their friends, and moving poorer children to City High is unfair. Mr. Rummelhart noted that parents may open enroll their students out of the district if this scenario remains.

Lan Jiang supports a stable learning environment for At-Risk students at Weber as these students are also familiar and comfortable with the staff and friends and requested these 46 students not be relocated to another elementary building. Ms. Jiang requested discretionary bussing for these students who reside less than 2.0 miles from their elementary school building as well as presented other bussing options for the board to consider.

Paula Altmaier reported that the distance from Hills to West High is 10 miles on good and well maintained roads. To travel from Hills to City High take 35-40 minutes and use less safe roads. Ms. Altmaier reported that there are 4 high schools closer to Hills than City High and that it's faster to get from Hills to Kirkwood College in Cedar Rapids and to City High. The proposal does not satisfy the objective of keeping the Hills neighborhood school concept and believes the redistricting process is an underhanded way of closing Hills Elementary School.

Caroline Tolbert is speaking on behalf of Spring Valley sub division noting this area is not in the flex attendance area and that the 3<sup>rd</sup> high school might be as little as .3 miles away from this subdivision, if the high school were built on Scanlon Farms.

Terry O'Donnell Parsons suggested grandfathering younger siblings, Lincoln is too far to send to SEJH, and to look for continuity for students.

Michael Asramoff learned of changes almost one hour ago and bussing students away from their neighborhood school is not a good idea.

President Fields noted that at the last meeting, the Board asked the administration for recommendations. Dr. Plugge reviewed those recommendations earlier.

Directors discussed step 1 and each action's, rationale, and notes and made changes.

MOTION BY DIRECTOR DORAU, SECONDED BY DIRECTOR KLOUDA TO APPROVE STEP ONE WITH ITS EDITS AS PER [ATTACHMENT F](#). MOTION CARRIED 7-0.

Ron Wolf, Hills resident, addressed the Board and reported that only 6 Hills students are graduating from ICCSD this year and that the incomplete feeder system is a poor choice.

Directors then reviewed and discussed in great detail Step 2 of the administrations recommendation including rationale and notes.

MOTION BY DIRECTOR DORAU, SECONDED BY DIRECTOR KLOUDA TO APPROVE STEP 2, ITS RATIONAL AND NOTES AS NOTED IN [ATTACHMENT F](#). MOTION CARRIED 7-0.

The triggers discussion was deferred to June 8<sup>th</sup>. Additional requests for the triggers discussion include the programming impact on both City and West when a third high school is opened, what would an enrollment range be when deciding the enrollment trigger and analyzing 6<sup>th</sup> grade enrollments, too. It was suggested the Board's 4 criteria be added to this next document.

#### Quarterly Financial Report ([Attachment G](#))

Executive Director of Administrative Services Bobek reviewed for Directors the year to date budget with actual results for the nine months ending March 31, 2010. The key assumptions used in these projections were reviewed. Each Fund total budgeted revenues and expenditures were compared with actual and significant variance noted. Bobek reviewed the changes to total General Fund budgeted revenues and expenditures from the end of the second quarter, December 31, 2009. Significant changes to line item revenue and expenditures were reviewed as was an updated estimate of the June 30, 2010 Unspent Balance. Depending whether the district fully expends 100% of its general fund expenditures or 98.5%, the June 30, 2010 unspent balance is estimated to be \$5,028,460 to \$6,804,936. Bobek then reviewed the District's cash and investments and underlying investment instruments at March 31, 2010.

#### Informative Superintendent Report ([Attachment H](#))

There were no questions from the Board. Lori Enloe inquired why the questions all appear in the negative. President Fields indicated that with the Board's governance policy, they need to be structured as such.

#### SFIP

The Board suggested a June 15 2010 Facility Committee meeting to review the SFIP. Directors were also asked to keep June 22 as a possible meeting date.

#### Agenda Setting

1. Redistricting Steps 3 – 5
2. Printing RFP
3. Governance Committee Report
4. Approval of Superintendent Contract
5. Community Education Resolution
6. Comprehensive School Improvement
7. Informative Superintendent Report
8. Capital Projects Status Report

MOTION BY DIRECTOR CILEK, SECONDED BY DIRECTOR KLOUDA TO GO INTO EXEMPT SESSION AS PROVIDED FOR IN IOWA CODE 20.17(3) FOR THE PURPOSES OF DISCUSSING NEGOTIATION SESSIONS, STRATEGY MEETING OF PUBLIC EMPLOYERS OR EMPLOYEE ORGANIZATIONS, MEDIATION AND THE DELIBERATIVE PROCESS OF ARBITRATORS SHALL BE EXEMPT FROM THE PROVISIONS OF CHAPTER 21. MOTION CARRIED 7-0.

Director Swisher left at 11:17 PM.

Directors entered exempt session at 11:17 PM.

Directors returned to open session at 11:30 PM.

MOTION BY DIRECTOR KLOUDA, SECONDED BY DIRECTOR DORAU TO ADJOURN THE MEETING AT 11:30 PM. MOTION CARRIED 6-0-1.

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President

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Board Secretary


**IOWA CITY COMMUNITY  
SCHOOL DISTRICT**

*Encl*

Lane Plugge, Ph.D.  
Superintendent  
(319) 688-1009 FAX

509 S. Dubuque Street  
Iowa City, IA 52240  
(319) 688-1000

To: Dr. Lane Plugge

From: Paul Bobek 

Date: May 10, 2010

Re: 2009-10 Certified Budget Amendment

Please place on the 5.25.10 Board Consent Agenda, approval of the Amended 2009-10 Certified Budget. This is an annual process to adjust the four Functional Categories on the Certified Budget to better align the district's expenditures with our current line item budget. The Board Adopted the 2009-10 Certified Budget on April 14, 2009. We now have information that is almost 13 months more current and this is what drives our request to amend the 2009-10 Certified Budget.

This amendment does not impact property taxes or the June 30, 2010 estimated unspent balance. It does address the statutory requirement that the district does not spend more than the Board Certified in the four functional areas of Instruction, Total Support Services, Noninstructional Programs, and Total Other Expenditures.

In addition, please place on the 5.25.10 Board Agenda a Public Hearing at 7:00 PM for the 2009-10 Amended Budget.

If you have any questions or need additional information, please let me know.

Thank you.

Department of Management  
Form S-A Publication

**NOTICE OF PUBLIC HEARING  
IOWA CITY SCHOOL DISTRICT  
AMENDMENT OF CURRENT BUDGET  
FISCAL YEAR 2009/2010**

Date of Public Hearing: May 25, 2010

Time of Public Hearing: 7:00 PM

Location of Public Hearing: 509 S Dubuque St, Iowa City, IA 52240

The Board of Directors will conduct a public hearing at the above-noted time and place for the purpose of amending the current school budget by changing estimates of expenditures in the following areas by the following amounts:

Area	From	To	Reasons
Instruction	82,384,869	84,000,000	Increased misc income and carryover projects
Total Support Services	37,581,194	38,000,000	Increased misc income and carryover projects
Noninstructional Programs	4,629,344	4,800,000	Increased food service revenues
Total Other Expenditures	24,582,977	31,000,000	Carryover of PPEL and capital projects

This change in estimates of expenditures will be financed from increased receipts and balances not budgeted or considered in the current budget. There will be no increase in taxes to be paid in the fiscal year ending June 30, 2010. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed amendment. A detailed statement of additional receipts other than taxes, balances on hand at the close of the preceding fiscal year, and proposed expenditures, both past and anticipated, will be available at the hearing.

This agreement made and entered into by and between Regina Inter-Parish Catholic Education Center (Contractor) and Iowa City Community School District (District), Johnson County, Iowa, by duly appointed and qualified President of the Board of Education, under authorization granted by the board at a meeting held for that purpose, shall be in effect from July 1, 2010, to June 30, 2011. *[Period not to exceed 3 years.]*

**District's Obligations:**

1. The District hereby agrees to reimburse the Contractor for providing transportation services to resident students attending an accredited nonpublic school(s) located inside the resident district or within a contiguous school district. The contractor shall be reimbursed for such transportation in accordance with the following:

a. Transportation reimbursement for each entitled, resident nonpublic student shall not exceed the lessor of the following:

i. the resident district's average transportation cost per pupil transported as per Iowa Code, Chapter 285 for the current school year; or

ii. the contractor's average cost per pupil transported which shall be based on all students transported.

b. The contractor agrees to accept the above reimbursement provisions as payment in full for providing nonpublic transportation services to resident nonpublic students on the same basis as that provided to students attending public school. The reimbursement amount to be paid to Contractor shall in all instances be limited to the amount actually received by the District in connection with the reimbursement claim filed pursuant to Section 2 below.

2. The district shall file a reimbursement claim with the Iowa Department of Education on behalf of the Contractor at the conclusion of each school semester or as otherwise required by the Iowa Department of Education.

a. The contractor shall be entitled to payment of reimbursement for only those entitled resident nonpublic students attending a Department of Education accredited "Nonpublic School" as defined in Iowa Code Section 285.16.

b. The contractor agrees to furnish the district with the names, addresses and school(s) of attendance of all entitled nonpublic students being provided transportation by the contractor at the conclusion of each school semester but not later than January 15 and June 30 each year. Within ten (10) days of the receipt of this list, the district shall notify the contractor in writing whether it disputes the eligibility of any listed students.

c. In addition to and not later than specified in "b." above, the contractor shall certify to the district the contractor's cost per student transported, which shall be based on all students transported, prior to submission of any claim for reimbursement by the District.

d. The District board of education reserves the right to withhold and retain as property of the board funds payable under this contract pending complete compliance with terms of the contract.

