

REGULAR MEETING OF THE BOARD OF DIRECTORS  
IOWA CITY COMMUNITY SCHOOL DISTRICT, COUNTY OF JOHNSON, STATE OF IOWA  
BOARD ROOM 509 S. DUBUQUE STREET  
7:00 P.M., TUESDAY, MARCH 9, 2010  
PRESIDENT PATTI FIELDS, PRESIDING

MEMBERS PRESENT: Michael Cooper, Tuyet Dorau, Patti Fields, Gayle Klouda, Michael Shaw, and Sarah Swisher.

MEMBERS ABSENT: Toni Cilek

President Fields called the meeting to order at 6:45 PM.

MOTION BY DIRECTOR DORAU, SECONDED BY DIRECTOR COOPER TO GO INTO CLOSED SESSION IN ACCORDANCE WITH IOWA CODE 215.5(1)(c) TO DISCUSS STRATEGY WITH COUNSEL IN MATTERS THAT ARE PRESENTLY IN LITIGATION OR WHERE LITIGATION IS IMMINENT WHERE ITS DISCLOSURE WOULD BE LIKELY TO PREJUDICE OR DISADVANTAGE THE POSITION OF THE GOVERNMENTAL BODY IN THAT LITIGATION. MOTION CARRIED 6-0-1.

Directors entered closed session at 6:45 PM.

Directors returned to open session at 7:05 PM.

Public Hearing: West High Science Room Project

The public hearing opened at 7:06 PM.

Now is the time and place for the public hearing on the proposed plans and specifications for the 2010 West High Science Room project. The Board of Directors set the date for this public hearing on February 9, 2010. Notice of Public Hearing was published in the Iowa City Press-Citizen on February 10, 2010. The District will receive bids on this project on April 20, 2010 at 2:00 PM at the District Office at 509 S. Dubuque Street. Notice to Contractors will be published as required by law in the Iowa City Press-Citizen on March 30, 2010.

There were no comments from the public or the board.

The public hearing closed at 7:08 PM.

Public Hearing: Horn Addition Project

The public hearing opened at 7:08 PM.

Now is the time and place for the public hearing on the proposed plans and specifications for the 2010 Horn Addition project. The Board of Directors set the date for this public hearing on February 9, 2010. Notice of Public Hearing was published in the Iowa City Press-Citizen on February 10, 2010. The District will receive bids on this project on April 20, 2010 at 2:00 PM at the District Office at 509 S. Dubuque Street. Notice to Contractors will be published as required by law in the Iowa City Press-Citizen on March 30, 2010.

There were no comments from the public or the board.

The public hearing closed at 7:09 PM.

President Fields welcomed those to tonight's board meeting and introduced the Board, Superintendent and Board Secretary.

#### ICEA Update

Tom Yates, Co-President of the ICEA reported that the ICEA is in the process of elections of officers with most incumbents seeking re-election. Mr. Yates reported that the NEA has created a fund to provide earthquake relief to both Haiti and Chile. The Department of Education is taking applications for 2011 Teacher of the Year nominations. Finally, the ICEA has four teachers on the redistricting committee, but the ICEA does not take a stand on the redistricting.

#### Student Representatives' Update

Zoe Grueskin, Student Senate VP at City High reported on various City High service projects and that City High raised 2500 pounds of food and \$500 in the recent hunger drive for the Johnson County Crisis Center. Ms. Grueskin also reported on the Doctors without Borders project in which City High students are raising money and food for the victims of the Haiti earthquake.

Tate was represented by Samantha Bailey Sammet who opened by asking board members, what is the first thing they think about when they hear the name Tate. Ms. Bailey Sammet asked the same question of teachers and students and concluded that most people have a misunderstanding of Tate. The objectives of Tate are for students to graduate high school on time and Ms. Bailey Sammet reported that her experiences at Tate have been a one of a kind and have also shaped her outlook on life. Ms. Bailey Sammet also stated that she is deeply offended of the attitudes and comments people make most often regarding Tate and noted that the general perception that students attending Tate are reject kids or bad kids is false. Ms. Bailey Sammet thanked the board and appreciates the opportunity that Tate provides. In addition, Ms. Bailey Sammet reported on the Backyard Abundance program which hopes to grow and expand the garden area at Tate as well as reported on other programs occurring at Tate. The recent play by the drama class, entitled Dysfunctional Funeral, was reviewed as well as Ms. Bailey Sammet provided directors with a paper written by Suzana Ongero regarding the prospects for Tate.

#### Open Discussion

Director Dorau inquired on the status of the printing RFP. Paul Bobek reported that the RFP has been let and that this Friday, March 12<sup>th</sup> is the final date for prospective bidders to provide their questions to the district. After that date, the district will answer all questions and make them available to all bidders and the bid due date is a few weeks away.

Director Klouda noted that at the last board meeting, the plus/delta board self-evaluation was discussed and suggested that it then be distributed to each board member. Director Klouda expressed concern that this might present a problem with the open meetings law and requested the Communications Committee consider this concern.

Director Fields noted at a prior meeting, the Finance Committee was formally created, but that it is not comprised of a member of the executive committee and suggested that either the president or vice-president serve on the Finance Committee. Director Swisher volunteered to give her seat up. Director Cooper will serve on the Finance Committee.

Director Swisher reported displeasure and is discouraged by the apparent IASB dishonesty and hopes that a thorough investigation is completed soon. Director Klouda suggested the board reconsider its membership in the IASB next year and that when the dues invoice is received, that this item be brought to the board's attention. There was consensus from the board on this issue.

Dan Sabers addressed the board and has served at City High for 29 years. Mr. Sabers expressed concerns over recent curriculum changes made and is also frustrated and confused as to how this decision and implementation came to be. Mr. Sabers reviewed the present physical education system, including offering students Elective PE, noting that 1353 students have signed up for Elective PE this year. Mr. Sabers reviewed the current health program and how it operates and integrates with physical education. The changes made for next year is to offer health curriculum without PE. Mr. Sabers noted further frustration in that the district's PE coordinator was not even made aware of these changes. Mr. Sabers stated that the good news is that these changes can be undone before the start of next school year and the existing systems returned.

Candace Wiebener addressed the board and has been at City High for 40 years and noted how the PE/Health mandate would eliminate music opportunities for students, especially for those who do not take private lessons. Ms. Wiebener noted that there was no input sought from staff when this change was considered and asked the board to reconsider this change and revoke.

Kevin Koepnick, a science instructor at City High with 26 years of service at City High, believes the curriculum review process is a good one. However something went wrong in the current process and noted that the changes suggested are not in students' best interest. Also given the significant nature of change with the Superintendent search, the boundary committee, and the search for City High principal, now would not be a good time to make these curricular changes. Directors inquired why City High did not offer as many AP courses and Mr. Koepnick noted that the staff believes the curriculum at City High was of such high caliber the AP courses were not all that much more advantageous. Directors inquired if the changes would fit with the core curriculum. Mr. Koepnick noted that the Earth Sciences component under the change would be missing from the core curriculum.

Michael Moehlmann, Band Director, reported that the curriculum change will adversely affect students in a number of ensembles and that these extra opportunities will no longer be afforded to students and asked the board to reconsider these curricular changes.

Greg Grove, Choir Director, discussed the impact of rescinding the PE waiver and cited sleep disorder research. Mr. Grove noted how the PE waiver is in student's best interests and urged the board to reconsider.

Directors discussed the board's approval on the Wellness Policy as well as the appendices on that policy noting that the board approved the policy, but the appendices are goals and recommendations, not board policy. Directors discussed previous board action would better align curricular opportunities between the two high schools and also accomplish greater consistency.

#### Directors' Activities

President Fields thanked Dr. Arganbright and his staff for her recent visit at West High.

Director Dorau thanked City High, Longfellow, Wickham, and these PTO's as well as the Hoover principal and staff for her recent visits.

Director Swisher reported on Poroï seminar entitled Media, Space and Race: The Case of the "Southeast Side." In addition, Director Swisher reported on a recent book she had completed reading entitled, "Justice: What's the Right Thing to Do?" and strongly encouraged directors to read this book.

District Business – Consent Items

MOTION BY DIRECTOR KLOUDA, SECONDED BY DIRECTOR COOPER TO APPROVE THE FOLLOWING CONSENT AGENDA AND ITS ADDENDUM:

- A. AWARD CONTRACT TO CITY CONSTRUCTION IN THE AMOUNT OF \$569,650 BASE BID AND \$51,000 FOR ALTERNATE #1 FOR A TOTAL BID OF \$620,750 FOR CITY HIGH BATES FIELD BLEACHER PROJECT ([Attachment A](#))
- B. AWARD CONTRACT TO WEST BRANCH & TIPTON ROOFING COMPANY IN THE AMOUNT OF \$360,631 FOR THE HILLS & MANN 2010 ROOF PROJECTS ([Attachment B](#))
- C. AWARD CONTRACT TO TODD HACKETT CONSTRUCTION IN THE AMOUNT OF \$883,200 FOR THE CITY HIGH WINDOWS PHASE 3 PROJECT ([Attachment C](#))
- D. OPEN ENROLLMENT FOR THE 2009-2010 SCHOOL YEAR INTO OUR DISTRICT FOR WILL GARTON AND CHELSEA MISNER AND FOR THE 2010-2011 SCHOOL YEAR INTO OUR DISTRICT FOR GWENYTH CHOUN, MIRACLE WILMOT-DICARLO, MASON FEY, KIERA GAFFEY, EVAN HELLER, GRACE HELLER, ZOE NAYLOR, AND DOMINIC STALEY
- E. ACCOUNTS PAYABLE IN THE AMOUNT OF \$931,465.34 GENERAL FUND, \$2,710.84 MANAGEMENT FUND, \$45,596.25 NUTRITION FUND, \$1,335.00 STUDENT ACTIVITIES FUND, AND \$610,904.01 SCHOOLHOUSE FUND/CAPITAL PROJECTS FUND
- F. MINUTES OF THE FEBRUARY 23, 2010 REGULAR BOARD MEETING AND MARCH 1, 2010 SPECIAL BOARD MEETING
- G. CERTIFIED STAFF A(1-3), B(1-4), C(1-2), D(1-14), E(1) AND ADDENDUM CERTIFIED STAFF A(1), B(1), AND C(1) ([Attachment D](#))

MOTION CARRIED 6-0-1

President Fields noted that in recent board meetings, it is with a very heavy heart that directors accepted a number of early retirement applications from very dedicated and long-term employees including Perry Ross and Brian Lehmann.

Resolution Approving Settlement Agreement and Mutual Release of All Claims with First Student, Inc.

MOTION BY DIRECTOR SHAW, SECONDED BY DIRECTOR DORAU TO APPROVE THE RESOLUTION APPROVING SETTLEMENT AGREEMENT AND MUTUAL RELEASE OF ALL CLAIMS WITH FIRST STUDENT, INC. MOTION CARRIED 6-0-1.

Second and Third Reading of Appendix 8 – Committee Charters ([Attachment E](#))

Director Klouda presented all of Appendix 8 Committee Charters for a second and third reading, noting no changes from the first reading. Director Dorau inquired that with change in directors for the Finance Committee to include a member of the Executive Committee, does this need to be reflected? Directors reached consensus that this change does not need to be documented as policy as it will be a matter of practice.

