

REGULAR MEETING OF THE BOARD OF DIRECTORS  
IOWA CITY COMMUNITY SCHOOL DISTRICT, COUNTY OF JOHNSON, STATE OF IOWA  
BOARD ROOM 509 S. DUBUQUE STREET  
7:00 P.M., TUESDAY, APRIL 27, 2010  
PRESIDENT PATTI FIELDS, PRESIDING

MEMBERS PRESENT: Toni Cilek, Michael Cooper, Tuyet Dorau, Patti Fields, Gayle Klouda, Michael Shaw, and Sarah Swisher

OTHERS PRESENT: Kirsten Frey, Board Counsel

President Fields called the meeting to order at 7:00 PM and introduced the Board, Board Counsel Kirsten Frey, Superintendent, and Board Secretary.

Open Discussion

Dan Sabers from City High addressed the board regarding the Health & PE Curriculum stating things need to be fixed and that frustration levels are increasing. Mr. Sabers noted that the Health & PE Curriculum has worked well for over 25 years and reiterated concerns previously expressed. Mr. Sabers stated there are 500 fewer PE sign-ups this year and asked for a year deferral to implement the new PE Curriculum. Mr. Sabers stated the established curriculum review process never occurred and that he cannot allow this issue to die.

President Fields noted that the board complaint review process was followed and that this issue is not going to be revisited.

Director Dorau presented a Foundation liaison report ([Attachment G](#)) and that in 2010, \$170,000 of funding requests were made of the Foundation with the Foundation looking to allocate grants approximating \$52,000. In addition, Director Dorau reported on the upcoming Education is Everyone's Business on May 12, 2010 from 6:30-8:00 AM and noted that all board members have been invited to attend. Integrated DNA Technologies has also visited the district to see their donations in action and that the Foundation spring newsletter will be looking to recruit new Foundation board members.

Directors' Activities

President Fields reported that the board has been conducting superintendent interviews the past two weeks.

Director Dorau attended Weber Elementary, the Great Kirkwood Read-In, thanking the building principals and staff and attended the University of Iowa's College of Education who hosted a seminar addressing closing the achievement gap.

Director Shaw also attended the Great Kirkwood Read-In and read Dr. Seuss and also reported on family resource center visits.

District Business – Consent Items

MOTION BY DIRECTOR CILEK, SECONDED BY DIRECTOR COOPER TO APPROVE THE FOLLOWING CONSENT AGENDA:

- A. AWARD THE BID FOR THE HORN ADDITION TO MCCOMAS LACINA CONSTRUCTION IN THE AMOUNT OF BASE BID OF \$3,672,000 AND ALTERNATE 3 AT NO ADDITIONAL COST ([Attachment A](#))
- B. AWARD THE BID FOR THE WEST HIGH SCIENCE ROOM REMODEL TO MCCOMAS LACINA CONSTRUCTION IN THE AMOUNT OF \$428,000 BASE BID AND ALTERNATE NO. 1 IN THE AMOUNT OF \$2,300 AND ALTERNATE NO. 2 IN THE AMOUNT OF \$3,500 FOR A TOTAL OF \$433,8000 ([Attachment B](#))
- C. MINUTES OF THE APRIL 8, 2010 SPECIAL BOARD MEETING, APRIL 13, 14, 15, & 16 2010 SPECIAL BOARD MEETINGS & APRIL 13, 2010 REGULAR BOARD MEETING
- D. OPEN ENROLLMENT FOR THE 2010-2011 SCHOOL YEAR INTO OUR DISTRICT FOR ISABELLA SKAY
- E. ACCOUNTS PAYABLE IN THE AMOUNT OF \$479,432.85 GENERAL FUND, \$31,079.48 MANAGEMENT FUND, \$150,745.06 NUTRITION FUND, \$9,898.98 STUDENT ACTIVITIES FUND, AND \$824,539.25 SCHOOLHOUSE FUND/CAPITAL PROJECTS FUND
- F. CERTIFIED STAFF A(1-3) ([Attachment C](#))

MOTION CARRIED 7-0.

#### Superintendent Search Report/Update

President Fields announced that the board has reached a unanimous decision to offer Stephen Murley the position as next superintendent and that Mr. Murley has accepted. Director Cilek thanked the community for their involvement and participation in the process. President Fields noted that there will be a formal meet and greet and introduction of Mr. Hurley to the community in May.

#### Budget Cuts Update

Dr. Plugge reported on budget cut proposals for the 2010-2011 school year noting that the board has set a goal of balancing the unspent budget balance which is a spending authority issue. At the last meeting, directors set the property tax rate for next year, but that is separate from spending authority. Dr. Plugge noted that cuts are needed in the general fund to meet this goal and distributed proposed cuts identifying three tiers. Dr. Plugge stated that he believes the district's expenditure level will be at 98.5% and that personnel and staffing represent the single largest expense of any district and those staffing costs for next year have not been finalized. Dr. Plugge noted that \$1.2 to \$2 million in cuts are what he estimates will be needed and until negotiations are completed, we won't know the final dollar amount of necessary cuts. Dr. Plugge noted that actions have already been taken to mitigate and that up to 8 FTE may need to be reduced, but if the budget picture becomes more positive, they may be restored. Dr. Plugge noted that tier two cuts are covered with the 8 FTE reductions.

Director Swisher inquired if Henri Harper is included in these cuts and Dr. Plugge stated no.

#### High School Enrollment Policy ([Attachment D](#))

Assistant Superintendent Ann Feldmann recommended the board approve the enclosed high school enrollment policy which begins a phasing out of the four year old program that required new to the district high school students to attend City High regardless of their attendance area.

MOTION BY DIRECTOR CILEK, SECONDED BY DIRECTOR KLOUDA TO APPROVE THE POLICY AS RECOMMENDED.

Directors discussed this policies impact at the student level. The vote was 0-7 and the motion was defeated.

MOTION BY DIRECTOR CILEK, SECONDED BY DIRECTOR COOPER TO RESCIND THE HIGH SCHOOL ENROLLMENT POLICY AND ALLOW THOSE CURRENTLY ATTENDING CITY TO HAVE THE OPTION TO RETURN TO WEST. MOTION CARRIED 7-0.

#### Curriculum Review (Attachment E)

Directors were referenced to enclosure eight which is the World Language curriculum review progress report. Director Dorau inquired how the limitations are being addressed. Pam Ehly, Director of Instruction, reported there is a formal process and the board will receive the full report at a later date. Ms. Ehly also noted that language arts is up for review next year and will need a board representative to serve on the curriculum review committee. Director Klouda inquired what the differences between major issues and limitations are. Ms. Ehly stated major issues help the committee focus on concerns and that limitations come from major issues. Director Dorau requested the MIS schedule be update to include an equity report. Director Swisher inquired if there was a way for the curriculum to be reviewed outside its normal seven year scheduled cycle especially as discussed by Coach Sabers earlier this evening.

President Fields noted that earlier this evening on the consent agenda, the board did approve the resignation of Dr. Jim Behle and thanked Dr. Behle for his service to the district and wished him well.

#### Agenda Setting

1. Budget Update
2. Closed Session for Bargaining Update
3. Closed Session for Land Acquisition
4. Race to the Top
5. Redistricting
6. Superintendent Contract
7. Finance Committee Report
8. School Facility Plan
9. Capital Project Report

MOTION BY DIRECTOR SWISHER, SECONDED BY DIRECTOR DORAU TO ADJOURN THE BOARD MEETING AND TO CONVENE THE WORK SESSION. MOTION CARRIED 7-0.

Directors ended the board meeting at 7:46 PM.

#### Work Session

President Fields called the work session to order at 7:46 PM. Dr. Plugge suggested two locations for the May 4<sup>th</sup> public forum. They include Grant Wood Elementary School or Southeast Jr. High. The starting times of the venues would differ because of existing activities. It was decided that Grant Wood would be the site starting at 7:00 PM on May 4<sup>th</sup>.