**Contractor's Obligations:**

A. The contractor shall provide school transportation services under this contract for entitled students only. The service shall include transportation from the student's authorized residence to and from the designated nonpublic school. The Contractor shall comply with all legal restrictions regarding the use of the bus.

B. The contractor shall furnish, operate and maintain a vehicle(s) approved for the transportation of students in Iowa and more specifically described under "Additional Provisions" herein, at the Contractor's expense. All vehicles shall be inspected, approved, and certified before being put into operation.

C. The contractor agrees to have all school buses used in providing transportation services under this contract inspected twice each school year by the Department of Education in cooperation with the Iowa State Patrol, at no additional expense to the District.

D. The contractor agrees to comply with all legal and established uniform standards of vehicle operation as required by statute or by legally constituted authorities.

E. The contractor agrees to see that all school buses undergo daily, pretrip vehicle inspections and record the results of these inspections in written form. Further, the contractor agrees to maintain at all times the interior environment of the bus such that it is reasonably free of conditions which would pose a danger to the health and safety of student passengers. The Contractor agrees to keep the bus(es) in good mechanical condition and up to the standards required by statutes or by legally constituted authorities.

F. The contractor agrees to provide instruction in safe riding practices for all school bus passengers and require them to participate in emergency evacuation drills at least twice each school year.

G. The contractor agrees to comply with all rules and regulations adopted by the District for the protection of the children transported and those governing the conduct of school bus drivers. The Contractor shall comply with all uniform standards, established for the protection of the health and safety for pupils transported.

H. The contractor agrees to use only drivers and substitute drivers who are qualified and properly licensed to operate vehicles used to provide transportation services. Such drivers must be approved by the District board of education. The Contractor also agrees to furnish evidence that each driver has undergone a biennial physical examination in accordance with Federal Motor Carrier Safety Regulations (49 CFR 391.41-391.49), as outlined in IAC 281-43.12(285) - 281-43.24(321), and has been issued a "School Bus Driver Authorization" by the Iowa Department of Education. The Contractor shall furnish the District board an approved certificate of medical examination for each person who is approved by the board to drive the bus.

I. The contractor agrees to furnish the district evidence that all drivers providing school transportation services under this contract and who operate a commercial motor vehicle are part of an approved drug and alcohol testing program in compliance with federal regulations.

J. The contractor agrees to assure that all drivers attend inservice instruction for school bus drivers as required by Iowa Code, Sec. 321.376 and rules established by the Iowa Department of Education.

K. The contractor agrees to carry insurance on all vehicles and student passengers in the coverages and limits as determined by the district board of education. A copy of policy shall be filed with the district Board of Education and the Superintendent.

L. The contractor agrees to make such reports as may be required by the Department of Education, Area Education Agency Board of Education and Superintendent of Schools.

M. The contractor agrees to see that all vehicles are used and operated in compliance with all motor vehicle laws and rules governing the transportation of pupils in this state.

N. The contractor agrees to obtain, when possible, the registration numbers of all vehicles violating the school bus stop law, Sec. 321.372, and file information for prosecution with appropriate law enforcement agencies.

O. The contractor shall require school bus drivers to meet all requirements and qualifications provided in Sec. 321.375. Violation of this provision shall result in the termination of the driver under this contract as provided in Sec. 321.375 and the driver shall be prohibited from further transportation of school children. The use of alcoholic beverages or immoral conduct by the Contractor or drivers shall automatically cancel the contract as provided in Iowa Code section 321.375. The Contractor and driver shall be subject to all laws and prescribed standards for school bus drivers, and failure to comply shall constitute grounds for dismissal of the driver or cancellation of the contract if the District board of education so desires.

**Miscellaneous:**

1. This contract may not be terminated prior to the conclusion of a school semester unless otherwise agreed upon by both parties. A 90-day written termination notice shall be given by either party desiring to terminate this contract. Any such notice will be deemed to be delivered, and thus effective, when personally received, or three days after being placed in the United States Mail, postage prepaid, and addressed to the party at the following addresses: 509 S. Dubuque Street, Iowa City, IA 52240 and 2140 Rochester Avenue, Iowa City, IA 55245

2. Should the contractor terminate this agreement, and should the district's board desire to purchase the equipment, the contractor shall sell to the district the equipment used hereunder at a price to be determined by an appraisal board composed of one person appointed by the district's board, one appointed by the contractor, and third selected by the first two.

3. Notwithstanding anything in this contract to the contrary, both parties shall at all times act in accordance with all applicable laws, rules, policies, or regulations of any governmental body or agency having jurisdiction over this contract, and the parties further agree to cooperate with each other as needed in this regard.

4. Contractor shall indemnify, defend, and hold District, and its officers, directors, employees, and agents, harmless from and against any and all claims, actions, proceedings, costs, damages, losses, liabilities, and expenses (including attorneys' fees and costs) arising out of or in connection with (a) any negligence on the part of Contractor or its officers, directors, employees or agents; (b) breach of this contract by Contractor or its officers, directors, employees, or agents; and/or (c) violation of any applicable law or right of a third party by Contractor or its officers, directors, employees, or agents.

5. The relationship between the District and Contractor is that of independent contract. No joint venture, partnership, employment, or agency relationship exists between District and Contractor as a result of this contract. Neither party has the authority to create any obligations for the other, or to bind the other to any representation, statement or document.

6. This contract may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

**Additional provisions:** Attach additional provision on separate page(s) as needed. (Note: Additional provisions must include a definition of routes and vehicle(s) to be used.)

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Contractor

District

\_\_\_\_\_

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Contractor Name

\_\_\_\_\_  
School District

\_\_\_\_\_  
Address

\_\_\_\_\_  
County

\_\_\_\_\_  
Phone No.: \_\_\_\_\_

\_\_\_\_\_  
Phone No.: \_\_\_\_\_

656952/

Iowa City Community  
School District

ENC 6

Lane Plugge, Ph.D.  
Superintendent  
Fax (319) 688-1009

509 S. Dubuque St.  
Iowa City, IA 52240  
Tel (319) 688-1000

May 25, 2010

To: Lane Plugge  
FROM: Jim Pedersen  
RE: Agenda Support Staff Update

Below you will find information regarding support staff personnel. These items do not require Board action.

**A. Resignations For 2009-2010**

1. Crane, Melinda – Paraeducator – Bridges – termination 5-14-10
2. Selch, Shawn – Food Service Assistant – NCJH – resignation 5-28-10
3. Vitense, Jake – Paraeducator – Bridges Capitol – resignation 6-7-10
4. Vivian, Brooke – Paraeducator – Wickham – resignation 6-7-10

**B. Recommended For Hire 2009-2010**

- |   |                   |
|---|-------------------|
| 1. Arroyo Betancourt, Olivia – Food Service Assistant – NWJH – Class I Step 1<br>@\$10.61/hr – 6 hrs/day – 7 days – 5-27-10 to 6-7-10 (hire date 2-24-10) | <u>\$445.62</u>   |
| 2. Causevic, Denis – Night Custodian – West – C2 Step 1 - @\$14.07/hr<br>8 hrs/day – 36 days – 288 hrs/yr – 5-12-10 to 6-30-10 (hire date 1-20-10)        | <u>\$4,052.16</u> |

May 25, 2010

To: Lane Plugge

FROM: Jim Pedersen

RE: Agenda Support Staff Update 2010-2011

Below you will find information regarding support staff personnel. These items do not require Board action.