MOTION BY DIRECTOR DORAU, SECONDED BY DIRECTOR COOPER TO APPROVE SECOND AND THIRD READINGS OF APPENDIX 8 – COMMITTEE CHARTERS. MOTION CARRIED 6-0-1.

Director Klouda noted that the Governance Committee presently has four board members on that committee and one member will need to be removed.

#### Health Insurance Committee Report

Director Dorau provided an update on the recent Health Insurance Committee meeting. Director Dorau reported on the voluntary life option the insurance committee is considering as well as two changes to the long-term disability policy committee members are recommending. The health insurance fund financial statements were reviewed for the year ending June 30, 2009 as well as the six months ending December 31, 2009. The health insurance rate renewal status was reviewed, noting that a 4.6% increase was necessary, but given the financial position of the health insurance fund, premiums for next year will be kept at the same level, thus no premium increase. The district is also looking at a new PBM. The dental insurance renewal was reviewed noting that premiums will increase 3% and the dental fund has an \$8000 deficit. The next meeting is scheduled for March 29, 2010 at 3:45 PM.

#### Redistricting Update

Dr. Plugge noted that the March 4<sup>th</sup> redistricting meeting was cancelled as 8-10 committee members had already indicated their inability to attend. The next committee meeting will be March 24<sup>th</sup> and Dr. Plugge recommended one more public forum after the committee makes its recommendations on options. Director Klouda asked changing the board's workshop from March 30<sup>th</sup> to a later date to allow the board ample time to review the recommendations and to ask questions. Dr. Plugge will develop a backup plan and coordinate participant calendars. Directors inquired of the additional cost of additional meetings and Dr. Plugge noted it was approximately \$3300 per meeting. Dr. Plugge suggested the board goal should be to make a decision this year but with implementation the following year. It was decided that the next committee meeting should be March 30, 2010. In summary, there will be two more redistricting committee meetings followed by a workshop with the board, an additional public forum, and then the board will discuss and act on the recommendations. Director Dorau noted that there is a community perception that the district's process for big decisions such as these is a produce, propose, and defend type of model leaving the community feeling like each scenario is a done deal. However, the current redistricting process is different in that the production is done in the public creating a messier process, but a more transparent process. None of the scenarios are done deals and the Redistricting Committee needs to reach consensus on two to three viable scenarios before those scenarios can be presented to the Board. Dr. Plugge noted that he is working on the finances of the proposals and intends to share them with the committee at the March 24<sup>th</sup> meeting. Directors requested committee comments be placed in context. Director Dorau inquired if principals have discussed or commented on the scenarios.

President Fields wanted to thank Hoover, Mann, and Penn for the fantastic artwork that is in the board room.

#### Superintendent Search Update

President Fields noted that last week completed the profile meeting with individuals and groups and inquired if the GlobalConnect call did go out. It was noted that the meetings at City and

West High were not well attended and that Hazard, Young, & Attea are in the process of compiling these results and will share with the board next Tuesday at 4:00 PM. Directors are scheduled to take action on the profile at the March 23, 2010 meeting.

2010-2011 Certified Budget ([Attachment F](#))

Executive Director of Administrative Services Bobek reviewed for the board the first draft of the 2010-2011 certified budget. He reviewed the primary budget variables noting that the budget is prepared on the facts that exist as of today and that the variables may change over time and may also be dependent upon legislative action. The purpose of tonight's focus is to look at the funding of the maximum budget which includes property taxes and state aid. Mr. Bobek reviewed the statutory timeline, each of the district's various funds including those which levy property taxes. He reviewed in detail each of the primary budget variables in the general fund and the other funds including the new equipment breakdown insurance program that is financed through the management fund.

Directors reviewed the components of the maximum budget as calculated through the formula as well as how the funding formula calculates property taxes and state aid. Mr. Bobek noted that the funding formula assumes state aid is fully funded next year, but challenged that assumption as the state has not fully funded state aid for the last two years and economic conditions have not changed and that its reasonable to believe that the state will not fully fund state aid next year. Mr. Bobek noted that the formula calculates approximately \$58.5 million of state aid, but has estimated \$12.7 million may not be received. This is approximately 11% of the general fund's maximum budget. Mr. Bobek reviewed the 2010-2011 taxable valuation noting that total valuation including TIF's increased 3.8% and valuation exclusive of TIF's increased 5.09%.

Mr. Bobek reviewed the early retirement incentive participation, noting that for next year, early retirement incentives totaling \$1.8 million will be paid and this is levied through the district's management fund. He also reviewed the other components of the management fund levy which includes property/liability insurance, and work compensation insurance, unemployment, benefits, and equipment breakdown insurance is also levied. To date, the budget discussions have focused on the unspent balance. Tonight's discussion starts the discussion on the fund balance. Mr. Bobek reviewed the draft property tax rate for 2010-2011 and each of the components noting the actual levy components in the current year, which approximates \$58.8 million, and each of the components in the proposed 2010-2011 asking of \$70.7 million. Mr. Bobek noted that included in next years draft property tax rate is \$12.7 million of cash reserve levy in anticipation of the state not fully fund state aid according to the formula. \$5.7 million of that is due to the state using federal stimulus monies to replace state aid in the current year, continuation of the current year's 10% across the board cut into next year of \$5.6 million and the assumption that next year's allowable growth will be funded at 0%. These three items in aggregate are \$12.7 million or represent \$2.96 on the property tax rate. The proposed property tax rate increase totals \$2.12. Mr. Bobek further emphasized that the draft property tax rate for next year does not include any provision of cash reserve for cash flow purposes of which \$4.4 million is levied in the current year.

Mr. Bobek then reviewed options to mitigate the property tax increase including using sales tax revenues. The county ballot question along with the district's revenue purpose statement allow for property tax relief and Mr. Bobek illustrated how this might work in the property tax rate by using sales tax monies for debt service payments as well as not levying in the PPEL fund.

Directors discussed options including using sales tax money to mitigate the property tax rate increase recognizing that would result in fewer construction projects or slowing them down.

Directors also requested additional cuts in an effort to balance the budget including looking for continued increased efficiencies. Directors discussed using sales tax monies to mitigate property tax rate increases would in fact effectuate cuts in both capital projects and in the general fund. Directors requested additional details behind the cuts presented at the February 9 board meeting. Directors requested administration to bring back an updated draft budget and property tax rate at the next board meeting. Directors also requested administration identify whether the cut amounts are projected or actual. Directors also asked the budget reflect maintaining educational excellence without eroding that programming. The administration will develop a budget including cuts, property taxes, and sales taxes.

Capital Projects Report ([Attachment G](#))

The written report enclosed was referenced. Director Klouda distributed an updated report noting that this is a work in progress as we work to capture all the existing projects on this recently approved appendix. Additional work is necessary to reflect all existing projects and their approval. Dr. Plugge requested the next meeting, the West High Science Project should be at Step 4 and the Horn Addition at Step 5 and asked that the Crossings be added. Dr. Behle noted that the goal of the Crossings is to be open in the fall of 2012.

Agenda Setting

1. Curriculum Review
2. 2010-2011 Budget
3. Leadership Profile
4. Facilities – Horn, West, & the Crossings

MOTION BY DIRECTOR SWISHER, SECONDED BY DIRECTOR KLOUDA TO ADJOURN AT 10:20 PM. MOTION CARRIED 6-0-1.

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President

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Board Secretary



(319) 354-3040  
(800) 798-3040  
FAX: (319) 354-6921  
<http://www.shive-hattery.com>

ENCL

Shive-Hattery, Inc.  
2834 Northgate Drive  
Iowa City, IA  
52245-9568

March 3, 2010

Iowa City Community School District  
ATTN: Mr. Paul Schultz  
1137 South Riverside Drive  
Iowa City, Iowa 52246

RE: Bates Field Bleacher Replacement  
City High School

On March 2, 2010, bids were opened and publicly read for the above referenced project. Four bids were received and no irregularities in the bids were noted that had an effect on the outcome. See the attached bid tabulation.

City Construction Group L.C. of Iowa City, Iowa submitted a Base Bid in the amount of \$569,650.00 as well as a bid of \$51,100.00 for Alternate #1. The total, with alternate, is \$620,750.00. The Base Bid was approximately 4.5% above the anticipated construction amount of \$544,985; while Alternate #1 was approximately 26.2% below the anticipated construction amount of \$69,268. Combined, the overall bid was approximately 1.0% above the anticipated construction amount of \$614,253. Based on the fact that there were a total of four bids and the apparent low bid was within 1% of the anticipated overall construction amount, we recommend awarding the Base Bid and Bid Alternate to City Construction in the amount of \$620,750.00.

Please contact our office if you have any questions concerning the bids.

Sincerely,

SHIVE-HATTERY, INC.

A handwritten signature in black ink, appearing to read "J. Shawn Lueth".

J. Shawn Lueth, PE

JSL/mas

Enc.: Tabulation of Bids

Copy: Michelle Webster, ICCSD

**SHIVE-HATTERY, INC.**  
 2834 Northgate Drive  
 Iowa City, Iowa 52245-9568  
 (319) 354-3040 FAX (319) 354-6921

**TABULATION OF BIDS**

Client: Iowa City Community School District  
 Project Name: City High School - Bates Field Bleacher Replacement  
 S-H Project #: 109422-0

Bid Date: March 2, 2010, 2:00 p.m.  
 Location: Central Admin Office, 509 S. Dubuque St.  
 Iowa City, Iowa

Page: 1 of 1

NAME AND ADDRESS OF BIDDER		City Construction Group 1700 South 1st Avenue Iowa City, IA 52240	Woodruff Construction LLC 1890 Kountry Lane Fort Dodge, IA 50501	McComas-Lacina Construction 1310 Highland Court Iowa City, IA 52240	MBA Concrete, Inc. 2790 Kansas Avenue NE North Liberty, IA 52317
	Bid Security - 5%	Yes	Yes	Yes	Yes
	Receipt of Addendum #1	Yes	Yes	Yes	Yes
	Receipt of Addendum #2	Yes	Yes	Yes	Yes
	Targeted Small Business Forms	Yes	Yes	Yes	Yes
	<b>BASE BID AMOUNT</b>	<b>\$569,650.00</b>	<b>\$575,700.00</b>	<b>\$601,000.00</b>	<b>\$655,777.00</b>
	<b>ADD ALTERNATE BID:</b>				
1	Additional bleacher seating as indicated on Drawings	\$51,100.00	\$58,700.00	\$40,125.00	\$70,000.00
	<b>TOTAL BASE BID AND ALTERNATE BID</b>	<b>\$620,750.00</b>	<b>\$634,400.00</b>	<b>\$641,125.00</b>	<b>\$725,777.00</b>



(319) 364-0227  
(800) 798-0227  
FAX: (319) 364-4251  
<http://www.shive-hattery.com>

Enc 2

Shive-Hattery, Inc.  
201 3<sup>rd</sup> Avenue SE, Suite 500  
Cedar Rapids, IA 52401

March 4, 2010

Mr. Paul Schultz  
Director, Physical Plant  
Iowa City Community School District  
1137 South Riverside Drive  
Iowa City, Iowa 52240

RE: 2010 Roof Improvements  
Horace Mann Elementary School  
Hills Elementary School  
Iowa City Community School District

Dear Paul:

Six bids were received for the above-referenced project on March 2, 2010. We recommend that the Iowa City Community School District waive any irregularities and informalities, consider the proposals and award contracts as follows:

<b>West Branch &amp; Tipton Roofing Company</b>	
<b>Base Bid A - Horace Mann Elementary School</b>	<b>\$ 162,860.00</b>
<b>Base Bid B - Hills Elementary School</b>	<b>\$ 197,771.00</b>
<b>TOTAL</b>	<b>\$ 360,631.00</b>

This award is subject to submittal of acceptable bond and insurance. Please notify our office of the award decision and we will proceed with obtaining the agreement, bond, and insurance.