President Fields provided parameters for tonight's discussion noting that each director shall have the opportunity to share their thoughts and concerns without interruption and Dr. Plugge noted that there are large maps of each of the scenarios posted throughout the board room and that both Rob and Mark are in attendance tonight to answer any technical questions.

The first issue to be addressed is whether there should be two or three comprehensive high schools in the district as the answer to this decision then provides the direction for future planning. Director Swisher inquired if the district can build onto both existing high schools for additional capacity keeping the option of the third comprehensive high school alive and then when time requires it, move students into the third high school and then repurpose space constructed at the two existing high schools.

Director Cooper reported that his feeling of the community sentiment is 51% to 49% meaning there is no one overwhelming option favored and believes access to more programs is very important and the third high school allows this to happen. In addition, Director Cooper reported that Kirkwood Community College has expressed interest in sharing with the district if the third high school is built and this does provide the district and students with additional opportunities. Director Cooper said we need to address the how we are going to get there.

Director Klouda supports the third high school and believes that by adding capacity at the two existing high schools further delays a third high school and asked the question, "Can we live with temporaries at the high school for a short period of time pending the construction and operation of a third high school?"

Director Dorau suggested setting up trigger points that would result in specific actions. For example, at a certain point, the district would purchase land. When enrollment has reached another point, the hiring of architects, and the ultimate construction of the third high school. Furthermore, Director Dorau suggested a third high school might further help eliminate the east/west river divide of the community.

Director Swisher expressed concerns about the resources and that we should not delay the elementary equity work that is presently needed. This would be the infrastructure needs at each of the existing elementary schools.

Director Cilek noted that the district cannot lose sight of our limited resources and is leaning towards a third high school and did not see adding onto the two existing high schools as a viable option and suggested we set a plan for the next one to two years.

President Fields supports a third high school as this is the continuation of an earlier vision which resulted in a third junior high.

Director Shaw also leans towards a third high school.

Dr. Plugge noted that he would encourage directors to look 20 years into the future and noted that there are 1000 kindergarten students today and when they become high school age that would become approximately 4400 high school students which would be best served with three high schools. Dr. Plugge noted the need to make boundary changes now to move West High students to City High and that elementary efficiencies would free up additional dollars. Dr. Plugge suggested adding onto Lemme and look at Longfellow to increase capacity.

Dr. Behle shared the same concerns of Dr. Plugge and noted the vision associated with building North Central Jr. High was to ultimately construct a third high school, which would be built

when the enrollment supports and the finances allow. Dr. Behle suggested the board be cognizant of the next ten to twenty years and at that point in time, high schools then may not look the same as the do today. In addition, Dr. Behle noted that K-14 programming may be an option in the future.

Director Cooper suggested we start an activity for the third high school and also seek the leadership of our next superintendent. It was suggested to have a board meeting in June.

Director Cilek noted that after the May 4<sup>th</sup> public forum, the board may wish to write a white paper addressing the board's thoughts on a third high school.

Director Swisher stated she is reluctant to lock into a fixed time table.

Director Cilek sensed there was consensus to move forward with the boundary changes and a third high school as opposed to building on to the two existing high schools and this would serve as the basis for the board's white paper.

President Fields then suggested the next topic would be which of the scenarios directors would take to the public forum to seek community input. Directors discussed 4D, 4E, and 4F with the board goal to narrow down a focus and consider adjustments to the scenario if necessary. Directors also reviewed page 54 of the RSP report which contained other recommendations for the board to consider, but did not receive the redistricting committee's consensus.

After much discussion, directors identified additional forum issues.

1. Paired schools
2. Long-term Vision
3. Larger enrollment capacity and ADA compliance at Longfellow
4. Revisiting the redistricting purpose redistricting committee's charge

In addition, a tentative structure to the May 4<sup>th</sup> forum would be:

1. To review the committee charge
2. Each director will state their feelings on each of the scenarios
3. The scenarios are available for review and feedback
4. Each director will then be in charge of a community discussion group

Directors then reviewed and offered their preferences on the scenarios. Director Dorau supports a third high school and scenario 4D with modifications. Director Cilek supports 4D with options. Director Klouda supports 4D with changed boundaries and the paired school concept, recognizing tweaks and adjustments to option 4D and that study groups on the various topics are needed too. President Fields supports the third high school, option 4D, paired schools and is concerned about safety. Director Cooper supports the third high school, option 4D, is concerned about safety and does not want extra students on Interstate 80. Director Shaw is comfortable with the committee's charge and wants to maximize capacity in a cost effective manner while balancing the socio-economic status and noted that there are other factors impacting struggling learners, supports increasing diversity, is comfortable with option 4D with tweaks and is also comfortable with option 4F and wants to see safety addressed in the selection of the options. Director Swisher supports option 4F.

Director Dorau also reported on a JCOG traffic analysis and asked that those reports be included in the minutes. [\(Attachment F\)](#) In addition, Director Dorau had University of Iowa Public

Research and Iowa Department of Transportation research and requested these documents be added to tonight's minutes as well. These documents will be provided to directors after tonight's meeting. Directors discussed reporting on the May 4<sup>th</sup> forum at its May 11<sup>th</sup> board meeting. Director Swisher requested that data, speakers, or presentations on student achievement effectiveness be added to the board agenda prior to making a boundary change selection. This would show the correlation of poverty on education as well as academic preparation of students.

MOTION BY DIRECTOR DORAU, SECONDED BY DIRECTOR CILEK TO ADJOURN AT 10:40 PM. MOTION CARRIED 7-0.

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President

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Board Secretary

# ICCSDF Foundation Liaison Report

## April 2010

Please report the following at your group's next meeting – Thank you.

### Excellence Fund Grants Feedback

- The Foundation Grants Committee has been reviewing applications for 2010 Excellence Fund grants. There were requests for over \$170,000 in funding and the Foundation hopes to allocate about \$50,000 to support some of these efforts. Approved grants will be announced in May and funding will be available July 1.

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### Foundation News

- The annual **Education is Everybody's Business breakfast** is a fundraiser for the Excellence Fund and will be held on Wednesday May 12 from 6:30 to 8:00am in the Ferguson Dining Center on the ACT campus in Iowa City. A breakfast buffet will be served and staff and students will highlight some of the new grants. **ACT, Pearson, Ann and Dick Feddersen and Mary and Gordon Mixdorf** will also be honored as **2010 Friends of Education**. Event tickets are \$50 each and donations can also be made in honor of any of the Friends of Education. Everyone is invited to attend. Visit the Foundation's website [www.iccsdfoundation.org](http://www.iccsdfoundation.org) for details.
- Representatives from Integrated DNA Technologies visited the district's new Biotechnical Engineering classes at West High to see their recent \$5,000 donation of in action. Visits for Shoemaker, Haaland and Shive-Hattery Engineering firms are in the works as they have both contributed to this program, as well. These gifts helped purchase laptops, software and study kits for these courses that are part of a national initiative called Project Lead the Way.
- The Foundation's Spring newsletter will be distributed before the end of the school year and will include the 2009 honor roll of donors, profiles of some of our generous donors and highlights for some of our new grants.
- The Foundation is recruiting new board and committee members to join their efforts of generating private funding support for our public schools. Anyone interested in learning more can contact Jacki Brennan at 688-1012 or [brennan.jacki@iccsd.k12.ia.us](mailto:brennan.jacki@iccsd.k12.ia.us)
- Next ICCSDF Board meeting will be held on Monday, June 14, 2010 at 5:30pm.

ENC 1

April 22, 2010

Mr. Lane Plugge  
Superintendent  
Iowa City Community School District  
509 South Dubuque St.  
Iowa City, Iowa 52240

RE: Ernest Horn Elementary School Addition and Remodel  
NM 0.8058

Dear Lane:

Bids were submitted on Wednesday, April 21, 2010 for the referenced project. The results are listed on the attached Bid Tabulation Form.