**A. Recommended For Hire 2010-2011**

- |  |                    |
|--|--------------------|
| 1. Keely, Carol – Paraeducator – Library – City – Class I Step 3 - @\$TBD/hr<br>8 hrs/day – 182 days – 8-19-10 (correction in hrs/day) | <u>\$TBD</u>       |
| 2. McKenzie, David – Assistant Director – Physical Plant - 260 days<br>7-1-10  | <u>\$68,000.00</u> |

**C. Recommended For Extra Service 2010-2011**

- |  |              |
|--|--------------|
| 1. Runde, Michael – 9 <sup>th</sup> Grade Volleyball Coach – West – 8-1-10 | <u>\$TBD</u> |
|--|--------------|

May 25, 2010  
Enclosure

**CERTIFIED STAFF -Agenda**

**A. Resignations For 2009-2010**

1. Boyd, Jessica – 3<sup>rd</sup>/4<sup>th</sup> Grade – Hoover – resignation 6-8-10
2. Cline, Dillon – Special Education Level I/II – NWJH – resignation 6-8-10
3. Garrity, Joan – Special Education Level I – Tate – resignation 6-8-10
4. Humston, Jon – Science – City – resignation 6-8-10

**B. Resignations From Extra Services 2009-2010**

1. Frese, Nate – Sophomore Boys Basketball Coach – West – resignation 5-14-10
2. Jones, Jeremy – 8<sup>th</sup> Grade Head Football Coach – NWJH – resignation 5-18-10
3. Motz, Jeff – Student Council Supervisor – Hoover – resignation 6-8-10

**C. Leave of Absence Recommended For Approval for 2010-2011**

1. Gorsh, Jay – Request 1.0 FTE – LOA for 2010-2011 school year
2. Mooney, Jennifer – Request .50 FTE – LOA from current 1.0 FTE – 2010-2011 school year (continuing .50 FTE for 10-11)
3. Stevens, Heather – Request .50 FTE – LOA from current 1.0 FTE – 2010-2011 school year (continuing .50 FTE for 10-11)

May 25, 2010  
Enclosure

**CERTIFIED STAFF -Agenda 2010-2011**

**A. Recommended For Salary Adjustments/Transfers For 2010-2011**

1. Benesch, Katie – From 1.0 FTE – 3<sup>rd</sup>/4<sup>th</sup> – Van Allen To 1.0 FTE – Resource Van Allen – 8-16-10 \$TBD
2. Feldmann, Keith – From 1.0 FTE – 1st – Van Allen To 1.0 FTE – 3<sup>rd</sup>/4<sup>th</sup> Van Allen - 8-16-10 \$TBD
3. Larson, Julie – From 1.0 FTE - Teacher Librarian - Tate To 1.0 FTE (.50 FTE Teacher Librarian/Tate and .50 FTE Teacher Librarian/SEJH) – 8-16-10 \$TBD
4. Madden, Julie – From 1.0 FTE – 3<sup>rd</sup>/4<sup>th</sup> – Van Allen To 1.0 FTE – 1<sup>st</sup> – Van Allen – 8-16-10 \$TBD
5. Skay, Kami – From 3<sup>rd</sup>/4<sup>th</sup> – Van Allen (currently on LOA) To 5<sup>th</sup>/6<sup>th</sup> Grade – Shimek 8-16-10 \$TBD

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**IOWA CITY COMMUNITY  
SCHOOL DISTRICT**

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Lane Plugge, Ph.D.  
Superintendent  
(319) 688-1009 Fax Number

509 S. Dubuque Street  
Iowa City, IA 52240  
(319) 688-1000

To: Dr. Lane Plugge

From: Paul Bobek

Date: May 21, 2010

Re: Printing Recommendation

The District issued a Request for Proposal (RFP) for printing services and received eight responses from proposers. Those responses are summarized in the attached. Presently, the District primarily utilizes The University of Iowa's Printshop for printing needs that are not performed in the building. However, Building Principals have the discretion to utilize a printing vendor of their choice. The University of Iowa's Printshop prices are reflected in the first column for comparative purpose, only as the University was unable to bid on this RFP.

In reviewing the proposal results, no one proposer bid the lowest pricing on every requested service. Thus in evaluating the proposals, the district placed the greatest weight for printing black ink on white paper, stapled. The remaining prices were compared between all proposers and the District is recommending awarding a contract to PIP Printing & Marketing Services for a one year effective July 1, 2010 with the pricing as noted in their proposal.

Please let me know if you have any questions or need additional information.

Thank you.

2010 Printing RFP Results

	U of I Printshop	The Printing House	Alphagraphics	Technigraphics	PIP Printing & Marketing Services	Grant Wood AEA	Hospers & Brother Printers	Tru Art	Copyworks
<b>Black &amp; White</b>									
8-1/2" x 11"	.05 (loose pages, no holes, no mutilation) .07 (Copies requiring extra time)	0.024	(1-499) .025 (500-2499) .022 (more than 2500) .019	0.029	0.02	.03 one side .05 front/back	(1-100) .07 (101-250) .055 (more than 250) .045	0.054 .011 (Add to 3 Hole Drill) .015 (Add for 1 Color 2nd Side)	3
8-1/2" x 14"	.05 (loose pages, no holes, no mutilation) .07 (Copies requiring extra time)	.034 ( & also 20# color paper)	(1-499) .035 (500-2499) .033 (more than 2500) .029	0.04	0.03	.035 one side .055 front/back	(1-100) .07 (101-250) .055 (more than 250) .045	0.0738 .019 (Add for 1 Color 2nd Side)	0.04
11" x 17"	0.12	0.075	(1-499) .0525 (500-2499) 0.047 (more than 2500) .043	0.055	0.04	.04 one side .06 front/back	(1-100) .10 (101-250) .085 (more than 250) .065	0.0977 .024 (Add for 1 Color 2nd Side)	0.06
<b>Color Printing</b>									
8-1/2" x 11"									
1-100	0.59	0.27	0.19	0.29	0.40	0.50	0.42	0.85	0.25
101-249	0.54	0.27	0.17	0.25	0.35	(101-500) .40	0.35	0.4875	0.25
more than 250	0.49	0.25	0.15	0.20	0.30	(more than 500) 0.35	0.29	0.264	0.25
8-1/2" x 14"									
1-100	1.19	0.32	0.20	0.39	0.50	0.65	0.42	1.015	0.30
101-249	1.09	0.32	0.18	0.29	0.45	(101-500) .55	0.35	0.635	0.30
more than 250	0.99	0.3	0.16	0.25	0.40	(more than 500) .45	0.29	0.384	0.30
11" x 17"									
1-100	1.19	0.39	0.21	0.39	0.60	1.00	0.55	1.015	0.50
101-249	1.09	0.39	0.19	0.29	0.55	(101-500) .80	0.49	0.635	0.50
more than 250	0.99	0.37	0.17	0.25	0.50	(more than 500) .70	0.42	0.384	0.50
<b>Book Copying</b>									
8-1/2" x 11"									
First copy of original (bound material)	0.10	0.08	0.05	0.04	0.25	0.35	0.06	2.2	0.10
Multiples after first copy	0.05	0.024	0.025	0.03	0.02	.03 one side .05 front/back	0.049	0.0054	0.03
8-1/2" x 14"									
First copy of original (bound material)	0.10	0.09	0.05	0.05	0.30	0.35	0.06	2.75	0.11
Multiples after first copy	0.05	0.034	0.035	0.04	0.03	0.035 one side .055 front/back	0.049	0.0738	0.04
11" x 17"									
First copy of original (bound material)	0.15	0.10	0.075	0.06	0.35	0.35	0.09	3.25	0.12
Multiples after first copy	0.12	0.075	0.0525	0.055	0.04	.04 one side .06 front/back	0.065	0.0977	0.06
<b>Booklet Fold</b>	2.50-5.00	0.02	0.03	.06 (no staple)	0.02	.0022 + 1.50 setup	0.02	0.0625	0.10
<b>GBC Spiral Bind</b>	1.25-2.85	1.25	1.25	1	1.50	.50-2.01 depends on size; 1.00 setup	0.78	0.098	1.00

2010 Printing RFP Results

	U of I Printshop	The Printing House	Alphagraphics	Technigraphics	PIP Printing & Marketing Services	Grant Wood AEA	Hospers & Brother Printers	Tru Art	Copyworks
<b>Plastic Coil Bind</b>	.03-.16 (add \$1.08 per minute handwork charge to the listed price)	2.00	1.25	1.25	1.50	Call - available through thir party vendor	0.68	0.188	1.00
<b>Staple - Single, Dual, Booklet</b>	0.03	.02 (per staple) .04 Booklet	0.01	.03 (Single) .06 (Dual Booklet)	.02 each staple	.0022 + 1.50 setup	0.02	0.018	0.01
<b>Tape Bind</b>		N/A	Per request	1.25	1.50	.45 + 1.00 setup	0.24	0.54	1.00
<b>Transparencies</b>	0.75	0.30	.42 (Black) .59 (Color)	.50 (Black) 1.25 (Color)	1.25 (8.5 x 11 Black ink)	0.25	0.31	.475 (8.5 x 11 Black copy) .480 (8.5 x 11 One side only)	0.50
<b>Laminating</b>			See attached						1.00 per linear foot (12" x 24" 3 mil)
25"									
3 mil						.40/ft			
6 mil						.75/ft			
10 mil									
34"									
3 mil						.50/ft			
6 mil						.75/ft			
10 mil						1.50/ft			
8.5 x 11 3 mil - 2 sided	0.75				1.00				
8.5 x 14 3 mil - 2 sided					1.25				
11 x 17 3 mil - 2 sided	1.75				1.50				
Smaller than 8.5 x 11							.24 (trimming not included on smaller size sheet)		
8.5 x 11				1.00			0.46		
11 x 17				2.00			0.72		
Larger sizes				1.50/sq ft					

May 20,2010

Iowa City Community School District  
ATTN: Mr. Paul Schultz  
1137 South Riverside Drive  
Iowa City, Iowa 52246

RE: Northwest Junior High School ADA Restroom Updates Phase II

Dear Paul:

On May 20, 2010 bids for the above referenced project were publicly opened and read. Three bids were received and no irregularities were noted; enclosed is a Tabulation of Bids.

City Construction submitted a Base Bid in the amount of \$83,200 with all of the required documents. City Construction also submitted an amount of \$8,990 for Alternate No.1. The sum of these amounts is \$92,190, which was the low combined bid and is under the estimated construction cost of \$101,646 for this project. Therefore, we recommend awarding the contract to City Construction in the amount of \$92,190, including Alternate No.1.