We look forward to working with you and the Iowa Community School District during construction of this project. Please call our office if you have any questions or comments.

Sincerely,

SHIVE-HATTERY, INC.

Mitchell T. Kelchen  
Roof and Building Envelope Consultant

MTK/bsc

Copy: George Kanz, S-H  
Ann Drahos, S-H

2092340

**2010 Roof Improvements  
Hills & Mann**

Bid Date 3/2/2010

Project

	<b>Geisler Brothers Company</b>	<b>Jim Giese Commercial Roofing</b>	<b>Dryspace, Inc.</b>	<b>Academy Roofing</b>	<b>Advanced Builders</b>	<b>West Branch Roofing</b>
<b>Bid Bond</b>	5%	5%	5%	5%	5%	5%
<b>Acknowledged Addenda</b>	1	1	1	1	1	1
<b>Targeted Small Bus</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Base Bid A</b>	187,505.00	280,303.00	215,327.00	180,650.00	188,000.00	162,860.00
<b>Base Bid B</b>	210,489.00	273,520.00	260,450.00	203,625.00	234,500.00	197,771.00
<b>Total Base Bid</b>	397,994.00	553,823.00	475,777.00	384,275.00	422,500.00	360,631.00
<b>Alternate B1</b>	173,645.00	155,057.00	179,026.00	140,743.00	99,500.00	145,287.00
<b>Total with Alternate</b>	571,639.00	708,880.00	654,803.00	525,018.00	522,000.00	505,918.00

March 4, 2010

Mr. Paul Schultz  
Director, Physical Plant  
Iowa City Community School District  
1137 South Riverside Drive  
Iowa City, Iowa 52240

RE: Window Replacement - Phase 3  
City High School  
Iowa City Community School District

Dear Paul:

Seven bids were received for the above-referenced project on March 2, 2010. Shive-Hattery's probable cost of construction for this project was \$950,000.00. We recommend that the Iowa City Community School District waive any irregularities and informalities, consider the proposals and award the contract as follows:

**Todd Hackett Construction, Muscatine, IA**

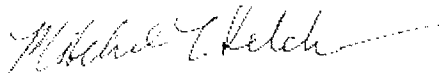
<b>Base Bid - City High School</b>	<b>\$718,000.00</b>
<b>Alternate Bid 1 - Small Gym Floor Replacement</b>	<b><u>\$165,200.00</u></b>
<b>TOTAL</b>	<b>\$883,200.00</b>

This award is subject to submittal of acceptable bond and insurance. Please notify our office of the award decision and we will proceed with obtaining the agreement, bond, and insurance.

We look forward to working with you and the Iowa City Community School District during construction of this project. Please call our office if you have any questions or comments.

Sincerely,

SHIVE-HATTERY, INC.



Mitchell T. Kelchen  
Roof and Building Envelope Consultant

MTK/bsc

cc: George Kanz, S-H  
Tandi Dausener, S-H  
Ann Drahos, S-H

2081712

Iowa City Community  
School District

Enc 7

Lane Plugge, Ph.D.  
Superintendent  
Fax (319) 688-1009

509 S. Dubuque St.  
Iowa City, IA 52240  
Tel (319) 688-1000

March 9, 2010

To: Lane Plugge  
FROM: Jim Pedersen  
RE: Agenda Support Staff Update

Below you will find information regarding support staff personnel. These items do not require Board action.

**A. Resignations For 2009-2010**

1. Adams, Doris – Night Custodian – Lemme – early retirement 6-30-10
2. Bobay, Ana – Head Cook – NWJH – early retirement 6-8-10
3. Chebuhar, Barb – Paraeducator – Wickham – resignation 3-1-10
4. Cook, Sheryl – Head Cashier – NWJH – early retirement 6-8-10
5. Eicher, Carol – Head A la Carte – West – early retirement 6-8-10
6. Freund, Kelley – Paraeducator – Hoover – resignation 2-26-10
7. Knebel, James – Maintenance – Physical Plant – early retirement 6-30-10
8. O'Brien, Terry – Paraeducator – SEJH – early retirement 6-8-10
9. Smart, Trisha – Paraeducator – City – resignation 3-12-10

**B. Resignations From Extra Services 2009-2010**

1. Thomas, Erin – Sophomore Volleyball Coach – West – resignation 2-26-10

**C. Recommended For Extra Service 2009-2010**

- |  |                   |
|--|-------------------|
| 1. Hession, Kathleen – Speech and Debate Coach (2%) NWJH – 3-1-10                    | <u>\$637.80</u>   |
| 2. Mueller, Nathan – Assistant Boys Track Coach (.33 part of stipend) City – 2-25-10 | <u>\$1,275.33</u> |
| 3. Mundt, Erika – Jr. High Girls Track Coach (6.75%) NWJH – 2-23-10                  | <u>\$2,152.58</u> |
| 4. Skelton, Daniel – Junior Varsity Soccer Coach (7.5%) City – 3-1-10                | <u>\$2,391.75</u> |

March 9, 2010  
Enclosure

**CERTIFIED STAFF -Agenda**

**A. Resignations For 2009-2010**

1. Lehmann, Brian – Principal – Lucas – early retirement 6-30-10
2. Thoensen, Alys – .50 FTE Reading Recovery/.25 FTE LARS – Van Allen – resigning .25 FTE LARS (will continue .50 FTE Reading Recovery for 2010-2011) 6-8-10
3. Ross, Perry – Principal/Director of Instruction – Hills/CAO – early retirement 6-30-10

**B. Resignations From Extra Services 2009-2010**

1. Koch, Thea – 9<sup>th</sup> Grade Volleyball Coach – West – resignation 2-26-10
2. Motz, Jeff – 9<sup>th</sup> Grade Football Coach – City – resignation 2-25-10
2. Salter, Kelsi – 9<sup>th</sup> Grade Volleyball Coach – West – resignation 2-26-10
3. Sheldon, Thad – Assistant Sophomore Football Coach – City – resignation 1-18-10

**C. Recommended For Extra Service 2009-2010**

- |  |                   |
|--|-------------------|
| 1. Sadler, Michele – Secondary Summer School Coordinator – NWJH – 3-1-10 | <u>\$7,250.00</u> |
| 2. Shoppa, Celeste – Interim-Principal – Roosevelt – 2-24-10             | <u>\$3,000.00</u> |

**D. In District Transfers to Garner for the 2010-2011 School Year**

1. Gomez-Stream, Priscilla – From 1.0 FTE – 1<sup>st</sup>/2<sup>nd</sup> Grade – Wickham To 1.0 FTE – 2<sup>nd</sup> Grade – Garner
2. Harper, Kristine – From 1.0 FTE – Teacher Librarian – Kirkwood To 1.0 FTE – Teacher Librarian – Garner
3. Irinaka, Lynda – From 1.0 FTE – 1<sup>st</sup> Grade – Kirkwood To 1.0 FTE – 1<sup>st</sup> Grade – Garner
4. Jepson, Sarah – From 1.0 FTE – Kindergarten – Roosevelt To 1.0 FTE – Kindergarten – Garner
5. Martin, Traci – From 1.0 FTE – 2<sup>nd</sup> Grade – Van Allen To 1.0 FTE – 1<sup>st</sup> Grade – Garner
6. Martinez, Uby – From 1.0 FTE – 3<sup>rd</sup>/4<sup>th</sup> Grade – Mann To 1.0 FTE – 3<sup>rd</sup>/4<sup>th</sup> Grade – Garner
7. Puettmann, Karla – From 1.0 FTE – Kindergarten – Van Allen To 1.0 FTE – Kindergarten – Garner
8. Reiland, Marlys – From 1.0 FTE – Guidance – Roosevelt To .80 FTE – Resource – Garner
9. Schroeder, Erin – From 1.0 FTE – 1<sup>st</sup> Grade – Van Allen To 1.0 FTE – 2<sup>nd</sup> Grade – Garner
10. Shope, Chris – From 1.0 FTE – 3<sup>rd</sup>/4<sup>th</sup> Grade – Roosevelt To 1.0 FTE – 3<sup>rd</sup>/4<sup>th</sup> Grade – Garner
11. Snyder, Patrick – From 1.0 FTE – 5<sup>th</sup>/6<sup>th</sup> Grade – Van Allen To 1.0 FTE – 5<sup>th</sup>/6<sup>th</sup> Grade – Garner
12. Sobotta, Candace – From 1.0 FTE – Resource – Wood To 1.0 FTE – Resource – Garner
13. Summer, Sheena – From 1.0 FTE – 3<sup>rd</sup>/4<sup>th</sup> Grade – Van Allen To 1.0 FTE – 3<sup>rd</sup>/4<sup>th</sup> Grade – Garner
14. Whitlock, Sabrina – From 1.0 FTE – 5<sup>th</sup>/6<sup>th</sup> Grade – Roosevelt To 1.0 FTE – 5<sup>th</sup>/6<sup>th</sup> Grade – Garner

**E. Administrative Recommendation for Hire 2010-2011**

- |   |              |
|---|--------------|
| 1. Shoppa, Celeste – Principal – Roosevelt – 7-1-10 | <u>\$TBA</u> |
|---|--------------|

## **CHARTER FOR ICCSD GOVERNANCE COMMITTEE**

### **PURPOSE:**

The purpose of the ICCSD Governance Committee is to insure that the district governance policies remain current and relevant for providing direction to the Board and Superintendent in achieving the mission of the Iowa City Community School District.

### **ACCOUNTABILITY:**

The committee will be accountable to the Board of Directors.

Although the committee will be expected to identify changes needed as outlined in the responsibilities, all changes must be reviewed in regularly scheduled Board meetings and approved by the Board.

### **RESPONSIBILITIES:**

1. To facilitate the process for continuously reviewing and renewing the district governance policies.
2. To assure that the Board and Superintendent 1) are adequately trained on the policies and their intent; and 2) follow the policies.
3. To assure that information is readily available to the public that explains the policies and their intent.

### **PROCESS:**

#### **Membership:**

The committee will be renewed each year during the fall Board retreat. The committee will consist of no more than three Board members. Ideally, the committee will include both experienced and new Board members. The membership intent is to 1) provide Board continuity; and 2) to educate new Board members about the governance process.

#### **Meetings:**

The committee will establish its meeting schedule.

#### **Duration:**

The committee will be an ongoing board committee

## **CHARTER FOR ICCSD LEGISLATIVE COMMITTEE**

### **PURPOSE:**

The purpose of the ICCSD Legislative Committee is to advocate the interests of the Board with legislative bodies and provide opportunities for communication between the Board and legislators.

### **ACCOUNTABILITY:**

The committee will be accountable to the Board of Directors.

Although the committee will be expected to make recommendations to the Board concerning items outlined in the responsibilities, all actions must be reviewed in regularly scheduled Board meetings and approved by the Board.