Each bidder submitted a base bid and three alternates. The base bid includes all the work shown on the contract documents. Alternate 1 includes an alternate bus drop-off lane, Alternate 2 is a deduct for gymnasium clerestory framing and Alternate 3 is for the gymnasium flooring upgrade.

McComas Lacina Construction of Iowa City submitted the apparent low base bid of \$3,672,000.00. They also submitted bids for Alternate No. 1 of \$68,000, Alternate No. 2 of (\$8,800) and Alternate No. 3 at no additional cost.

McComas Lacina Construction is a well established contractor in Iowa City and has recently worked on ICCSD projects, including the West High Musical Arts Addition and Robert Lucas Elementary School Addition.

McComas Lacina Construction is ready to proceed upon receiving a contract and the Notice to Proceed. Therefore, we recommend awarding the contract to McComas Lacina Construction in the total base bid amount of \$3,672,000.

Alternate 1 should be accepted or rejected by ICCSD based on an evaluation of the pros and cons. We recommend not accepting Alternate 2 because the system is a decrease in performance over the base bid product, resulting in increased heat loss and reduced daylighting efficiency. We recommend accepting Alternate 3, provided the physical plant and physical education staff are comfortable with the product.

Respectfully,  
Neumann Monson Architects

Scott Palmberg, AIA  
Attachments: Bid Tabulation Form

**PROJECT: ICCSD Ernest Horn Elementary Addition**

**LOCATION: Iowa City, IA**

**NM 08.058 C3**

**Bid Opening Date: April 21, 2010**

**Time: 2:00 PM**

<b>SUBMITTED BY:</b>	<b>CITY CONST.</b>	<b>FRYE BUILDERS</b>	<b>GARLING CONST.</b>	<b>HILLEBRAND CONST.</b>	<b>KNUTSON CONST.</b>	<b>MLC</b>
<b>BID SECURITY</b>	X	X	X	X	X	X
<b>RECEIVED ADDENDA NO. 1, 2 &amp; 3</b>	X	X	X	X	X	X
<b>BASE BID</b>	\$3,769,500.00	\$4,029,000.00	\$3,699,000.00	\$3,928,620.00	\$3,845,000.00	\$3,672,000.00
<b>CASH ALLOWANCE 1 - General fill, 1,400 c.yds.</b>	\$53,200.00	\$35,000.00	\$52,038.00	\$39,200.00	\$53,200.00	\$42,000.00
<b>CASH ALLOWANCE 2 - Crushed limestone, 400 c.yds.</b>	\$16,800.00	\$20,000.00	\$16,308.00	\$20,400.00	\$16,800.00	\$18,000.00
<b>ALTERNATE NO. 1 - Alternate Bus Lane ADD</b>	\$53,000.00	\$75,500.00	\$72,000.00	\$140,000.00	\$97,800.00	\$68,000.00
<b>ALTERNATE NO. 2 - Framing &amp; Glazing Gym Clerestory Windows DEDUCT</b>	(\$8,800.00)	(\$8,500.00)	(\$8,500.00)	(\$8,834.00)	(\$9,000.00)	(\$8,800.00)
<b>ALTERNATE NO. 3 - Resilient Flooring Material, Gym ADD</b>	\$2,000.00	\$7,300.00	-	\$2,070.00	-	-
<b>UNIT PRICE 1 - \$ / c yd.</b>	\$38.00	\$25.00	\$37.17	\$28.00	\$38.00	\$30.00
<b>UNIT PRICE 2 - \$ / c yd.</b>	\$42.00	\$50.00	\$40.77	\$51.00	\$42.00	\$45.00

**NEUMANN MONSON**  
**ARCHITECTS**  
 COLLABORATIVE PROCESS  
 PERFORMANCE SOLUTIONS

**PROJECT: ICCSD Ernest Horn Elementary Addition**  
**LOCATION: Iowa City, IA**  
**NM 08.058 C3**

**Bid Opening Date: April 21, 2010**  
**Time: 2:00 PM**

<b>SUBMITTED BY:</b>	<b>TRICON CONST.</b>	<b>TODD HACKETT</b>	<b>WOODRUFF CONST.</b>	<b>SWA</b>		
<b>BID SECURITY</b>	X	X	X	X		
<b>RECEIVED ADDENDA NO. 1, 2 &amp; 3</b>	X	X	X	X		
<b>BASE BID</b>	\$3,823,000.00	\$3,756,000.00	\$4,050,000.00	\$3,982,000.00		
<b>CASH ALLOWANCE 1 - General fill, 1,400 c.yds.</b>	\$54,600.00	\$52,038.00	\$52,038.00	\$60,200.00		
<b>CASH ALLOWANCE 2 - Crushed limestone, 400 c.yds.</b>	\$16,800.00	\$16,308.00	\$16,308.00	\$18,800.00		
<b>ALTERNATE NO. 1 - Alternate Bus Lane ADD</b>	\$72,000.00	\$64,000.00	\$72,000.00	\$119,000.00		
<b>ALTERNATE NO. 2 - Framing &amp; Glazing Gym Clerestory Windows DEDUCT</b>	(\$8,800.00)	(\$8,800.00)	(\$9,000.00)	(\$8,900.00)		
<b>ALTERNATE NO. 3 - Resilient Flooring Material, Gym ADD</b>	\$2,200.00	\$2,200.00	-	-		
<b>UNIT PRICE 1 - \$ / c yd.</b>	\$39.00	\$37.17	\$37.17	\$43.00		
<b>UNIT PRICE 2 - \$ / c yd.</b>	\$42.00	\$40.77	\$40.77	\$47.00		

ENC 2

April 22, 2010

Mr. Lane Plugge  
Superintendent  
Iowa City Community School District  
509 South Dubuque St.  
Iowa City, Iowa 52240

RE: West High Science Classroom Remodel  
NM 0.9146

Dear Lane:

Bids were submitted on Wednesday, April 21, 2010 for the referenced project. The results are listed on the attached Bid Tabulation Form.

Each bidder submitted a base bid and two alternates. The base bid includes all the work shown on the contract documents. Alternate 1 includes replacing (2) doors and frames in the Chemistry chemical storage room. Alternate 2 includes adding roller window shades to the classroom windows.

McComas Lacina Construction of Iowa City submitted the apparent low base bid of \$428,000.00. They also submitted bids for Alternate No. 1 of \$2,300 and Alternate No. 2 of \$3,500.

McComas Lacina Construction is a well established contractor in Iowa City and has recently worked on ICCSD projects, including the West High Musical Arts Addition and Robert Lucas Elementary School Addition.

McComas Lacina Construction is ready to proceed upon receiving a contract and the Notice to Proceed. Therefore, we recommend awarding the contract to McComas Lacina Construction in the total amount of \$433,800; this amount includes the base bid and alternates 1 and 2.

Science casework and asbestos abatement work is under separate contract.

Respectfully,  
Neumann Monson Architects

Scott Palmberg, AIA  
Attachments: Bid Tabulation Form

**PROJECT: ICCSD WH Science Room Remodel**  
**LOCATION: Iowa City, IA**  
**NM 09.146 C3**

**Bid Opening Date: April 21, 2010**  
**Time: 3:00 PM**

<b>SUBMITTED BY:</b>	<b>APEX CONST.</b>	<b>CITY CONST.</b>	<b>FRYE BUILDERS</b>	<b>HILLEBRAND CONST.</b>	<b>MLC</b>	<b>TRICON CONST.</b>
<b>BID SECURITY</b>	X	X	X	X	X	X
<b>RECEIVED ADDENDA NO. 1 &amp; 2</b>	X	X	X	X	X	X
<b>BASE BID</b>	\$492,000.00	\$465,800.00	\$489,500.00	\$522,193.00	\$428,000.00	\$428,000.00
<b>ALTERNATE NO. 1 - Prep Area Doors &amp; Frames 007AA &amp; 007AB ADD</b>	\$2,975.00	\$2,600.00	\$3,225.00	\$2,235.00	\$2,300.00	\$2,454.00
<b>ALTERNATE NO. 2 - Manual Window Shades ADD</b>	\$3,500.00	\$3,400.00	\$3,600.00	\$3,600.00	\$3,500.00	\$3,434.00