Please call if you have any questions regarding the bids.

Sincerely,

SHIVE-HATTERY, INC.

Timothy R. Fehr, PE  
Project Manager

Trf/bad

Enc.: Bid Tab

**SHIVE-HATTERY, INC.**

2834 Northgate Drive  
 Iowa City, Iowa 52245-9568  
 (319) 354-3040 FAX (319) 354-6921

**TABULATION OF BIDS**

ONner: Iowa City Community School District

Bid Date May 20,2010

Project Name: Northwest Junior High School ADA Restroom Updates Phase II

Time: 200 p.m.

S-H Project # 110157-0

<b>NAME AND ADDRESS OF BIDDER</b>	Apex Construction 4218 Yvette Street SW Iowa City, Iowa 52240	City Construction 1700 First Avenue South Iowa City, Iowa 52240	Calacci Construction 207 Scott Court Iowa City, Iowa 52245
<b>Bid Security - 5%</b>	N/A	N/A	N/A
<b>Targeted Small Business Form</b>	N/A	N/A	N/A
<b>Receipt of Addendum No.1</b>	Yes	Yes	Yes
<b>DESCRIPTION</b>	<b>PRICE</b>	<b>PRICE</b>	<b>PRICE</b>
<b>BASE BID:</b>	\$ <b>95,500.00</b>	\$ <b>83,200.00</b>	\$ <b>87,500.00</b>
<b>ALTERNATE NO.1 : Provide and install toilet partitions and urinal screens.</b>	\$ <b>7,995.00</b>	\$ <b>8,990.00</b>	\$ <b>7,700.00</b>
<b>TOTAL WITH ALTERNATE:</b>	\$ <b>103,495.00</b>	\$ <b>92,190.00</b>	\$ <b>95,200.00</b>

**ICCSA Redistricting Plan: Administrative Recommendation**

Recommendation from Superintendent Lane Plugge, Associate Superintendent Jim Behle, and Assistant Superintendent Ann Feldmann  
May 25, 2010

Add to the beginning of this document 4 board criteria as prioritized by the Board.

**STEP ONE**

Decision Timeline: spring, 2010

Action	Rationale	Notes
<b>1. Approve elementary boundary changes:</b> a. Return the Garner, Penn and Van Allen boundaries to what was previously communicated to parents with one exception: the current Wickham flex area is reassigned to a Garner flex area in 2012-13 (a flex area designation means that students will tentatively be assigned to a school, but they may be reassigned based upon enrollment changes/needs) b. Do not modify current boundary between Kirkwood-Coralville c. Make a small modification in the Lincoln-Horn boundary d. Do not modify current boundary between Hoover and Twain/Wood e. Move western portion of Hills to Weber f. Do not make decision yet regarding addition to Lemme g. Re-distribute home school for transitional housing programs  <b>2. Open Horn addition in 2011-12</b>  <b>3. Open elementary school at the Crossings development in 2012-13</b>  a.	Utilizes current capacity as Garner and school at the Crossings development open	a. Better balance of total enrollment at Garner, Penn, Van Allen; maintains boundary previously approved by the board b. Recommendation to take a small sliver from Kirkwood to Coralville Central does not further criteria c. There are 3 – 7 students who live in the small section of Lincoln that will be switched to Horn d. Wait to modify Hoover-Twain-Wood boundaries until more is known about NCLB reauthorization e. The western portion of Hills is assigned to West and the eastern portion to City. f. g. Further study capacity needs at east side elementary schools in Step Two  h. Transitional housing programs currently in the Twain attendance area will be reassigned to other schools.  <u>3. Following the same process that has been used in the past, the board and administration will develop plans for the attendance area for the new elementary school at the Crossings. This will be made as a separate decision along with community input and completed by May 31, 2011.</u>
<b>5. Modify high school feeder system (see attachment Step One High School Feeder System Enrollment Data):</b> a. Lincoln to City High b. Hills to City High	Utilizes current capacity at City High	free/reduced lunch rate percentages between City and West
<b>6. Acquire land for new high school</b>		

**Deleted:** <#>Modify Weber, Kirkwood, Roosevelt, and Horn boundaries to open a school at the Crossings development; do not move small portion of high percentage of free/reduced lunch students to Weber¶

**Deleted:** . No change to original boundary proposal for school at the Crossings; maintains transportation for small areas with high number of FRL students

**Deleted:** h.

**Deleted:** 4. Modify junior high feeder system:¶ <#>Lincoln students assigned to South East¶ Allow Lincoln students to transfer to North Central or Northwest as space allows

**Deleted:** Relieves potential overcrowding at South East and utilizes current capacity

**Deleted:** Wait to determine if parts of current Roosevelt move to City High until Step Two¶ ¶ If move Lincoln, Hills, and Roosevelt at one time, it creates 250 more students at City at all once; unnecessarily makes enrollment at West under capacity while making City over capacity. Waiting to move Roosevelt provides time to confirm enrollment projections and

## ICCSD Redistricting Plan: Administrative Recommendation

### STEP TWO

Decision Timeline: 2010-2011 and 2011-2012 School Years

Action	Rationale	Notes
<b>1. Determine east side elementary needs:</b> a. Determine how to grow elementary capacity on the east side (addition at Lemme? Shimek? Longfellow? New school?) b. Conduct facility planning as part of Strategic Facility Improvement Plan (SFIP) for Mann and Longfellow	Fiscal considerations (as enrollment increases, consider making current facilities more efficient in addition to considering new facilities)	*If NCLB law changes and SINA transfers no longer required,  May need to move portions of Wood/Twain/Lucas or Kirkwood/Hills to balance demographics
<b>2. Determine how to best assist high needs schools</b> (paired schools? resources? boundaries between other schools and Twain/Wood/Lucas? Kirkwood/Hills?)	Demographic considerations	<u>2. Direct the superintendant to assign a team within the next 3 months to explore the alternatives presented to the board from the committee to address the imbalance of FRL to improve the academic performance of students. The team would be expected to provide monthly updates to the board and be directed to complete its work by May 31, 2011.</u>
<b>3. Implement boundary/facility plan for east side elementary schools and assistance plan for affected elementary schools</b>		
<del>4. Modify as necessary junior high feeder system:</del>	Capacity utilization	
<del>5. Continue to monitor high school enrollment:</del> a. <del>adjust boundaries to</del> utilize capacity at West and City	Utilizes current capacity at City High, as necessary	
<del>6. Determine the "what" and "how many" of the new high school</del> a. <del>9<sup>th</sup> grade center? 9<sup>th</sup>/10<sup>th</sup> center? 4 year comprehensive high school? Magnet high school?</del> b. <del>how many students will be served?</del>		<u>6. Direct the superintendent to assign a team within the next 3 months to explore the 3<sup>rd</sup> high school options and present them to the board for a decision on the direction for the new school. The team would be expected to provide monthly updates to the board and be directed to complete its work by May 31, 2011.</u>

- Deleted: 3
- Deleted: Addition to North Central?¶
- Deleted: 4
- Deleted: U
- Deleted: <#>Parts of current Roosevelt (east of Sunset Street) and Weber (east of Hiway 218 and Dane Rd) to City High?¶
- b. Monitor free and reduced lunch between City/West¶
- Deleted: 5

## ICCSD Redistricting Plan: Administrative Recommendation

### TRIGGERS FOR THIRD HIGH SCHOOL:

When future 3-year enrollment projections estimate total high school enrollment at more than 3750 students, implement Steps 3, 4 and 5.

#### Rationale:

1. Enrollment projections reach a level that cannot continue to support students at West and City without brick and mortar additions. (cannot accommodate students much beyond 1750 at City and 2000 at West)
2. Enrollment projections tend to be more accurate three years out than projections longer than three years out
3. Three years are required to design and construct a third high school

#### STEP THREE

1. Begin budget planning to open high school three years from trigger.	Fiscal Considerations, operational costs	Operational costs and facility planning depend upon decisions made in Step Two. (what will the 3 <sup>rd</sup> high school offer and how many will it serve?)
2. Begin facility design for third high school.	Building utilization Neighborhood Schools	
3. Begin boundary study for third high school.	Demographic considerations	

#### STEP FOUR

1. Let bids and begin construction of third high school.		
--	--	--

#### STEP FIVE

1. Implement boundary changes determined in Step Three.	Fiscal Considerations, operational costs	
2. Open 3 <sup>rd</sup> high school.	Building utilization Neighborhood Schools	
	Demographic considerations	



**Step One High School Feeder System Enrollment Data**

These data are based upon RSP information. It is important to note that Free and Reduced Lunch rates stated in this analysis are from the district student data and is calculated on where a student resides. This means the data will be different from the State Official Count because the State Official Count is based on where a student attends school.