### **RESPONSIBILITIES:**

1. To stay informed of current and upcoming legislation that affects the work of the Board.
2. To have regular contact with legislators and schedule contact opportunities for the Board as a whole.
3. To advocate the interests of the Board with legislative bodies.
4. To provide updates to the Board regarding Iowa Association of School Boards (IASB) and Urban Education Network (UEN) legislative priorities.
5. To coordinate the lobbying activities of the Board.
6. To provide a complete report of the legislative outcomes at the Board Meeting following the close of the legislative session.

### **PROCESS:**

#### **Membership:**

The committee will be renewed each year during the fall Board retreat. The committee will consist of no more than three Board members. The committee is encouraged to have a member of District administration involved in its work.

#### **Meetings:**

The committee will establish its meeting schedule.

#### **Duration:**

The committee will be an ongoing board committee

## **CHARTER FOR ICCSD FACILITIES PLANNING COMMITTEE**

### **PURPOSE:**

The purpose of the ICCSD Facilities Planning Committee is to provide input to the Board and Superintendent in planning facility improvements that best support the mission of the Iowa City Community School District.

### **ACCOUNTABILITY:**

The committee will be accountable to the Board of Directors.

Although the committee will be expected to identify changes needed as outlined in the responsibilities, all changes must be reviewed in regularly scheduled Board meetings and approved by the Board.

### **RESPONSIBILITIES:**

1. To lead the process for continuously reviewing and renewing the district's Comprehensive Facilities Improvement Plan.
2. To provide the Board with specific recommendations regarding all aspects of the district's facilities plan, including recommendations that consider long range guiding principles and short range planning considerations.
3. To assist the Board and Administration in ensuring that facility decisions are policy based, data driven, and inclusive of community input, and that they optimize the relationship between facilities and student learning and ensure fiscally and environmentally responsible decisions.

### **PROCESS:**

#### **Membership:**

The committee will consist of all Board members.

#### **Meetings:**

The committee will establish its meeting schedule.

#### **Duration:**

The committee will be an ongoing board committee.

## **APPENDIX 8**

### **Charter for ICCSD Finance Committee**

#### **PURPOSE:**

The purpose of the ICCSD Finance Committee is to provide the Board with pertinent information and recommendations regarding district finances and the Board's role in oversight of budgetary issues.

#### **ACCOUNTABILITY:**

The committee will be accountable to the Board of Directors.

Although the committee will be expected to perform the duties as outlined in the responsibilities, all Board financial decisions must be reviewed in regularly scheduled Board meetings and approved by the Board. The committee will not act to help or advise the staff or to conflict with authority delegated to the Superintendent by the Board.

#### **RESPONSIBILITIES:**

1. To facilitate the process for continuously reviewing the district's financial condition and processes.
2. To assist the Board in becoming adequately trained and informed regarding district financial issues.
3. To assist the Board in its role of providing financial oversight.
4. To assist the Board in providing information to the public regarding the district's financial condition and financial decisions.

#### **PROCESS:**

##### **Membership:**

The committee will be renewed each year during the fall Board retreat. The committee will consist of no more than three Board members.

##### **Meetings:**

The committee will establish its meeting schedule.

##### **Duration:**

The committee will be an ongoing Board committee.

Approved: 06/12/07

## CHARTER FOR ICCSD COMMUNICATION COMMITTEE

### **PURPOSE:**

The purpose of the ICCSD Communication Committee is to facilitate the dissemination of information to the stakeholders of the school district and allow for feedback from the community.

### **ACCOUNTABILITY:**

The committee will be accountable to the Board of Directors.

Although the committee will be expected to make recommendations to the board concerning items outlined in the responsibilities, all actions must be reviewed in regularly scheduled Board meetings and approved by the Board.

### **RESPONSIBILITIES:**

1. To facilitate discussions and public forums as needed
2. To facilitate the provision of news releases to the media regarding the board's focus
3. To organize new board members' orientation
4. To provide input to the district's web site as needed

### **PROCESS:**

#### **Membership:**

The committee will be renewed each year during the fall Board retreat. The committee will consist of no more than three Board members. Ideally, the committee will include both experienced and new Board members.

#### **Meetings:**

The committee will establish its meeting schedule.

#### **Duration:**

The committee will be an ongoing board committee.

**IOWA CITY COMMUNITY  
SCHOOL DISTRICT**

\_\_\_\_\_  
Lane Plugge, Ph.D.  
Superintendent

\_\_\_\_\_  
509 S. Dubuque Street  
Iowa City, IA 52240  
(319) 688-1000  
(319) 688-1009 Fax

- To: Dr. Lane Plugge
- From: Paul Bobek
- Date: March 5, 2010
- Re: Preliminary 2010-2011 Certified Budget
- Attached please find preliminary projections in connection with the 2010-2011 Certified Budget. To date, our focus has been on managing and budgeting the 2010-2011 Unspent Balance. With the Department of Management releasing the 2010-2011 Aid and Levy, we can now start to project 2010-2011 state aid and property taxes. There are variables and uncertainties that the Aid and Levy do not reflect and thus each district needs to quantify and project. For example, the Aid and Levy assumes the full amount of state aid is paid to the district. The state did not pay the aid and levy amount of state aid in FYE 2009 and will not again in FYE 2010. Thus, the biggest variable to estimate is how much state aid the district will receive. In short, the draft property tax rate reflects the same basis for FYE 2011 as in FYE 2010. That is, in FYE 2010, the state reduced state aid by the Federal ARRA Stimulus dollars. How much if any of these stimulus dollars will be available in FYE 2011 is not yet known. The projections assume zero. In addition, the district received 10% Across the Board (ATB) cut in FYE 2010. FYE 2011 assumes the 10% ATB remains in place. Furthermore, Allowable Growth for FYE 2011 is 2.00%. However, there it is questionable how much of the 2% the state is actually able to fund. The draft property tax rate assumes 0% state funded. These property tax dollar amounts are intended to replace anticipated lost state aid revenue in 2010-2011 and not replacement of 2009-2010 state aid.
- The property tax levy in the Management Fund is also up do to the increased number of early retirees and purchasing the equipment breakdown insurance. Both of these are due to concerted efforts to reduce costs from the General Fund or to shift costs out of the General Fund.
- The net effect of the above illustrates a potential increase in the property tax rate of \$2.12, or 14.9%. We will be seeking Board input on how to continue to revise and develop the 2010-2011 Certified Budget and property tax rate.
- If you have any questions or need additional information, please let me know.
- Thank you.

# Iowa City Community School District

Preliminary 2010-2011  
Certified Budget Overview

March 9, 2010

# Certified Budget Overview

- Statutory Process
- District Funds
- Primary Budget Variables
- Calculating Maximum Budget Authority
- Funding the Maximum Budget Authority
- Review Draft Property Tax Rate

# 2010-2011 Budget Timelines

- **March 23, 2010:**
  - Set April 13, 2010 as the Public Hearing Date
- **April 13, 2010:**
  - Conduct the Public Hearing
  - Certify and Adopt the 2010-2011 Budget
    - Determines Maximum Expenditures
    - Property Tax Rate and Dollars

**IOWA CITY COMMUNITY SCHOOL DISTRICT  
FUND SUMMARY**

TYPE	GOVERNMENTAL FUND						PROPRIETARY FUND		FIDUCIARY FUNDS	
FUND	GENERAL FUND	MANAGEMENT FUND	PHYSICAL PLANT & EQUIPEMENT LEVY	STUDENT ACTIVITY FUND	CAPITAL PROJECTS FUND BONDS	CAPITAL PROJECTS FUND SALES TAX	DEBT SERVICE FUND	ENTERPRISE FUND FOOD SERVICE	INTERNAL SERVICE FUND (Health )	TRUST & AGENCY FUNDS (Childrens Aid & Winbigler Estate)
REVENUES	PROP. TAXES STATE AID MISC INCOME	PROP. TAXES	PROP. TAXES	ADMISSIONS ACTIV. FEES STDNT DUES FUND RAISING CO-CURRIC. AND EXTRA- CURRICULAR ACTIVITIES	AUTHORIZED INDEBTED- NESS  SALE OF BONDS	SALES TAX	PROPERTY TAXES  TRANSFERS	FEDERAL STATE MEAL SALES	GENERAL FUND	DESIGNATED GIFTS
EXPENDITURTES	SALARIES EMPLOYEE BENEFITS SERVICES MATERIALS SUPPLIES CPTL OUTLAY	GEN LIABILITY INSURANCE  UNEMPLOYMENT  EARLY RETIRE BENEFITS	PURCHASE AND IMPROVEMENT OF GROUNDS BUILDING CONSTRUCTION REPAIR REMODELING EQUIP > \$500	SUPPORT CO-CURRIC. ACTIVITIES	CAPITAL PROJECTS	CAPITAL PROJECTS  COMM. ED	PAYMENT OF PRINCIPAL AND INTEREST	FOOD SERVICE  OPERATES A BREAKFAST AND LUNCH PROGRAM	SELF INSURED HEALTH INSURANCE GOODS OR SERVICES PROVIDED FROM ONE DEPT TO ANOTHER	SPECIFIC PURPOSES AND PROJECTS

# IOWA CITY COMMUNITY SCHOOL DISTRICT FUND SUMMARY

<i>TYPE</i>	GOVERNMENTAL FUND				
<i>FUND</i>	GENERAL FUND	MANAGEMENT FUND	PHYSICAL PLANT & EQUIPEMENT LEVY	CAPITAL PROJECTS FUND SALES TAX	DEBT SERVICE FUND
<i>REVENUES</i>	PROP. TAXES STATE AID MISC INCOME	PROP. TAXES	PROP. TAXES	SALES TAX	PROPERTY TAXES  TRANSFERS
<i>EXPENDITURTES</i>	SALARIES EMPLOYEE BENEFITS SERVICES MATERIALS SUPPLIES CPTL OUTLAY	GEN LIABILITY INSURANCE  UNEMPLOYMENT  EARLY RETIRE BENEFITS	PURCHASE AND IMPROVEMENT OF GROUNDS BUILDING CONSTRUCTION REPAIR REMODELING EQUIP > \$500	CAPITAL PROJECTS  COMM. ED	PAYMENT OF PRINCIPAL AND INTEREST

# 2010-11 Primary Budget Variables

- **General Fund**

- Student Enrollment
- Allowable Growth Rate (2.00%)
- At-Risk Allowable Growth Participation
- Instructional Support Program
- Taxable Valuation
- Cash Reserve Levy Components

- **Other Funds**

- Early Retirement Incentives
- Property, Liability and Work Comp Insurance
- Equipment Breakdown Insurance (NEW)
- Physical Plant and Equipment Levy (PPEL)
- Sales Tax Revenues
- G.O. Bonds – P&I

# School Funding Formula

- Calculates Spending Authority and the Maximum Budget Authority
- Calculates the Sources of Revenue to Fund Spending Authority
  - Property Taxes
  - State Aid