**NEUMANN MONSON**  
**ARCHITECTS**  
 COLLABORATIVE PROCESS  
 PERFORMANCE SOLUTIONS

**PROJECT: ICCSD WH Science Room Remodel**  
**LOCATION: Iowa City, IA**  
**NM 09.146 C3**

**Bid Opening Date: April 21, 2010**  
**Time: 3:00 PM**

<b>SUBMITTED BY:</b>	<b>UNZEITIG CONST.</b>	<b>WOODRUFF CONST.</b>	<b>CALACCI CONST.</b>			
<b>BID SECURITY</b>	X	X	X			
<b>RECEIVED ADDENDA NO. 1 &amp; 2</b>	X	X	X			
<b>BASE BID</b>	\$516,400.00	\$449,700.00	\$440,100.00			
<b>ALTERNATE NO. 1 - Prep Area Doors &amp; Frames 007AA &amp; 007AB ADD</b>	\$4,600.00	\$1,600.00	\$3,500.00			
<b>ALTERNATE NO. 2 - Manual Window Shades ADD</b>	\$3,800.00	\$3,300.00	\$4,500.00			

**NEUMANN MONSON**  
**ARCHITECTS**  
 COLLABORATIVE PROCESS  
 PERFORMANCE SOLUTIONS

Iowa City Community  
School District

ENC 4

Lane Plugge, Ph.D.  
Superintendent  
Fax (319) 688-1009

509 S. Dubuque St.  
Iowa City, IA 52240  
Tel (319) 688-1000

April 27, 2010

To: Lane Plugge  
FROM: Jim Pedersen  
RE: Agenda Support Staff Update

Below you will find information regarding support staff personnel. These items do not require Board action.

**A. Resignations For 2009-2010**

1. Curry, Latasha – Food Service Assistant – West – termination 4-23-10
2. Jorgenson, Michelle – Paraeducator – Penn – resignation 6-7-10
3. Ollendick, Samra – Paraeducator – Hills – resignation 4-20-10
4. Rogers, Katie – Paraeducator – Lemme – resignation 6-7-10

**B. Recommended For Hire 2009-2010**

1. Mellecker, Traci – Food Service Assistant – West – Class I Step 1 \$2,037.12  
@\$10.61/hr – 6 hrs/day- 192 total hrs/yr – 32 days – 4-22-10 to 6-8-10  
(hire date 1-19-10)

**C. Recommended For Salary Adjustments/Transfers For 2009-2010**

1. Randall, Megan – From Paraeducator – Supervision – Lincoln – Class III \$2,019.12  
Step 1 - @\$10.74/hr – 1 hr/day – 158 days (\$1,696.92) 9-2-09 to 5-14-10 To  
Paraeducator – Supervision – Lincoln – Class III Step 1 - @\$10.74/hr  
2 hrs/day – 15 days (\$322.20) 5-17-10 to 6-7-10
2. Schworn, Dena – From Paraeducator – Supervision – Lincoln – Class III \$5,781.66  
Step 3 - @\$11.14/hr – 3 hrs/day – 163 days (\$5,447.46) 8-26-09 to 5-14-10 To  
Paraeducator – Supervision – Lincoln – Class III Step 3 - @\$11.14/hr – 2 hrs/day  
15 days (\$334.20) 5-17-10 to 6-8-10

April 27, 2010  
Enclosure

**CERTIFIED STAFF -Agenda**

**A. Resignations For 2009-2010**

1. Behle, James – Associate Superintendent – CAO – resignation 6-30-10
2. Covington, Cathy – Social Studies – City – currently on LOA – resignation 4-21-10
3. Krieger, Jan – Home School Assistant Program Teacher – Lincoln – resignation 6-9-10



Enc 7

To: Lane Plugge, Superintendent  
From: Ann Feldmann, Assistant Superintendent  
Date: April 21, 2010  
RE: High School Enrollment Policy for 2010-11

I recommend the board approve the attached 2010-11 high school enrollment policy, which has been endorsed by our secondary principals.

The proposed policy begins a phasing out of the four year old program that required new-to-the-district high school students to attend City High regardless of their attendance area.

Please see attached the proposed policy.



To: Lane Plugge, Superintendent  
From: Ann Feldmann, Assistant Superintendent  
RE: 2010-11 High School Enrollment Policy Recommendation  
Date: April 21, 2010

The district has, since 2007-08, implemented a special policy for high school enrollment in order to minimize overcrowding at West High School. **The below revised policy is recommended regarding high school enrollment for 2010-11.** I have visited with high school administrators, who also endorse this change.

**1. All new-to-the-district 12<sup>th</sup> graders will be required to enroll at City High, no matter where they live in the ICCSD.**

- This measure is meant to phase out the original plan for managing high school enrollment that began four school years ago (2007-08). At that time, all new-to-the-district 9<sup>th</sup> – 12<sup>th</sup> grade students were required to attend City High. Students who were 9<sup>th</sup> graders in that year will be seniors at City in 2010-11. Thus, the new policy will be consistent for all students in the 12<sup>th</sup> grade in 2010-11.
- With the advent of the redistricting program, there will be short and long-term plans for addressing high school enrollment policy. We propose a phasing out of the temporary stop-gap policy of assigning only with new-to-the-district students to City High.
- The benefits of moving new-to-the-district 11<sup>th</sup> and 12<sup>th</sup> grade students from West to City High may no longer outweigh the costs associated with busing students across the district.
- The number of students who were involuntarily transferred from West to City under this policy are:
  - a. 2007-08 – sixty-nine 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> graders (*although some of these were voluntary transfers...there is no distinction in the data between voluntary and involuntary transfers that year*)
  - b. 2008-09 – thirteen 11<sup>th</sup> and 12<sup>th</sup> graders (the policy was changed in December, 2008 to cover only 11<sup>th</sup> and 12<sup>th</sup> grades)
  - c. 2009-10 – fourteen 11<sup>th</sup> and 12<sup>th</sup> graders
  - d. 2010-11 – the number of 11<sup>th</sup> graders who were involuntarily transferred to City who will be seniors is ten
- The district will provide busing to new-to-the-district 12<sup>th</sup> grade students to City High if they live more than 3 miles from City. The ICCSD will NOT provide busing to any student who voluntarily transfers from West High, unless the student has a 12<sup>th</sup> grade sibling who is required to attend City High, who qualifies per distance guidelines, and has requested busing.

**2. West High is closed to transfers , open enrollment, foreign exchange students, students who wish to newly dual enroll for academics, and 12<sup>th</sup> grade tuition-paying students.**

- This requirement is changed only to bring consistent language to the last piece: 12<sup>th</sup> grade tuition-paying students. (The current policy states that West High is closed to 11<sup>th</sup> and 12<sup>th</sup> grade tuition-paying students.)

It is the policy of the Iowa City Community School District not to discriminate on the basis of race, color, creed, religion, national origin, gender, age, marital status, sexual orientation, gender identity, veteran status, disability, or socioeconomic status in its educational programs, activities, or employment practices. If you believe you have or someone you know has been discriminated against please contact the ICCSD Equity Director, Ross Wilburn, at 509 S. Dubuque Street, 319-688-1000.