Enrollment 2014-15			
School	Lincoln*	Lincoln/Hills	Lincoln/Hills/Roosevelt
City	1577	1642	1754
West	2098	2033	1922
Change Enrollment	102	65	111

Free and Reduced Lunch 2014-15			
School	Lincoln*	Lincoln/Hills	Lincoln/Hills/Roosevelt*
City	25.9%	27.9%	26.2%
West	17.2%	18.7%	16.0%
Difference Between Schools in FRL	8.7%	9.2%	10.2%

\*Lincoln prior to assigning area back to Roosevelt which impacts less that 10 students in K-6

**Assign Lincoln and Hills to City High beginning in 2011-12 school year**

School	Capacity	2011-12 Lincoln/Hills	2011-12 Lincoln/Hills/Roosevelt*
City	1600	1535	1631
West	1800	1818	1722

\* If move Lincoln, Hills, and Roosevelt at one time, it creates 250 more students at City at all once; unnecessarily makes enrollment at West under capacity while making City over capacity. Waiting to move Roosevelt provides time to confirm enrollment projections and free/reduced lunch rate percentages between City and West.

# Iowa City Community School District

FYE 2010 Budget Update  
For the Nine Months Ending March 31, 2010

BOE May 25, 2010

# 2009-2010 Significant Budget Assumptions

- BOY GAAP Fund Balance
- Unspent Balance Updated Quarterly
- EOY Accruals = BOY Accruals
- FYE '10 Special Ed Deficit Calculated

# Overview

- Budget for 9 months ending March 31, 2010
- Reconcile General Fund Budget Adjustments
- FYE '10 Unspent Budget Reconciliation
- AARA Details
- Does reflect \$5,621,328 10% ATB Cut

# IOWA CITY COMMUNITY SCHOOL DISTRICT

## FUND SUMMARY

### RECEIPTS AND DISBURSEMENTS

	Fund Balance 30-Jun-09	Receipts	Disbursements	Fund Balance 31-Mar-10
GENERAL	\$ 6,879,563	\$ 76,068,975	\$ 74,301,546	\$ 8,646,992
MANAGEMENT	1,285,320	713,964	1,327,331	671,953
PPEL	3,146,493	4,292,605	5,246,658	2,192,440
DEBT SERVICE	178,454	1,979,457	494,626	1,663,285
CAPITAL PROJECTS - SILO	17,028,974	11,462,996	7,685,654	20,806,316
FOOD SERVICE	2,652,585	3,066,323	2,741,046	2,977,862
HEALTH INSURANCE	8,357,455	6,527,276	5,884,737	8,999,994
DENTAL INSURANCE	7,089	401,702	426,383	(17,592)
	<u>\$ 39,535,933</u>	<u>\$ 104,513,298</u>	<u>\$ 98,107,981</u>	<u>\$ 45,941,250</u>

**NOTE:**

The above does not include any of the Activity Funds as these Funds are maintained at the CAO and each secondary building. Monthly, each secondary prepares a financial report and forwards to the CAO. In addition, the nature of these Funds are Athletic and Clubs which generate revenue and then spend it on specific purposes.

# Iowa City Community School District

## YTD

### March 31, 2010

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
<b>GENERAL</b>			
Receipts	\$ 116,406,846	\$ 76,068,975	65.35%
Disbursements	118,431,753	74,301,546	62.74%
	<u>\$ (2,024,907)</u>	<u>\$ 1,767,429</u>	
<b>MANAGEMENT</b>			
Receipts	\$ 1,270,911	\$ 713,964	56.18%
Disbursements	1,172,218	1,327,331	113.23%
	<u>\$ 98,693</u>	<u>\$ (613,367)</u>	
<b>PPEL</b>			
Receipts	\$ 7,520,726	\$ 4,292,605	57.08%
Disbursements	9,173,713	5,246,658	57.19%
	<u>\$ (1,652,987)</u>	<u>\$ (954,053)</u>	
<b>DEBT SERVICE</b>			
Receipts	\$ 3,543,453	\$ 1,979,457	55.86%
Disbursements	3,519,252	494,626	14.05%
	<u>\$ 24,201</u>	<u>\$ 1,484,831</u>	

# Iowa City Community School District

## YTD

### March 31, 2010

#### CAPITAL PROJECTS -SILO

Receipts	\$ 13,558,612	\$ 11,462,996	84.54%
Disbursements	15,100,950	7,685,654	50.90%
	\$ (1,542,338)	\$ 3,777,342	

#### FOOD SERVICE

Receipts	\$ 4,340,400	\$ 3,066,323	70.65%
Disbursements	\$ 4,455,940	\$ 2,741,046	61.51%
	\$ (115,540)	\$ 325,277	

#### HEALTH INSURANCE

Receipts	\$ -	\$ 6,527,276	
Disbursements	-	5,884,737	
	\$ -	\$ 642,539	

#### DENTAL INSURANCE

Receipts	\$ -	\$ 401,702	
Disbursements	-	426,383	
	\$ -	\$ (24,681)	

# General Fund Line Item Budget Adjustments September 30, 2009 to March 31, 2010

	2009-2010 Budgeted		
	Revenues	Expenditures	Net
Sept 30 2009 Budgeted Amounts Reported to BOE	\$ 115,915,217	\$ 118,521,218	\$ (2,606,001)
Adjustments:			
STEM Grant	15,000	15,000	-
Title I 1003g program	102,961	102,961	-
DNR Grant @ NCJH	500	-	500
Building Fees		23,061	(23,061)
Donations		7,500	(7,500)
Reduction in 6.30.09 Bldg Budget C/O (\$400,000 to \$392,648)		(7,352)	7,352
<b>Budgeted Totals at November 30, 2009</b>	<b>\$ 116,033,678</b>	<b>\$ 118,662,388</b>	<b>\$ (2,628,710)</b>
ARRA Professional Development Day	50,298	50,298	-
Adjust Open Enrollment to Actual Students	(5,546)	(533,525)	527,979
NWJH Student Fees		12,795	(12,795)
Special Education Class		450	(450)
<b>Budgeted Totals at December 31, 2009</b>	<b>116,078,430</b>	<b>118,192,406</b>	<b>(2,113,976)</b>
PE Grant	201,075	201,075	
Weber Increased Enrollment	-	5,267	
Kirkwood After School Grant	50,000	-	
Correction to Carryover Budgets	-	(28,085)	
Mentoring Grant	49,304	49,304	
Comserv Grant	15,000	15,000	
Drug Free Schools Corrections	13,037	(2,000)	
Miscellaneous Adjustments	-	(1,214)	
<b>Budgeted Totals at March 31, 2010</b>	<b>116,406,846</b>	<b>118,431,753</b>	<b>(2,024,907)</b>

# IOWA CITY COMMUNITY SCHOOL DISTRICT OPERATING FUND SUMMARY REVENUES & EXPENDITURES - CASH BASIS

	Budget	31-Mar-10		Budget	31-Mar-09	
		Collected	% Collected		Collected	% Collected
<b>REVENUES:</b>						
Local Sources	\$ 56,326,057	35,808,320	63.57%	\$ 52,880,014	33,654,538	63.64%
State Sources	46,676,644	33,036,116	70.78%	56,317,822	39,390,390	69.94%
Federal Sources	13,404,145	7,224,539	53.90%	5,463,330	2,552,943	46.73%
	<u>\$ 116,406,846</u>	<u>\$ 76,068,975</u>	<u>65.35%</u>	<u>\$ 114,661,166</u>	<u>\$ 75,597,871</u>	<u>65.93%</u>
<b>EXPENDITURES:</b>						
Salaries	\$ 73,999,386	45,154,066	61.02%	\$ 72,304,937	44,386,054	61.39%
Benefits	19,710,865	12,596,443	63.91%	18,677,850	12,093,067	64.75%
Purchased Services	2,947,317	1,685,286	57.18%	2,876,682	1,607,899	55.89%
Maintenance & Repairs	953,300	966,448	101.38%	1,064,831	946,163	88.86%
Transportation & Tuition	7,645,882	5,870,078	76.77%	8,306,554	6,178,144	74.38%
Supplies & Materials	7,810,104	3,978,979	50.95%	7,684,819	4,313,321	56.13%
Equipment	392,969	358,854	91.32%	519,887	500,568	96.28%
Other Expenses	22,916	21,034	91.79%	22,117	22,189	100.33%
Fund Transfers	183,010	173,268	94.68%	188,149	153,224	81.44%
AEA Flow-Through	4,766,004	3,497,090	73.38%	4,265,250	3,198,937	75.00%
	<u>\$ 118,431,753</u>	<u>\$ 74,301,546</u>	<u>62.74%</u>	<u>\$ 115,911,076</u>	<u>\$ 73,399,566</u>	<u>63.32%</u>

# Iowa City Community School District

## YTD

### March 31, 2010

	Budget	31-Mar-10		Budget	31-Mar-09	
		Collected	% Collected		Collected	% Collected
<b>REVENUES:</b>						
<b>Local Sources:</b>						
Property Taxes	\$ 46,542,002	26,130,852	56.14%	\$ 43,634,326	25,072,114	57.46%
Tuition:						
Special Education	901,000	1,115,449	123.80%	902,000	975,042	108.10%
Open Enrollment	798,624	536,743	67.21%	729,554	520,864	71.39%
Other	150,000	162,903	108.60%	255,563	96,857	37.90%
Student Fees	121,000	115,077	95.10%	31,000	35,467	114.41%
Investment Income	200,000	40,151	20.08%	300,000	174,523	58.17%
Income Tax Surtax	5,311,498	5,056,560	95.20%	4,771,292	5,332,623	111.76%
Miscellaneous	2,301,933	2,650,585	115.15%	2,256,279	1,447,048	64.13%
	<b>\$ 56,326,057</b>	<b>\$ 35,808,320</b>	<b>63.57%</b>	<b>\$ 52,880,014</b>	<b>\$ 33,654,538</b>	<b>63.64%</b>