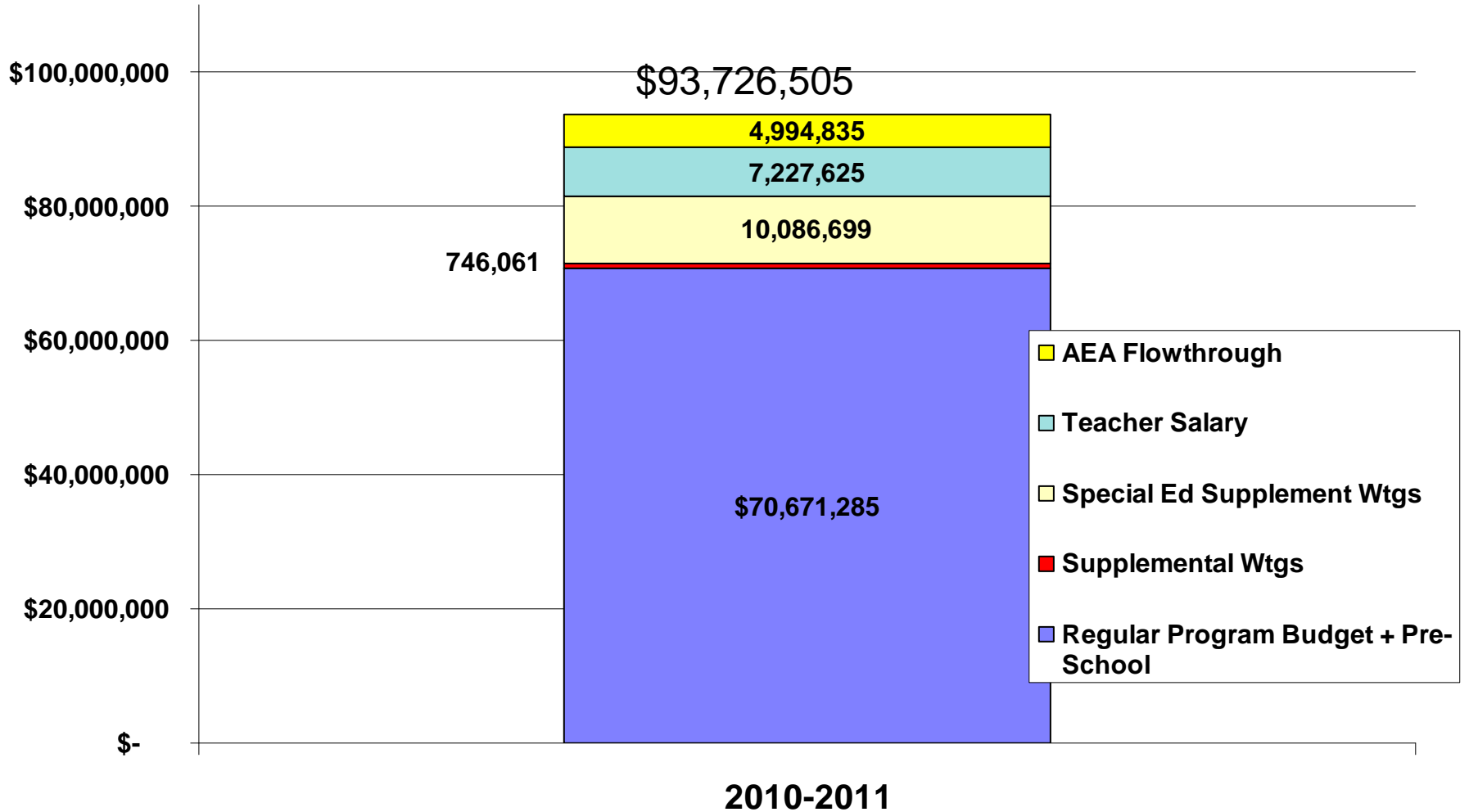
# Regular Program Budget

## DISTRICT NEW MONEY

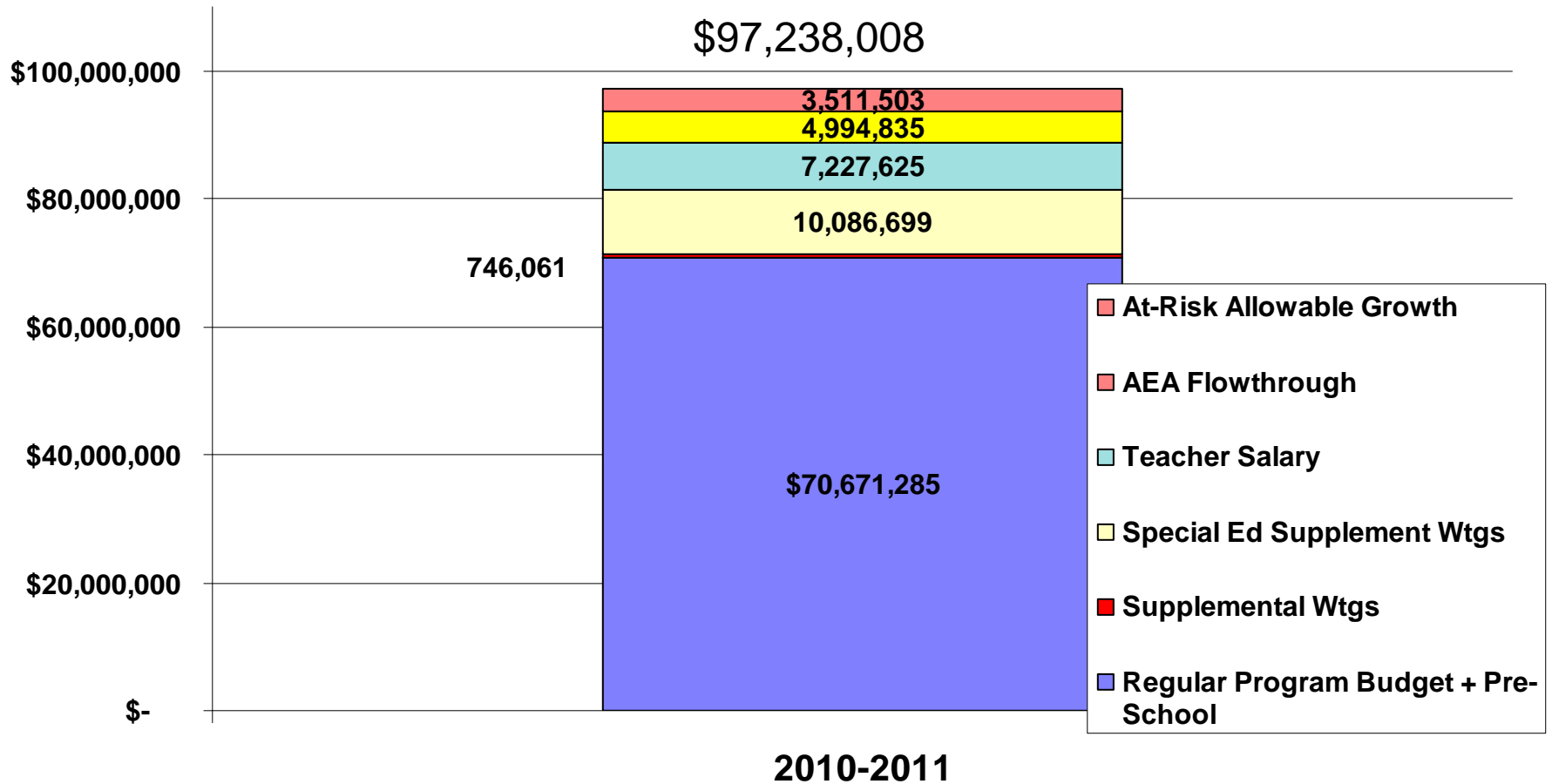
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2010-11 Cost per Pupil (2.00% Allowable Growth)	\$ 5,900
Sept 2009 Official Enrollment	11,903.4
2010-11 Regular Program Budget	<u>\$ 70,230,060</u>
2009-10 Regular Program Budget	<u>\$ 67,965,651</u>
<b>2010-11 New Money (Regular Program Budget)</b>	<b><u>\$ 2,264,409</u></b>
<b>New Money Percentage</b>	<b><u>3.33%</u></b>

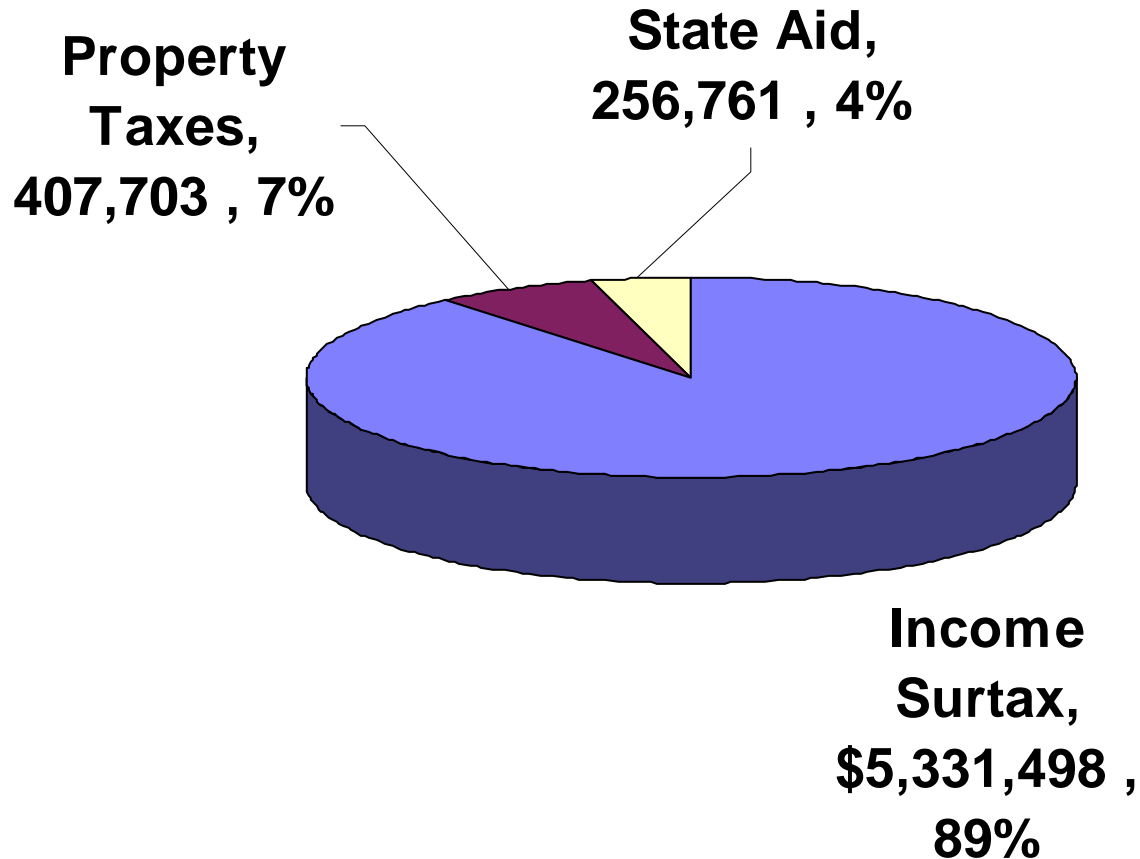
# General Fund Building Maximum Budget Authority