**IOWA CITY COMMUNITY SCHOOL DISTRICT  
STUDENT VOLUNTARY TRANSFER APPLICATION**

**One form per student.** Submit to any school or Central Administrative Office

Today's Date \_\_\_\_\_

Student's Name \_\_\_\_\_ Phone # \_\_\_\_\_  
(Please Print) Last First Middle

Parent's Name(s) \_\_\_\_\_ Student's Grade When Transfer Becomes Effective \_\_\_\_\_

Address \_\_\_\_\_ Date When Transfer Will Occur \_\_\_\_\_  
Street City Zip

Name(s) of any sibling(s) also requesting transfer: \_\_\_\_\_

School In Which You Desire Your Child To Attend \_\_\_\_\_

School Your Child Currently Attends/Resides \_\_\_\_\_

Does A Sibling(s) Currently Attend Building In Which You Desire Your Child To Attend?  No  Yes\*

\*Name/s and Current Grade Level/s: \_\_\_\_\_

Does the Child Receive Special Education Services?  Yes  No Does the Child have a 504 accommodation plan?  Yes  No

Gender of Child: Male  Female  Ethnic Background of Child: Is the child Hispanic/Latino? yes  no

Racial Background of Child (place an "x" in one or more): American Indian/Alaskan Native  Asian  Black or African American

Native Hawaiian or Other Pacific Islander  White

**In applying for this transfer, I understand:**

- If requesting to enroll in an ICCSD school while not residing within the ICCSD, one should not use this form. Rather, please complete an "Open Enrollment" application. (located on the ICCSD website ([www.iccsd.k12.ia.us](http://www.iccsd.k12.ia.us))).
- If a requesting a transfer out of Twain, Lucas, Wood, Hills, or Kirkwood Elementary Schools, please use "SINA Transfer Request Form" located at [www.iccsd.k12.ia.us](http://www.iccsd.k12.ia.us) or at any of these schools, or call the Central Administrative Offices at 319-688-1000 for more information.
- The district reserves the right to deny any voluntary transfer request. All transfers are subject to cancellation upon: 1. changes to boundaries/attendance areas, 2. changes to district transfer policies, 3. verification that transfer request information provided was inaccurate or incomplete, or, 4. failure of the student to maintain adequate attendance patterns.
- For voluntary transfers, transportation must be provided by the parents or guardian. However, families who qualify as homeless may apply for transportation assistance. Please call Joan Vandenberg at the Central Administrative Offices at 319-688-1000 for more information.
- Elementary voluntary transfers are approved per class size, grade size, and/or total building enrollment parameters.
- For 2010-11, all transfers for high school students are regulated by a board-mandated High School Enrollment Policy. West High is closed to all transfers EXCEPT IN VERY LIMITED CIRCUMSTANCES. For more information, see [www.iccsd.k12.ia.us](http://www.iccsd.k12.ia.us).
- For junior high and high school students, the rules and regulations regarding interscholastic competition of the ICCSD and the Iowa High School Athletic Association and Iowa Girls High School Athletic Union and Iowa City Community School District WILL be implemented. For more information, call the Athletic Director at either City (319-688-1040) or West High (319-688-1050).
- While siblings of students who have already received transfers into a particular school will be given preference over those who do not have siblings in that school, granting transfers for siblings is NOT guaranteed. Students who have been provided transfers into an elementary school are NOT guaranteed any subsequent junior high transfers. Students who have been provided transfers into a junior high are NOT guaranteed any subsequent high school transfers.
- Please see the district website ([www.iccsd.k12.ia.us](http://www.iccsd.k12.ia.us)) or call the Central Administrative Offices at 319-688-1000 for more information.

\_\_\_\_\_  
Signature of Parent/Guardian indicating agreement with the above conditions

\*\*\*\*\*  
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Revised 4/10

*Iowa City Community School District*  
**World Language Curriculum Review**  
 Progress Report: April 2010

The world language program began the curriculum review process in the spring of 2009 with surveys being administered to multiple audiences including students, parents, world language teachers, counselors and secondary administrators. The results of the survey data are guiding a self-study committee in the identification of strengths and limitations of the program. From the limitations, an improvement plan will be completed by May 2010.

### ***Self Study Committee***

The self-study committee is composed of 14 individuals including four parents, one board director, six world language teachers, one building level administrator, one central office administrator and the world language coordinator.

### ***Meeting Dates***

Four meetings were conducted between September 2009 and March 2010. In addition the entire world language department met 11 times throughout the year; the self-study is the focus of these meetings.

### ***Major Issues***

To date, four major issues have surfaced from survey data as well as discussions. Those issues include:

1. Academic Achievement – addressing the question “How well are students doing?”
2. Language Choices – addressing the questions “What languages are taught? At what grade levels are the languages taught?”
3. Supports – answering the question “Do we have the curriculum, instruction, materials and professional development needed?”
4. Management – answering the question “Do we have the needed structures in place to manage our program?”

### ***Strengths***

- The World Language program meets the needs of the high achieving students.
- Adequate information about the World Language program is available to counselors and administration for responding to parents and the community.
- Parents are receiving adequate information prior to registering their students for class. The course of studies booklet is the most valuable tool for them.
- Teachers use best practices for World Language education and use National Standards as a guide.
- Teachers are adequately assessing student skills through a variety of methods (strengths – writing, listening, speaking).
- Both counselors and administration view the World Language program as valuable to students (beyond just fulfilling a college requirement).
- Teachers feel that building level administrators support them in implementing the district’s World Language Curriculum.

- The current model for World Language instruction at the high school level is appropriate.
- The articulation for levels 1-5 for each language throughout the district is appropriate and teachers are aware of the scope and sequence of the curriculum.
- Students are using their World Language in other parts of their life.
- Students see their World Language as useful to their future and have plans on how to use it.
- Students and parents feel they can get help from the teacher when needed.
- Students feel that their reading skills are strongest.
- Teacher, textbook and trip are the strengths of the World Language Department, according to the students.
- Students and parents feel that they are aware of the expectations of the World Language class.
- Parents feel well informed about their student's progress in the World Language class. PowerSchool is a valuable tool for them.

### *Limitations*

#### *Student Achievement*

- There is not a district-wide assessment to measure academic achievement; ability to monitor student achievement is limited to GPA, anecdotal records, and a few teacher selected tests

#### *Curriculum and Instruction*

- Supports for low achieving students have not been formally reviewed
- Supports for native speaking students have not been formally reviewed
- Teachers perceive a need for re-alignment of curriculum between and within levels

#### *Learning Opportunities*

- Opportunities to learn languages (on a school campus) are limited to three western languages
- Opportunities to learn languages are limited to secondary students

#### *Supports: Materials and Professional Development*

- Support for professional development is limited (perception by language teachers)
- Instructional materials are dated and in need of replacement
- Funding for technology resources has not kept pace with need

#### *Management: Administration*

- Instruction is less effective when classes are 25 or greater
- Procedures for placing students in language levels are not always clear
- Knowledge of the world language program is not uniform across the district (perception by language teachers)
- Inequity in facilities exists that impacts learning environment (perception by language teachers)



Date: April 23, 2010  
 To: Tuyet Dorau, ICCSD School Board  
 From: Kristopher Ackerson, Assistant Transportation Planner  
 Re: Vehicle Collisions on Select Roadways in Urbanized Area

Per your request, this memorandum outlines a comparison of various roadways in the urbanized area in terms of collision frequency.

The first two maps enclosed highlight the locations of all bicycle and pedestrian collisions reported to police between 2001 and 2006. The collisions involve cyclists and pedestrians of all ages – that is to say, this data has not been limited to school age residents. It is difficult to illustrate the actual number of collisions at this scale of map because some collisions appear one on top of another; yet, the maps generally illustrate the street corridors with higher rates of bicycle and pedestrian collisions.

The last three maps outline the locations of vehicle collisions along alternate routes from City and West High Schools to Wickham, Penn, and Hills Elementary Schools – these origins were selected because they are centrally located within each school catchment area. To compare the corridors, we used a formula recommended by the Iowa Department of Transportation for road corridors:

$$\text{Collision Rate} = \frac{(\text{Total Collisions During Period} \times 1000)}{(\text{Average Daily Traffic} \times \text{Miles of Roadway})}$$

Using data provided by the Iowa Department of Transportation, staff prepared the following findings. The route options for each elementary school (origin) are ordered from lower collision rate to higher collision rate. As a general rule, interstates have fewer collisions than other roads due to access control and sight distance, which is indicated below by the lower collision rates along routes using I-80 and U.S. Highway 218.