# Iowa City Community School District

## YTD

### March 31, 2010

	31-Mar-10			31-Mar-09		
	Budget	Collected	% Collected	Budget	Collected	% Collected
<b>State Sources:</b>						
State Foundation Aid	\$ 33,727,140	23,823,218	70.64%	\$ 43,660,880	30,060,644	68.85%
Instructional Support	-	-	0.00%	282,380	195,548	69.25%
AEA Flowthrough	4,766,004	3,497,090	73.38%	4,265,250	3,198,937	75.00%
Phase I	-	-	0.00%	58,279	38,502	66.06%
Phase II	956,811	669,768	70.00%	956,818	632,113	66.06%
Teacher Comp	5,271,696	3,725,396	70.67%	5,321,978	3,776,218	70.96%
Vocational Aid	28,000	41,381	147.79%	28,000	29,454	105.19%
Other	1,926,993	1,279,263	66.39%	1,744,237	1,458,974	83.65%
	<b>\$ 46,676,644</b>	<b>\$ 33,036,116</b>	<b>70.78%</b>	<b>\$ 56,317,822</b>	<b>39,390,390</b>	<b>69.94%</b>

# Iowa City Community School District

## YTD

### March 31, 2010

	31-Mar-10			31-Mar-09		
	Budget	Collected	% Collected	Budget	Collected	% Collected
<b>Federal Sources:</b>						
Title I	\$ 1,893,715	1,070,174	56.51%	\$ 1,534,882	944,576	61.54%
Safe Schools/Healthy Students	1,290,255	656,952	50.92%	1,282,304	77,367	6.03%
Carl Perkins	122,472	108,740	88.79%	108,740	124,082	114.11%
21st Century Grants	375,000	156,319	41.69%	450,000	107,486	23.89%
ARRA Funded Programs	8,151,423	4,279,941	52.51%	-	-	N/A
Other	1,571,280	952,413	60.61%	2,087,404	1,299,432	62.25%
	<b>\$ 13,404,145</b>	<b>\$ 7,224,539</b>	<b>53.90%</b>	<b>\$ 5,463,330</b>	<b>\$ 2,552,943</b>	<b>46.73%</b>
<b>Total Revenues</b>	<b>\$ 116,406,846</b>	<b>\$ 76,068,975</b>	<b>65.35%</b>	<b>\$ 114,661,166</b>	<b>\$ 75,597,871</b>	<b>65.93%</b>

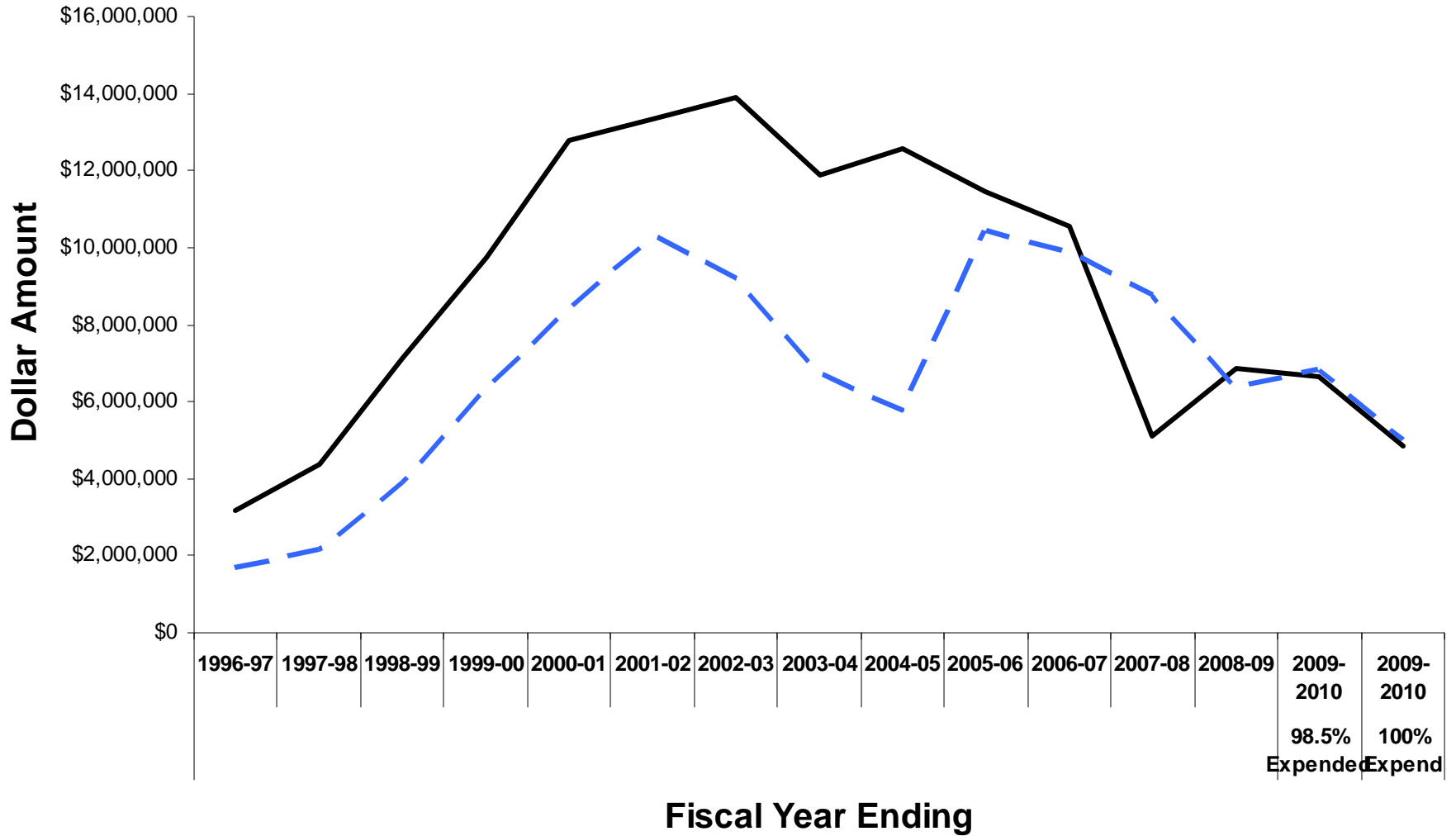
# ARRA - FEDERAL REVENUES 2009-2010

	<u>Amount</u>
ARRA - Homeless Grant	\$23,349
ARRA - Title I Stabilization	1,038,863
ARRA - Special Education	1,776,273
ARRA - State Stabilization	5,011,860
ARRA - Professional Development	50,298
ARRA - Instructional Support Program	250,780
	<u><u>\$8,151,423</u></u>

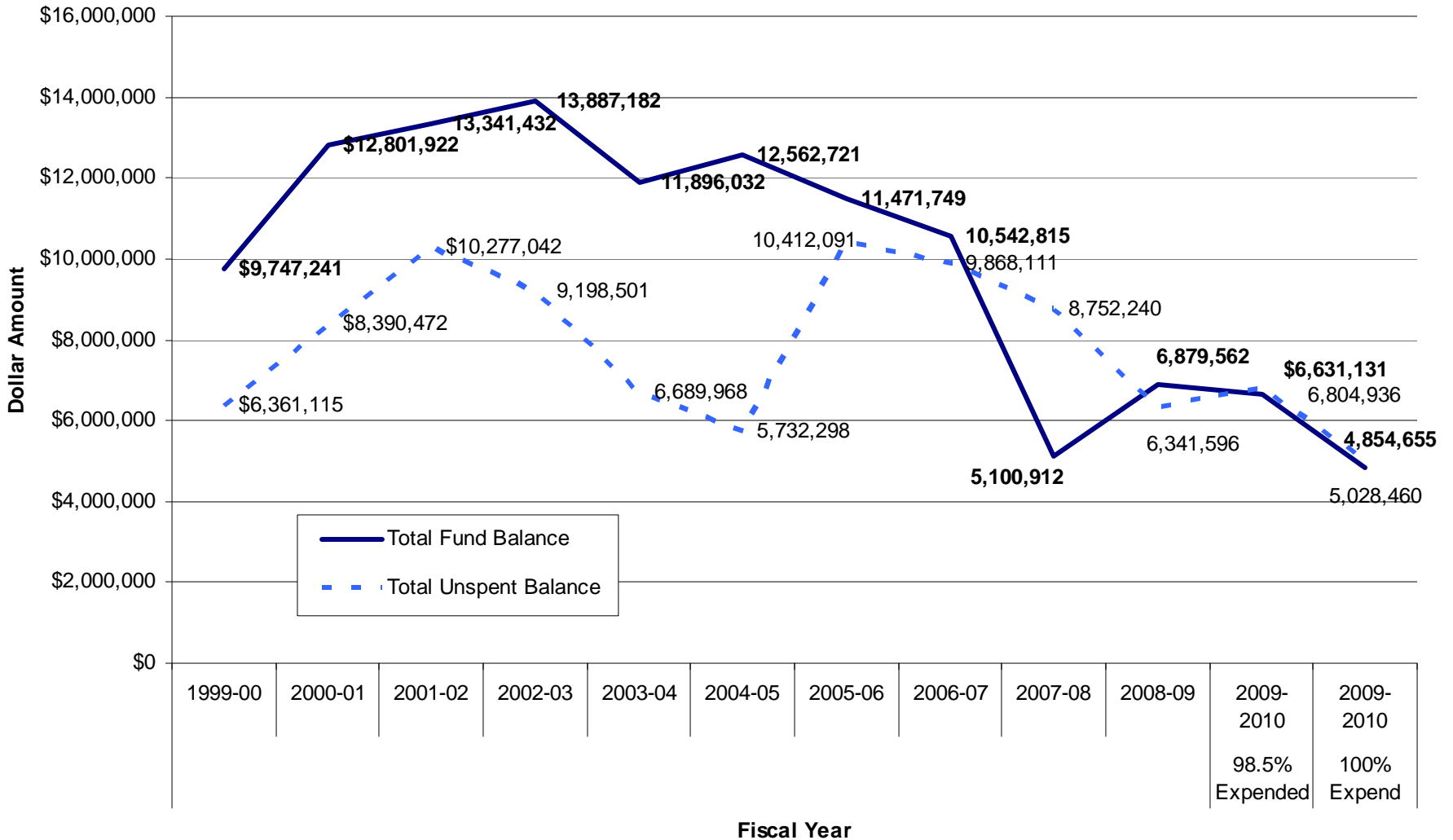
**IOWA CITY COMMUNITY SCHOOL DISTRICT  
OPERATING FUND  
DETAIL REVENUES & EXPENDITURES - CASH BASIS**