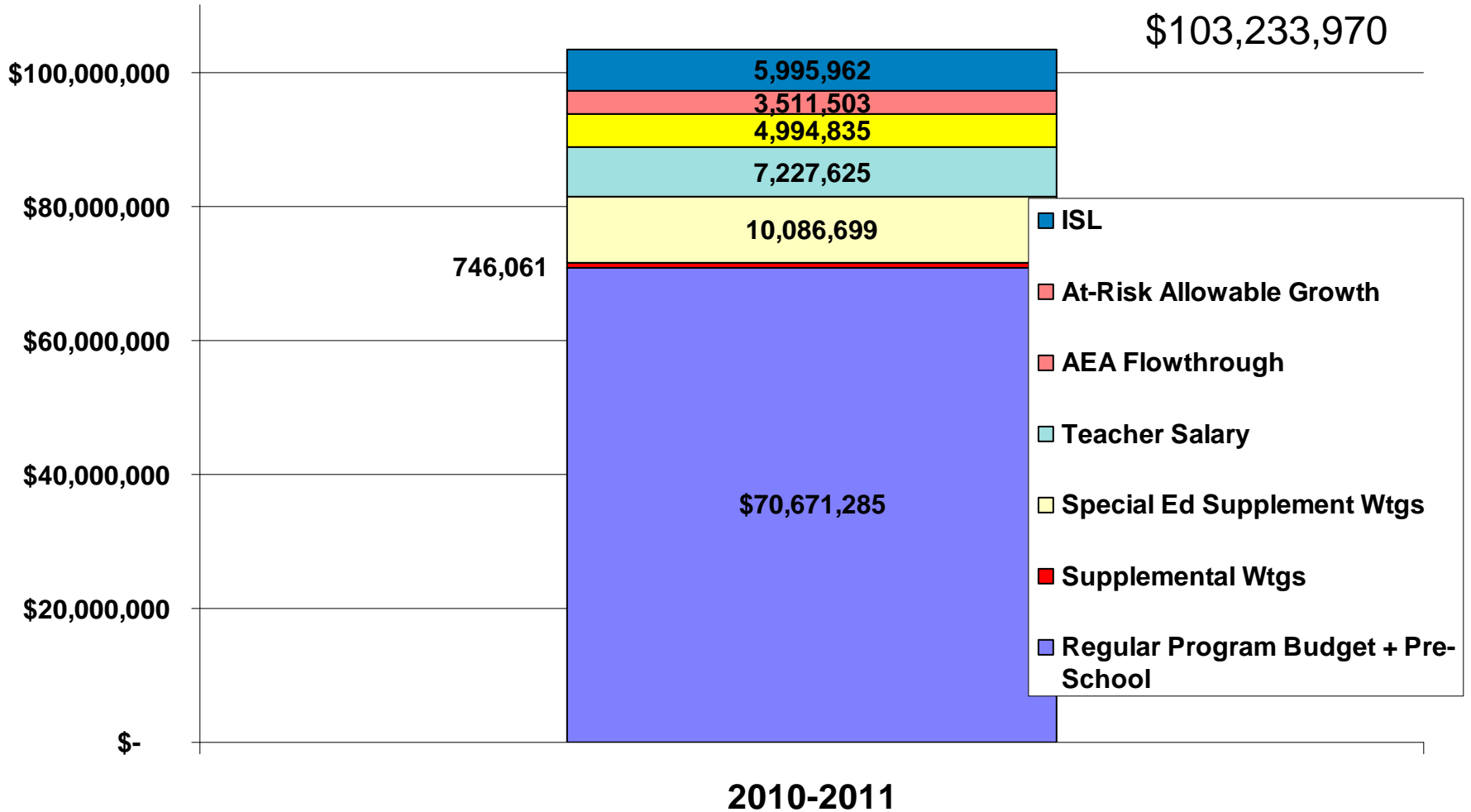
# General Fund Building Maximum Budget Authority



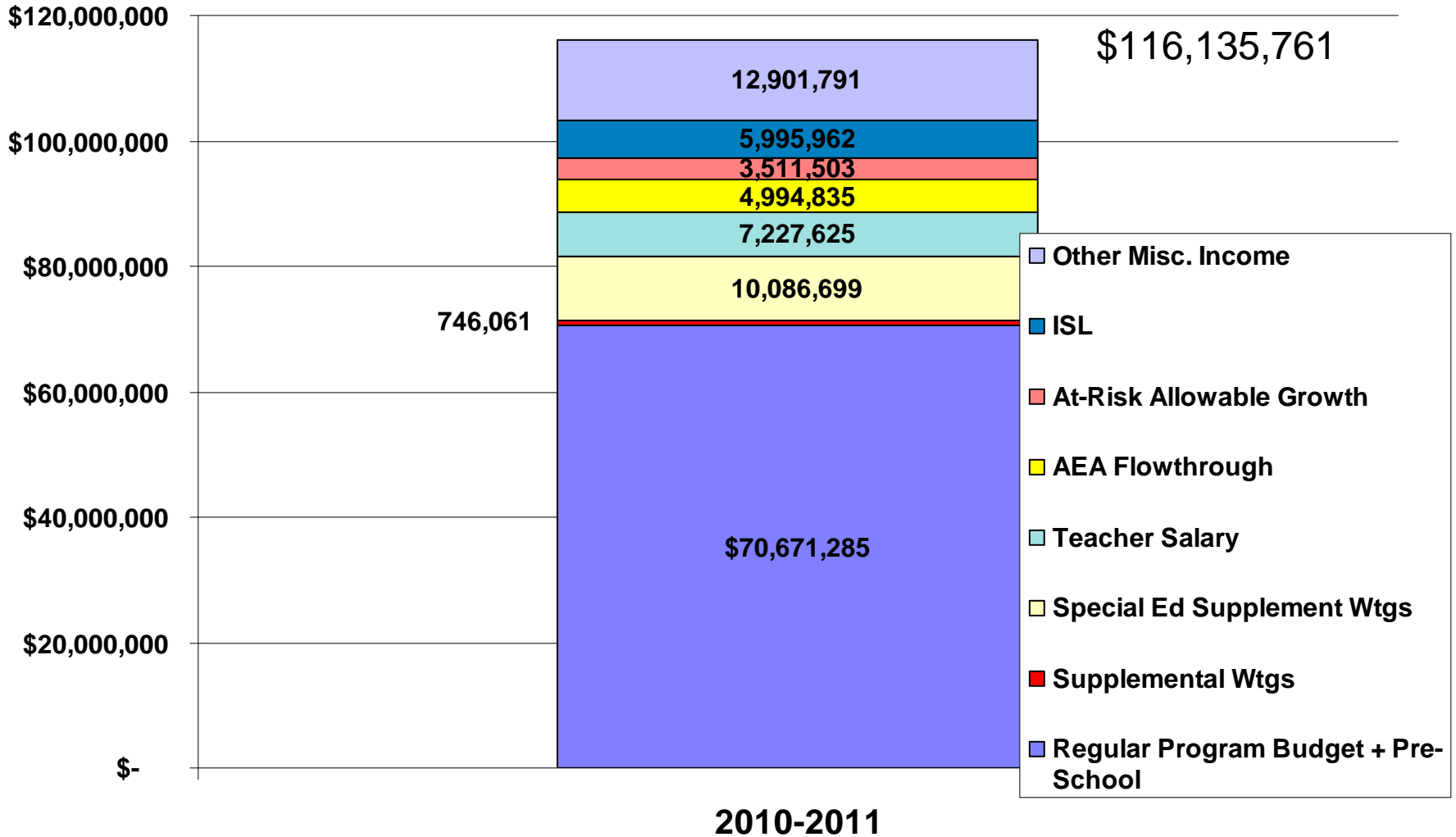
# 2010-11 Instructional Support Program



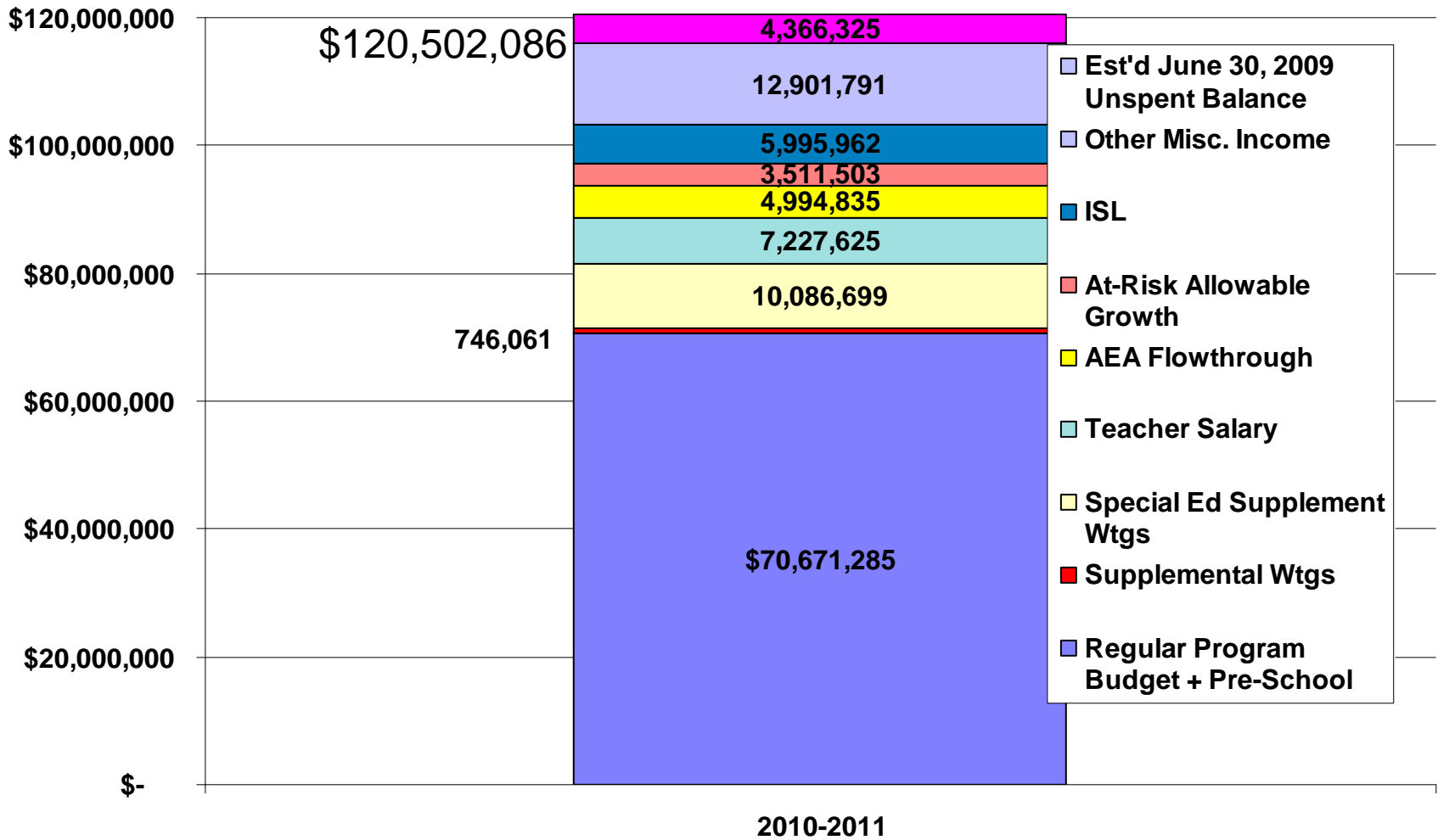
# General Fund Building Maximum Budget Authority