Origin	Destination	Collisions 2001-2006 <sup>^</sup> from Origin to Dest.	Miles	Average Vehicles per Day from Origin to Dest. <sup>^</sup>	Collision Rate <sup>**</sup>	Travel Time <sup>*</sup>
Wickham Elem.	A to CHS via I-80	309	8.3	14,865	2.7	18 min
	B to CHS via Dubuque St	637	6.5	13,086	8.1	19 min
	C to WHS via 12th Ave	733	5.2	15,442	9.1	10 min
	D to CHS via I-80	389	11.0	13,119	2.7	22 min
Penn Elem.	E to WHS via Hwy 965	607	8.6	14,744	6.2	21 min
	F to CHS via Dubuque St	703	9.1	10,848	7.1	22 min
	G to WHS via 12th Ave	762	8.0	12,122	7.9	17 min
Hills Elem.	H to WHS via Hwy 218	209	8.8	13,425	1.8	14 min
	I to CHS via 218 and Hwy 6	832	10.2	16,114	5.1	19 min
	J to CHS via Sand Rd	420	10.5	6,233	6.4	27 min

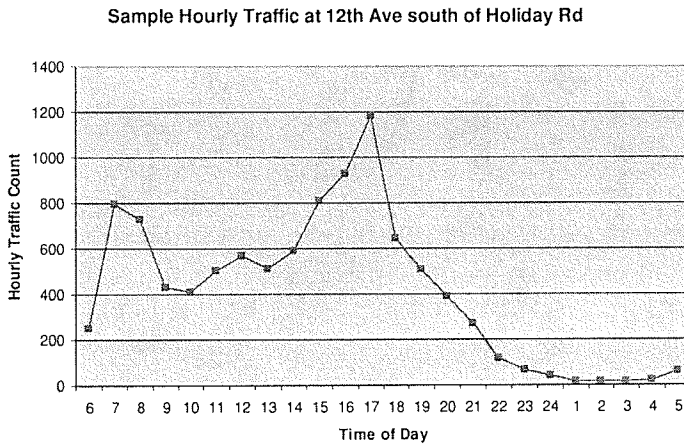
<sup>\*</sup>Source: Google Maps

<sup>^</sup>Source: Iowa DOT

<sup>\*\*</sup> Mileage adjusted for routes with Camp Cardinal & Oakdale extension

For additional comparison measures between routes, the graphs on pages 8 and 9 summarize the number of collisions by age of driver and time of day for the various routes above. The collision rates by age reflect the demographic composition of the community.

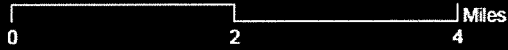
Finally, the following graph shows a typical traffic count on an arterial road – in this case, 12<sup>th</sup> Avenue south of Holiday Road. This graph illustrates that traffic counts typically drop after the morning peak period (7 a.m. to 8:30 a.m.). High school students would encounter less traffic in the morning if school began later. They would likely encounter more traffic in the afternoon, however, depending on when the school day ends and weather it coincides with the afternoon commuter peak.



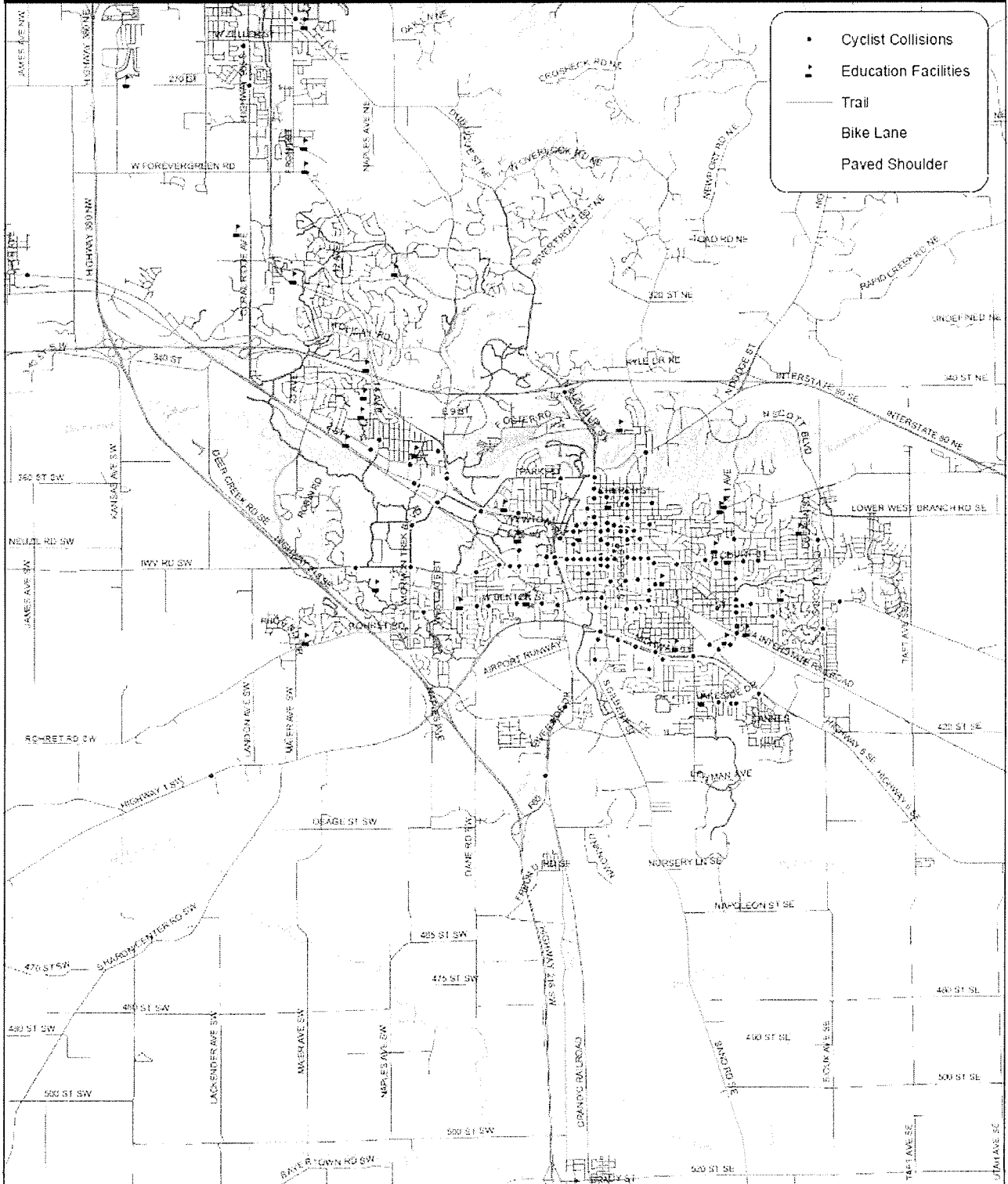
The scope of analysis in this memorandum is 'big picture' and we caution using it for anything other than drawing 'big picture' conclusions. As time permits, we are available to perform additional route analysis or more site-specific analysis. Please let me know if our staff can answer any questions regarding this memo or provide further information. I can be reached anytime at 356-5247 or [Kristopher-Ackerson@Iowa-City.org](mailto:Kristopher-Ackerson@Iowa-City.org).