	31-Mar-10			31-Mar-09		
	Budget	Expended	% Expended	Budget	Expended	% Expended
<b>EXPENDITURES:</b>						
Instruction:						
Regular Instruction	\$ 51,905,989	30,227,999	58.24%	\$ 50,677,971	29,816,223	58.83%
Special Instruction	16,316,609	10,545,823	64.63%	14,991,526	9,872,182	65.85%
At-Risk Instruction	9,743,865	5,164,085	53.00%	8,411,714	4,879,322	58.01%
Vocational Instruction	1,355,937	850,652	62.74%	1,323,030	839,640	63.46%
Cocurricular Instruction	1,290,920	847,774	65.67%	1,342,835	832,902	62.03%
Student Support Services	4,456,000	2,629,984	59.02%	4,014,043	2,083,679	51.91%
Instructional Support Services	6,043,593	3,766,309	62.32%	6,403,944	4,250,058	66.37%
General Administration	1,373,793	1,189,411	86.58%	1,385,938	1,016,171	73.32%
Building Administration	5,379,032	3,799,300	70.63%	5,320,601	3,766,206	70.79%
Business & Central Services	1,707,089	1,348,999	79.02%	2,092,734	1,503,207	71.83%
Plant Operations & Maintenance	10,262,404	7,447,331	72.57%	10,555,558	7,558,905	71.61%
Student Transportation	3,586,039	2,797,384	78.01%	4,915,615	3,622,518	73.69%
Noninstructional Programs	62,479	16,137	25.83%	28,317	7,616	26.90%
AEA Support	4,766,004	3,497,090	73.38%	4,265,250	3,198,937	75.00%
Other	182,000	173,268	95.20%	182,000	152,000	83.52%
	<b>\$ 118,431,753</b>	<b>\$ 74,301,546</b>	<b>62.74%</b>	<b>\$ 115,911,076</b>	<b>\$ 73,399,566</b>	<b>63.32%</b>