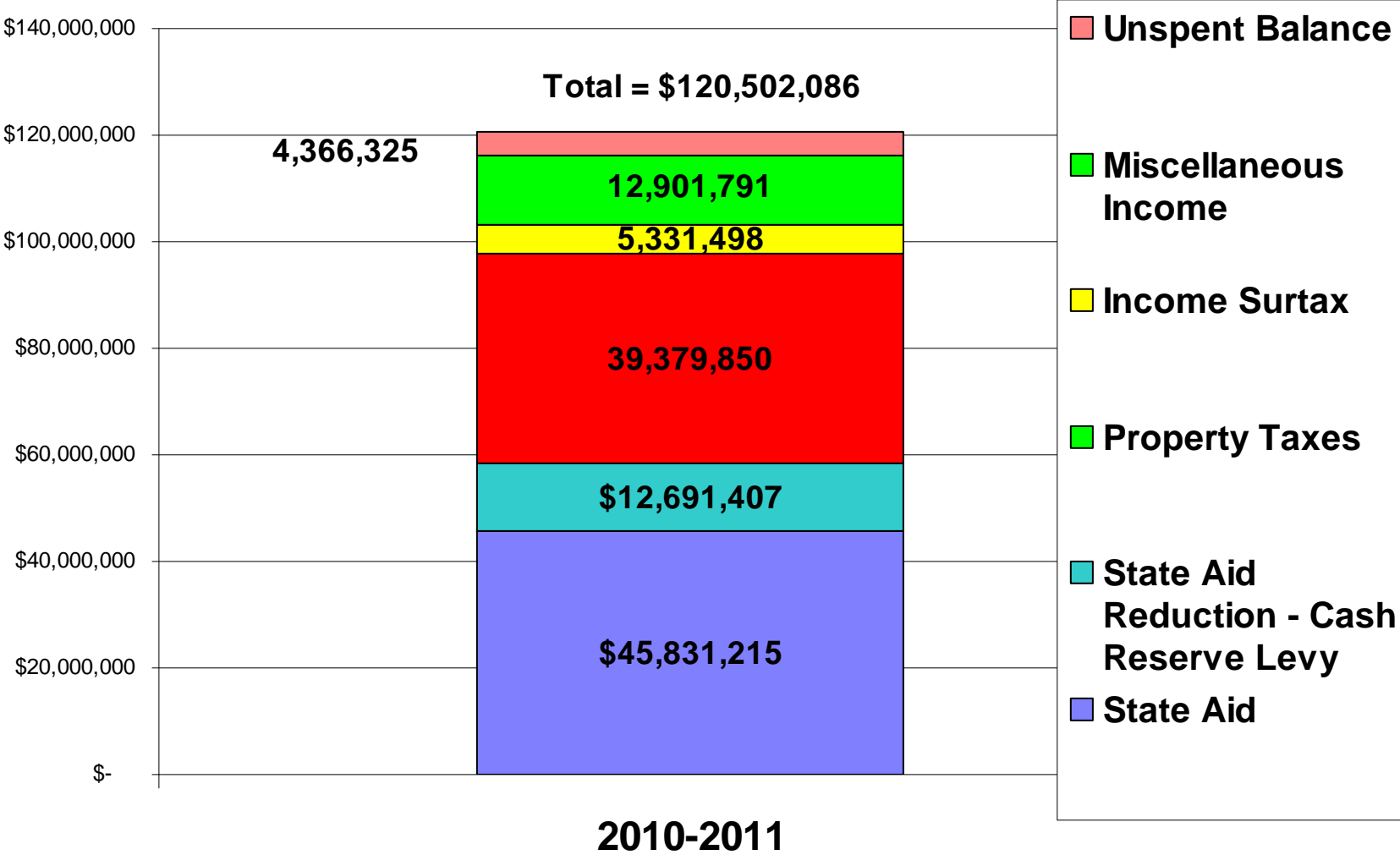
# General Fund Building Maximum Budget Authority