Cc: Lane Plugge, Iowa City Community School District  
John Yapp, Johnson County Council of Governments

Iowa City Urbanized Area  
**Bicycle/Vehicle Collisions**  
 2001-2006



Data source: Iowa Department of Transportation



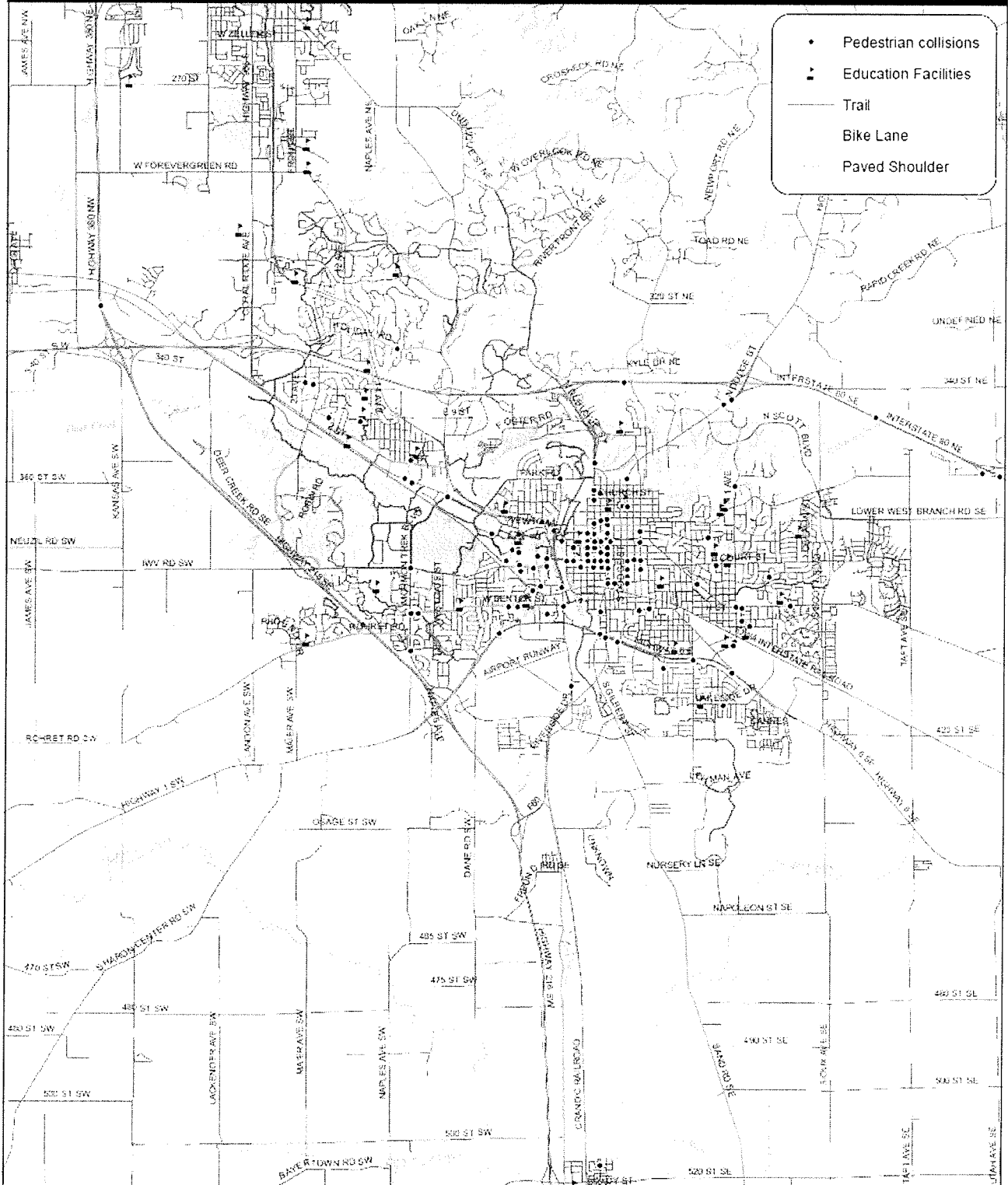
Prepared by: Kristopher Ackerson  
 Prepared: April 13, 2010

Iowa City Urbanized Area  
**Pedestrian/Vehicle Collisions**  
**2001-2006**



0 2 4 Miles

Data source: Iowa Department of Transportation

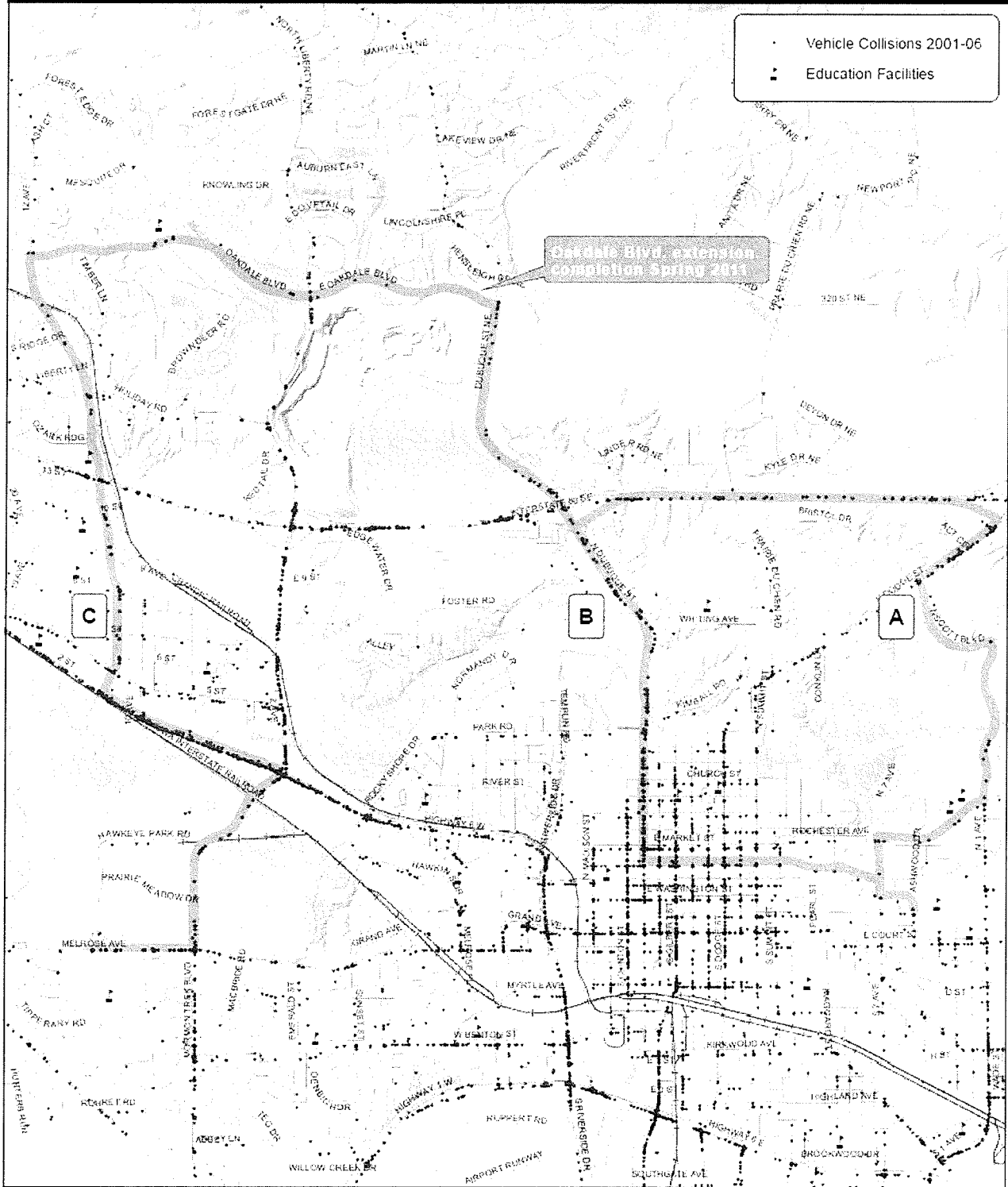


Prepared by: Kristopher Ackerson  
 Prepared: Apr 13, 2010

Iowa City Urbanized Area  
**Collision Rates**  
**Wickham Elem. to High Schools**  
**2001-2006**