# Fund Balance & Unspent Balance



# Historical Fund Balance and Unspent Balance

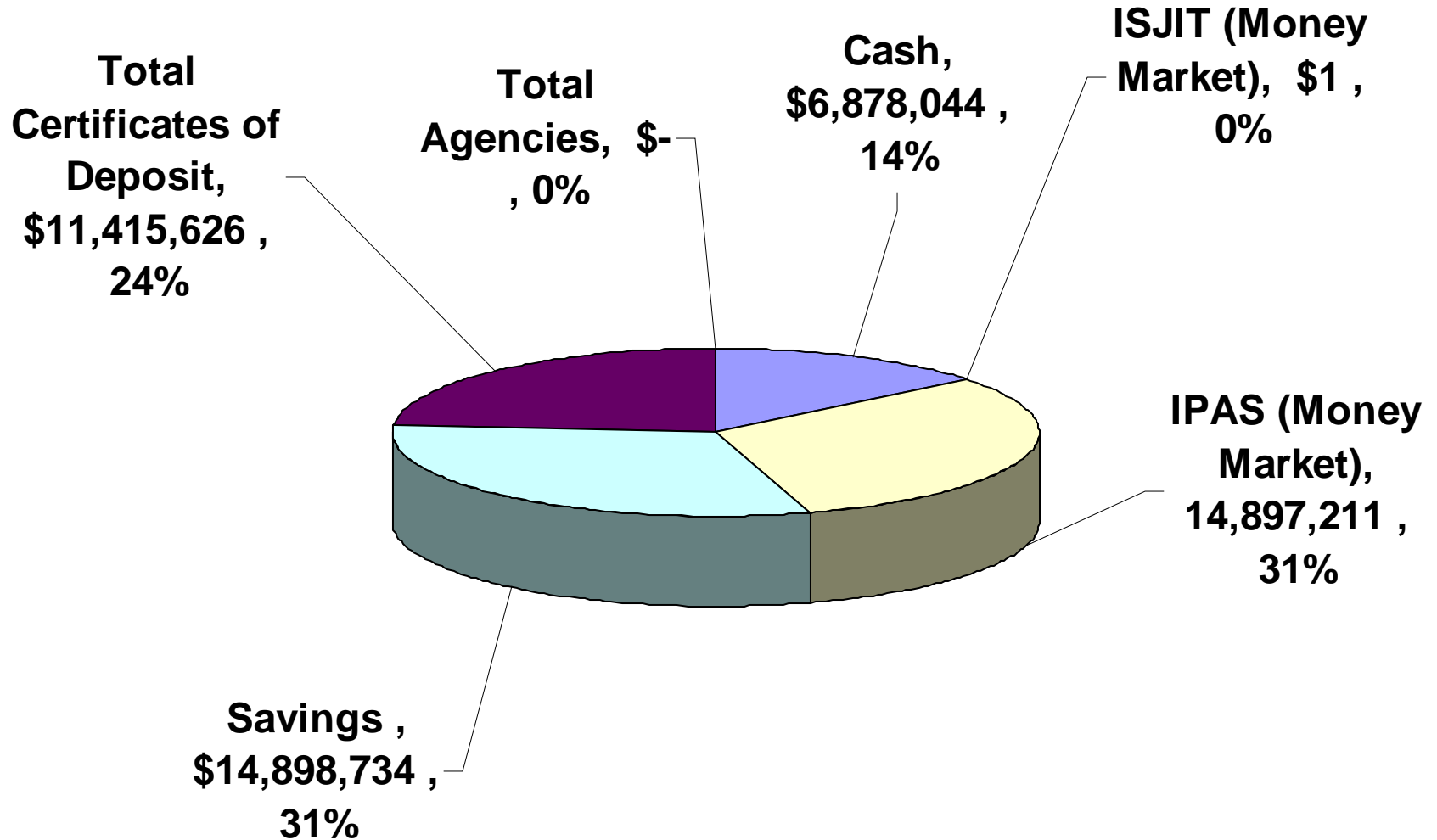


**IOWA CITY COMMUNITY SCHOOL DISTRICT**  
**Projected Unspent Balance 2009-2010**

	<b>30-Sep-09</b>	<b>31-Dec-09</b>	<b>31-Mar-10</b>	<b>March vs Dec. Difference</b>
Regular Program District Cost	\$67,965,651	67,965,651	67,965,651	-
District Cost for Supplemental Weighting	956,151	956,151	956,151	-
Special Ed District Cost	10,239,913	10,239,913	10,239,913	-
Teacher Salary Supplement	5,579,293	5,579,293	5,579,293	-
Professional Development Supplement	699,512	699,512	699,512	-
Early Intervention Supplement	710,320	710,320	710,320	-
AEA Special Ed Support	3,415,630	3,415,630	3,415,630	-
AEA Media Services	594,484	594,484	594,484	-
AEA Ed Services	652,673	652,673	652,673	-
AEA Teacher Salary Supplement	314,715	314,715	314,715	-
AEA Professional Development Supplement	36,636	36,636	36,636	-
Drop Out	3,398,282	3,398,282	3,398,282	-
AEA Prorata Statewide Reduction	(248,134)	(248,134)	(248,134)	-
Enrollment Adjustment	-	-	-	-
Controlled Budget (Line 5.18)	<b>\$94,315,126</b>	<b>\$94,315,126</b>	<b>\$94,315,126</b>	-
Miscellaneous Income	12,901,791	13,065,004	13,483,122	418,118
Instructional Support Program	5,813,768	5,813,768	5,813,768	-
PreSchool Foundation Aid	-	-	325,315	325,315
Unspent Balance - BOY	6,341,596	6,341,596	6,499,645	158,049
Special Ed Deficit -EOY	2,415,850	2,127,719	2,127,719	-
SBRC Allocation - Advanced Funding	932,081	895,518	895,518	-
SBRC Allocation - English as Second Lang	50,000	-	-	-
SBRC Allocation - Open Enrolled Out	-	-	-	-
SBRC Allocation - GAAP Conv & new Bldg	-	-	-	-
SBRC Allocation - Allowance for Const Projects	-	-	-	-
Total Budget Authority	<b>\$122,770,212</b>	<b>\$122,558,731</b>	<b>\$123,460,213</b>	<b>901,482</b>
Total Budgeted General Fund Expenditures	(118,521,218)	(118,192,406)	(118,431,753)	(239,347)
Projected Year End Unspent Balance at 6.30.10 (100% Expenditures)	<b>\$4,248,994</b>	<b>\$4,366,325</b>	<b>\$5,028,460</b>	<b>\$662,135</b>
			<b>4.07%</b>	
Total Budgeted General Fund Expenditures at 98.5%		(116,419,520)	(116,655,277)	
Projected Year End Unspent Balance at 6.30.10 (98.5% Expenditures)		<b>\$6,139,211</b>	<b>\$6,804,936</b>	

<b>FUND</b>	<b>Total Cash &amp; Investment Balance at March 31, 2010</b>	<b>Weighted Average Yield</b>
<b>GENERAL</b>	<b>\$ 9,105,494</b>	<b>0.29%</b>
<b>MANAGEMENT</b>	<b>677,577</b>	<b>0.17%</b>
<b>PPEL</b>	<b>1,914,558</b>	<b>0.36%</b>
<b>CAPITAL PROJECTS</b>	<b>19,459,692</b>	<b>0.91%</b>
<b>DEBT SERVICE</b>	<b>1,634,402</b>	<b>0.20%</b>
<b>HEALTH INSURANCE</b>	<b>11,940,562</b>	<b>0.35%</b>
<b>FOOD SERVICE</b>	<b>2,247,343</b>	<b>0.32%</b>
<b>ACTIVITY</b>	<b>1,109,988</b>	<b>0.60%</b>
	<b>\$ 48,089,616</b>	

# Cash & Investments as of March 31, 2010



**POSITIVE STAKE HOLDER RELATIONS (LEVEL 2a):**

With respect to interactions with stakeholders the Superintendent shall not cause or allow conditions, procedures, or decisions that are unsafe, undignified, unnecessarily intrusive, or that fail to provide appropriate confidentiality or privacy.

**The Superintendent shall not (LEVEL 3a):**

1. Fail to establish with stakeholders a clear understanding of their rights and what may be expected from the services offered by the District.
2. Use application forms that elicit information for which there is no clear necessity.
3. Use methods of collecting, reviewing, transmitting, or storing client information that fail to protect against improper access to the material elicited.
4. Fail to respond to communications (such as by phone, mail, e-mail) at all, or as promptly as reasonably would be expected.
5. Permit the use of abusive language or other behavior generally considered to be lacking in civility and respect for others.
6. Permit school based programs/activities sponsored by outside groups that are in conflict with district curricula or Administrative Policy 1003.4 Soliciting and Advertising Directed to Students.
7. Fail to provide a grievance process to those who believe they have not been accorded a reasonable interpretation of their rights under this policy (see Appendix 6, Board Complaint Process and Administrative Policy numbers 402.10 and 1002.2).
8. Fail to direct staff to review academic achievement data with parent(s) or guardian(s). The review shall include students level of performance, the academic achievement, support and interventions identified if needed, and if any recommendations for parental participation are needed.

In force are a number of administrative policies and regulations to address safety, dignity and intrusiveness, they are:

504.4/601.4; 603.3; 603.5; 402.10; 1002.2; 400.2/502.7; 102.

The policies and regulations address:

- Drills for emergencies
- Sexual Harassment
- Selection of Materials
- Teaching of Controversial Issues
- Anti-Bullying Harassment

- Grievance Procedure
- Patron Complaints

The school district has in place a number of policies and regulations addressing confidentiality or privacy, they are:

502.5; 504.2a; 504.3; 504.3a.

The policies and regulations address:

- Collection, Maintenance and Dissemination of Information About Students
- Guidelines for Communicable Diseases
- Procedures for Reporting Suspected Child Abuse
- Investigating Allegations of Abuse of Students by School Employees

The school district has in place grievance policies and regulations for students, parents and patrons to resolve informal and formal complaints, they are:

402.10, 502.3 , 1002.2

The policies and regulations address:

- Student Grievance Procedure
- Grievance Procedure for Support Staff
- Patron Complaints

Policies and regulations are reviewed and revised as needed.

On line reporting of student academic progress is available to parents and students via the Power School student management data base.

The superintendent is generally accessible to parents, students and patrons. He participates in a wide range of community activities such as the Chamber of Commerce, ICAD, DPO, Facility Advisory Committee, Education Foundation, Joint Government/JCOG meetings-activities and service clubs.

Implementation of the SSSH grant has provided comprehensive and district wide programs for staff and students.

#### **STAFF RELATIONS (LEVEL 2b):**

With respect to staff and volunteers of the District the Superintendent may not cause or allow conditions that are undignified or inconsistent with the mission of an educational institution.

#### **The Superintendent shall not (LEVEL 3b):**

1. Operate without written personnel policies that clarify personnel rules for staff, provide for effective handling of grievances, and protect against wrongful conditions such as nepotism and grossly preferential treatment for personal reasons.
2. Discriminate against any staff member for expressing an ethical dissent.

3. Prevent staff members from communicating with Board members, either individually or as a Board, with regard to any matter, especially any assertions that board policies have been violated or that they do not adequately protect their human rights.
4. Fail to inform staff of their rights under this policy.

In place are administrative policies and regulations outlining a formal process to address complaints and grievances, they are 402.10; 502.3.

Staff members are not prohibited from communicating with Directors.

The district has in place a functioning labor management committee. The committee is comprised of district level administrators and ICEA leadership. The committee meets on a weekly basis.

In place are committees such as the equity committee and safety committee to address conditions which might be inconsistent with the ICCSD mission.

## COMMUNICATION WITH AND SUPPORT TO THE BOARD (LEVEL 2g):

The Superintendent shall not permit the Board to be uninformed or fail to provide for such staff and other support as it shall require for its work.

### **The Superintendent shall not fail to (LEVEL 3g):**

1. Regularly provide the Board with two categories of information in a timely, accurate, and understandable fashion: (a) that which is necessary to monitor achievement of the Board's "Ends" and compliance with these Superintendent Limitations, and (b) that which the Board requests as a part of an overall "Management Information Reporting System" designed to keep it informed of District operations generally, even though action on such matters has been delegated to the Superintendent. (See Appendix 3)
2. Make the Board aware of such additional information as in his/her judgment relates to relevant District trends, anticipated adverse media coverage, material external or internal changes (particularly those that affect the assumptions on which previous Board policies have been established). Status reports regarding ongoing crises or disasters shall be provided Board members as soon as is consistent with the Superintendent's other responsibilities at the time.
3. Inform the Board whenever in his/her judgment the Board is not in compliance with its own policies regarding Governance and Board-Superintendent Linkage, especially in any circumstance in which the Superintendent believes Board behavior is detrimental to the working relationship between the Board and Superintendent.
4. Provide, or delay the provision of, negative information regarding the District's performance, staff or image.
5. Include as much internal and external data, research, staff and other opinions and points of view as are needed for fully informed Board deliberations and choices when presenting information, proposals or analyses to the Board on her/his own motion, or Board request.
6. Comply with reasonable requests by individual Board members and the Board President for information, meetings with him/her, or other personnel, although communications normally will be with the entire Board.
7. Supply for the consent agenda all items delegated to the Superintendent by the Board, and yet still required by law or contact to be Board approved, along with such monitoring assurance as may be relevant.

Directors receive information from the superintendent on a regular basis. Ends policy reports and MIS reports are scheduled to coincide with Board of Education meetings. Directors receive updates regarding breaking news or crisis situations being addressed in the school district. The superintendent meets on a bi-weekly basis with the Board president and vice-president.

**The Superintendent shall not (LEVEL 3e)**

1. Fail to provide adequate insurance coverage for losses due to theft, casualty or liability for the District as an entity, or appropriate liability insurance coverage for its employees and Board members.
2. Allow unbonded personnel access to material amounts of funds.
4. Unnecessarily expose the District, its employees or Board to claims of liability.
5. Fail to follow normal business practices of ethics and prudence with regard to purchases considering, among other things, competitive bidding, benefit-cost analysis, and the appearance as well as reality of conflicts of interest.
6. Fail to protect intellectual property, information, and files from loss or significant damage.
9. Endanger the District's public image or credibility, especially in ways that would hinder the accomplishment of its mission.

An annual financial audit and insurance review is conducted to make certain policies and procedures are in compliance with state/federal regulations and methods of best practice. ICCSD exceeds financial reporting required by statute.