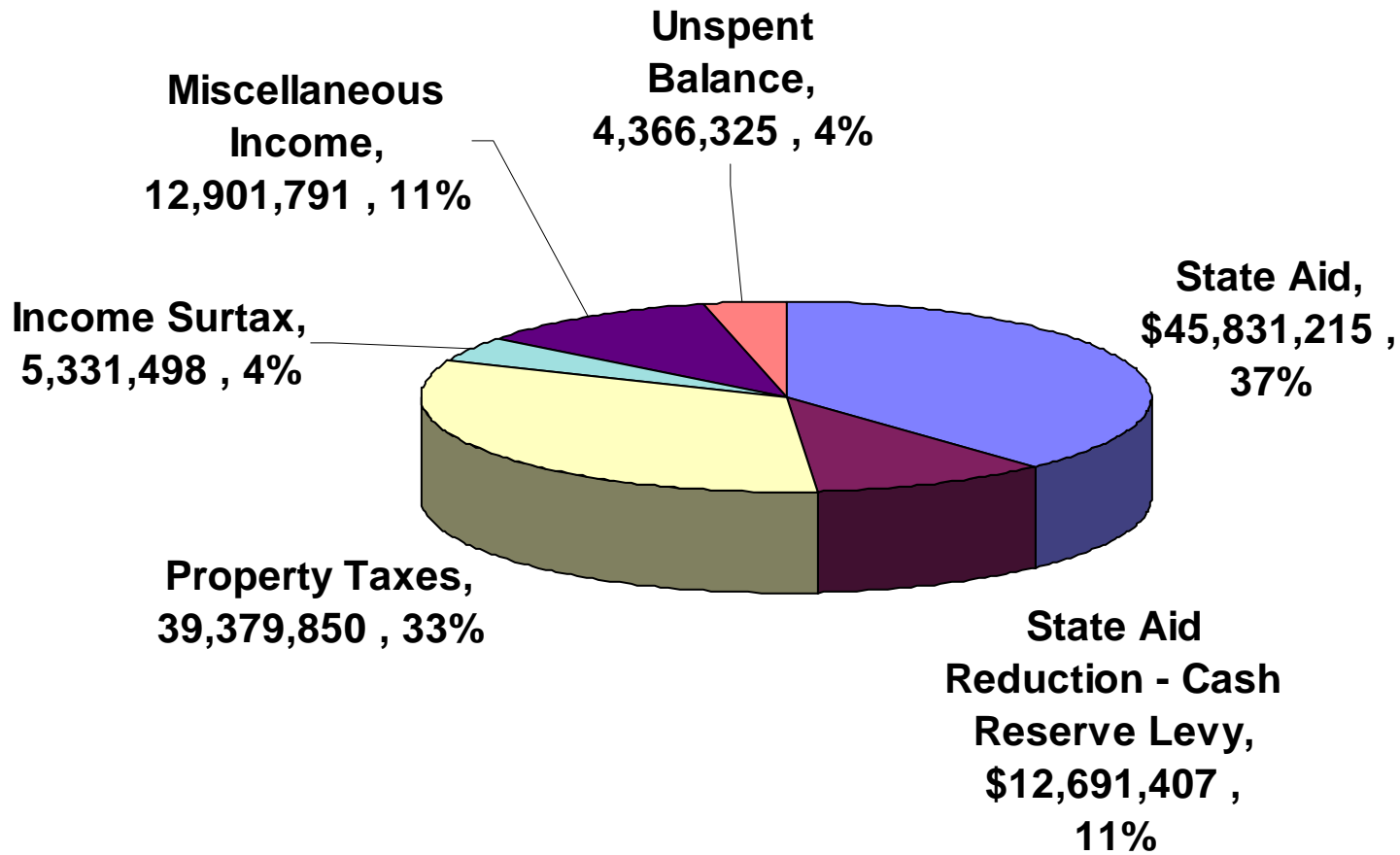
# General Fund Maximum Budget Authority



# Funding the 2010-2011 Maximum Budget Authority

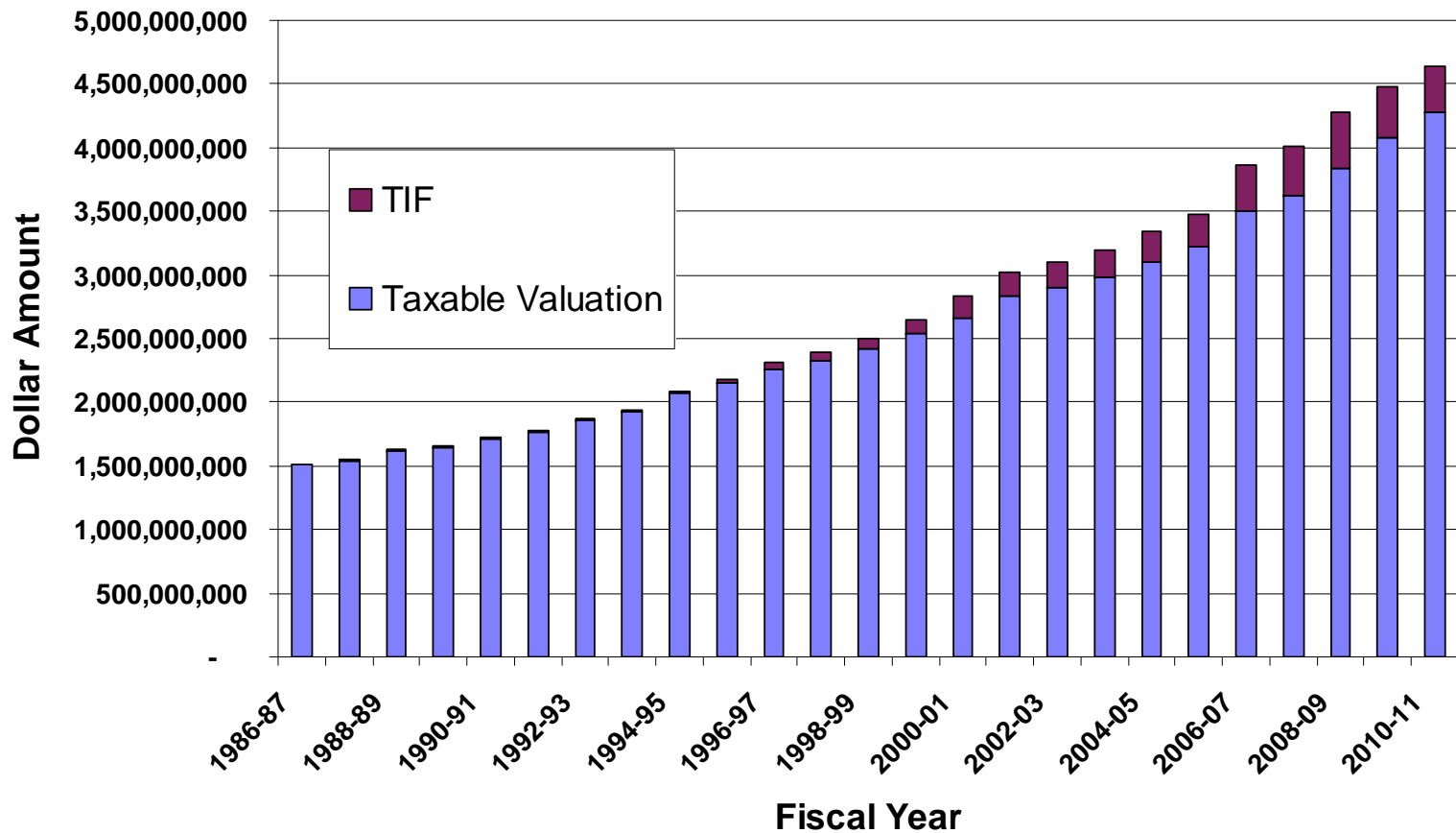


# Funding 2010-2011 Maximum Budget

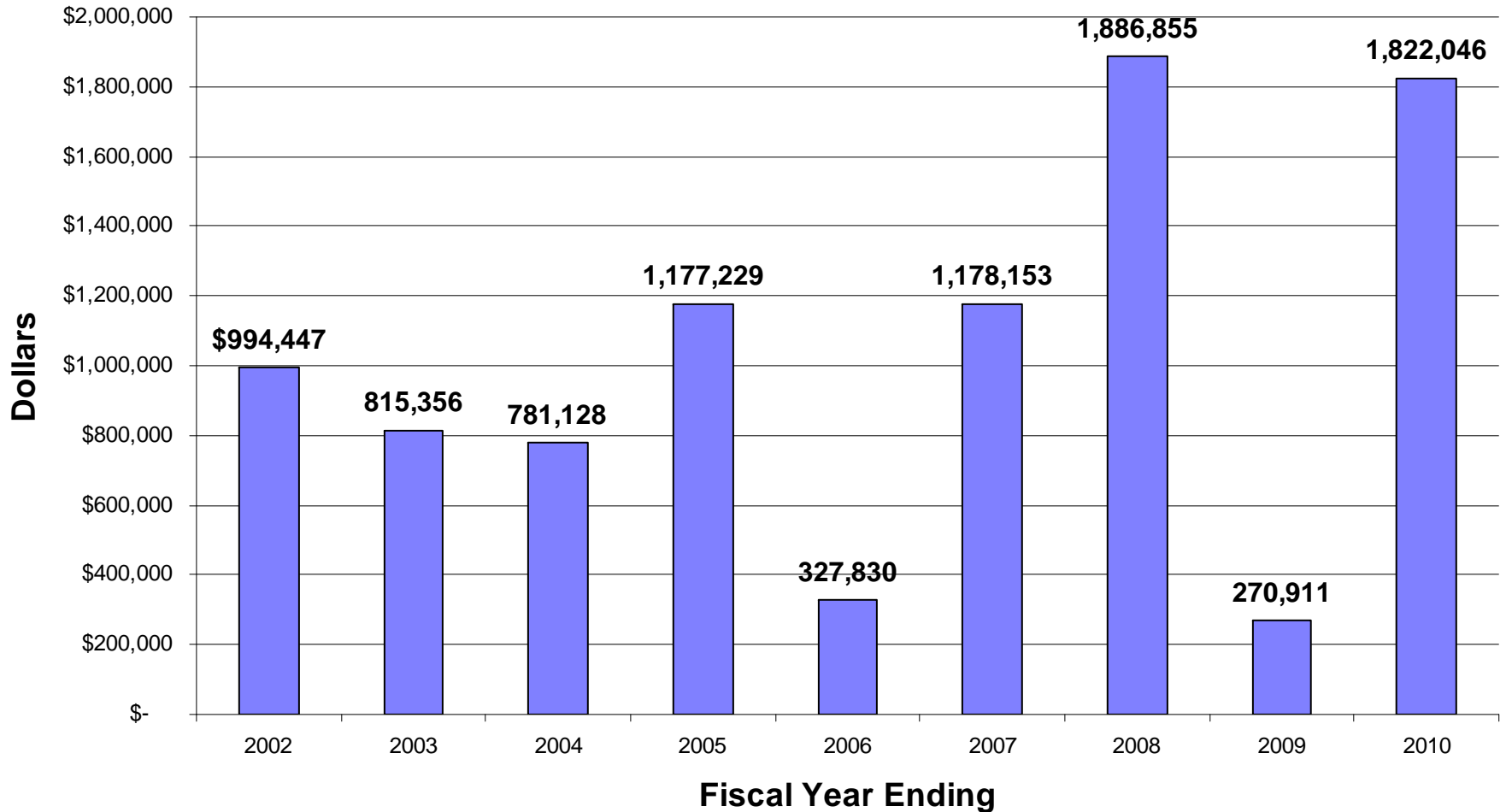


# Taxable Valuation History

## Historical Taxable Valuation

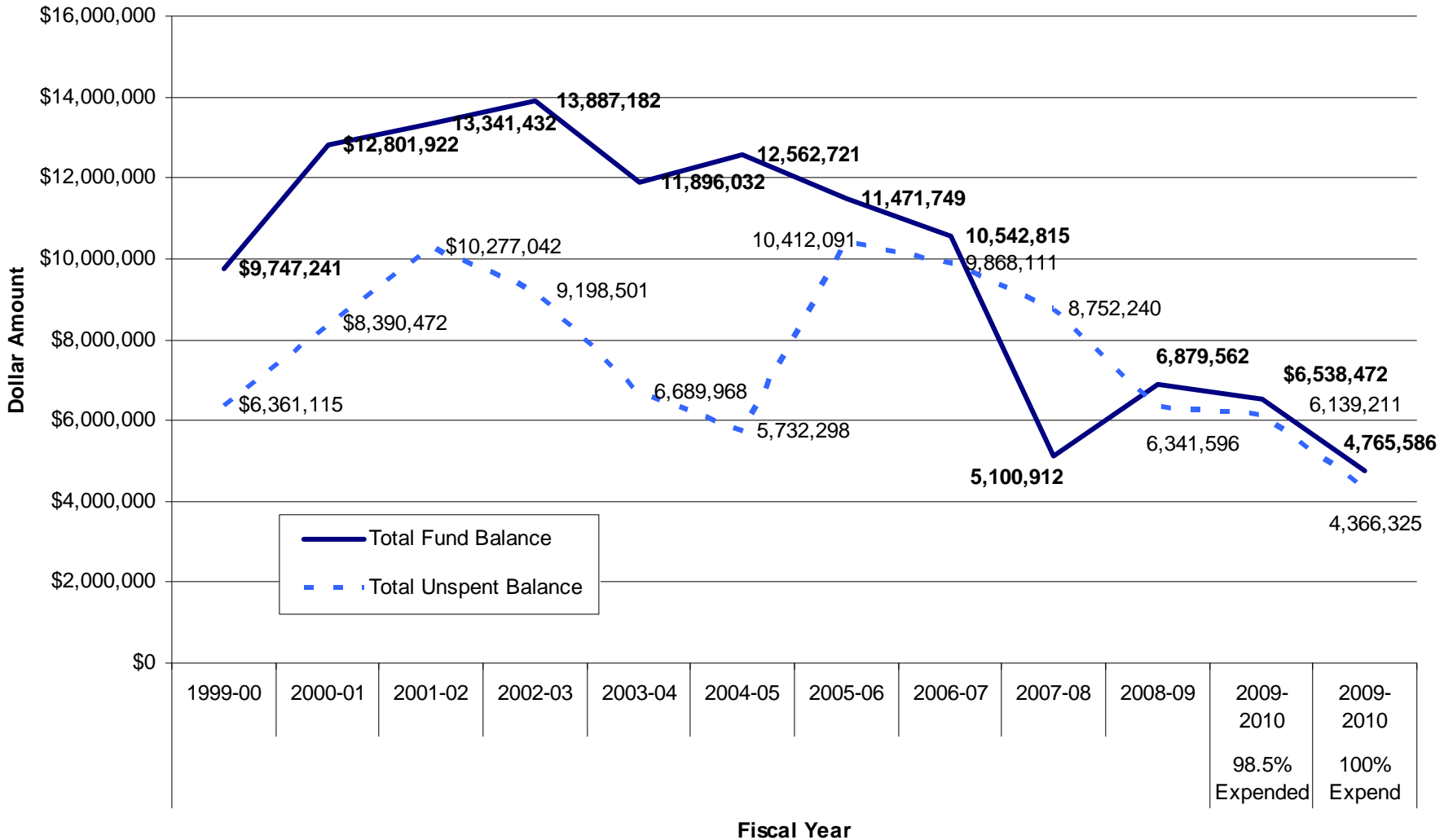


# Early Retirement Incentive (Management Fund)





# Historical Fund Balance and Unspent Balance



# Draft Property Tax Rate 2010-11

	<u>Actual 2009-10</u>	<u>Draft 2010-11</u>	<u>Dollar Change</u>
General Fund			
Aid & Levy	\$ 34,063,138	35,473,790	\$ 1,410,652
At-Risk (Additional Allowable Growth)	3,398,282	3,511,503	113,221
Cash Reserve - Special Ed Deficit	2,611,185	2,427,485	(183,700)
Cash Reserve - Cash Flow	4,354,556	-	(4,354,556)
Cash Reserve ELL	50,997	-	(50,997)
Cash Reserve On Time Funding	353,251	895,518	542,267
Cash Reserve Juvenile Home	247,026	414,762	167,736
Cash Reserve Open Enrollment Out	429,306	-	(429,306)
Cash Reserve 2008-09 State Aid Cut	802,786	-	(802,786)
Cash Reserve ARRA Funding at Zero	-	5,762,609	5,762,609
Cash Reserve 10% State ATB Cut	-	5,621,328	5,621,328
Cash Reserve 2% AG Funded at 0%	-	1,307,470	1,307,470
Cash Reserve ISL to Zero	-	256,761	256,761
Instructional Support (ISL)	231,490	407,703	176,213
Management Fund	1,265,902	3,299,354	2,033,452
PPEL Fund	7,470,726	7,754,880	284,154
Debt Service Fund	3,519,473	3,565,977	46,504
Total Property Tax Rate	<u>\$ 58,798,118</u>	<u>\$ 70,699,140</u>	<u>\$ 11,901,022</u>

# Draft Property Tax Rate 2010-11

	<u>Actual 2009-10</u>	<u>Draft 2010-11</u>	<u>Rate Change</u>
General Fund			
Aid & Levy	\$ 8.36092	\$ 8.28542	\$ (0.07549)
At-Risk (Additional Allowable Growth)	0.83412	0.82016	(0.01396)
Cash Reserve - Special Ed Deficit	0.64092	0.56698	(0.07395)
Cash Reserve - Cash Flow	1.06884	-	(1.06884)
Cash Reserve ELL	0.01252	-	(0.01252)
Cash Reserve On Time Funding	0.08671	0.20916	0.12245
Cash Reserve Juvenile Home	0.06063	0.09687	0.03624
Cash Reserve Open Enrollment Out	0.10538	-	(0.10538)
Cash Reserve 2008-09 State Aid Cut	0.19705	-	(0.19705)
Cash Reserve ARRA Funding at Zero	-	1.34594	1.34594
Cash Reserve 10% State ATB Cut	-	1.31294	1.31294
Cash Reserve 2% AG Funded at 0%	-	0.30538	0.30538
Cash Reserve ISL to Zero	-	0.05997	0.05997
Instructional Support (ISL)	0.05682	0.09523	0.03841
Management Fund	0.31072	0.77061	0.45989
PPEL Fund	1.67000	1.67000	-
Debt Service Fund	0.78674	0.76793	(0.01881)
Total Property Tax Rate	<u>\$ 14.19136</u>	<u>\$ 16.30659</u>	<u>\$ 2.11523</u>

# Future 2010-2011 Budget Events

- **March 23, 2010:**
  - Set April 13, 2010 as Public Hearing Date
  - Updated 2010 -2011 Budget Presentation
- **April 13, 2010:**
  - Conduct the Public Hearing
  - 2010-2011 Budget Presentation
  - Certify and Adopt the 2010-2011 Budget