Data source: Iowa Department of Transportation

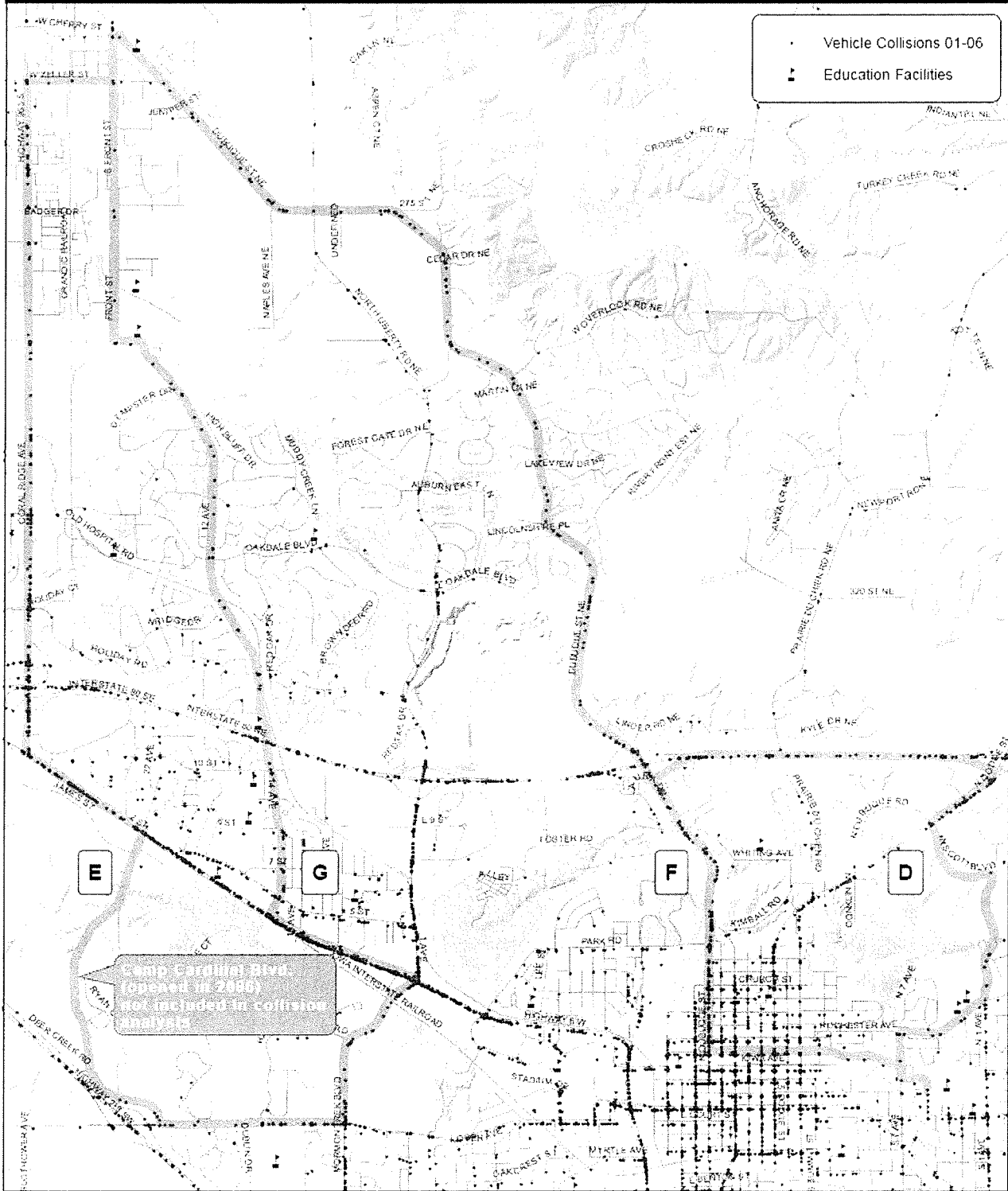


Prepared by: Kristopher Ackerson  
 Prepared: April 22, 2010

Iowa City Urbanized Area  
**Collision Rates**  
**Penn Elem. to High Schools**  
**2001-2006**



Data source: Iowa Department of Transportation



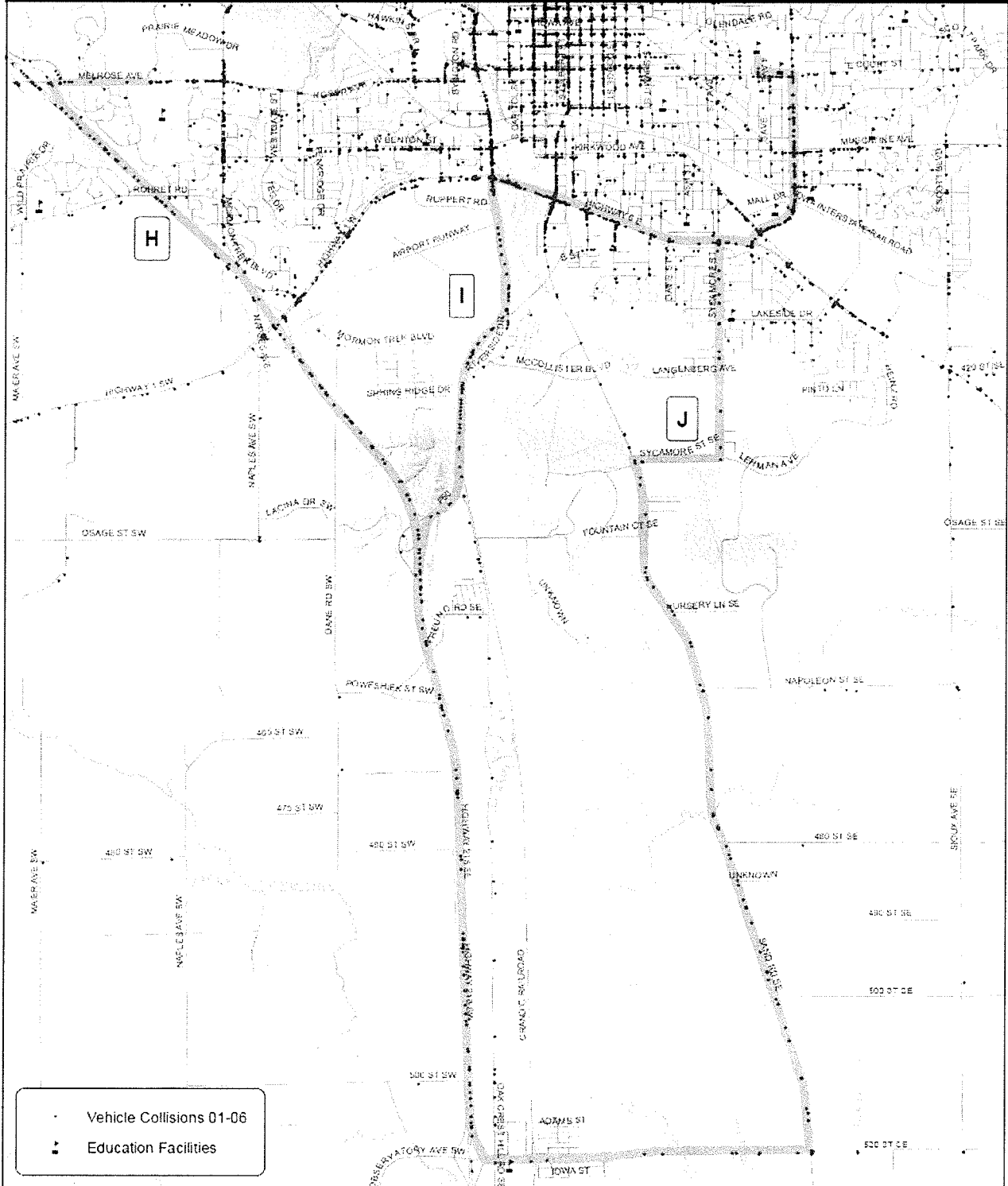
Prepared by: Kristopher Ackerson  
 Prepared: April 8, 2010

Iowa City Urbanized Area  
**Collision Rates**  
**Hills Elem. to High Schools**  
**2001-2006**



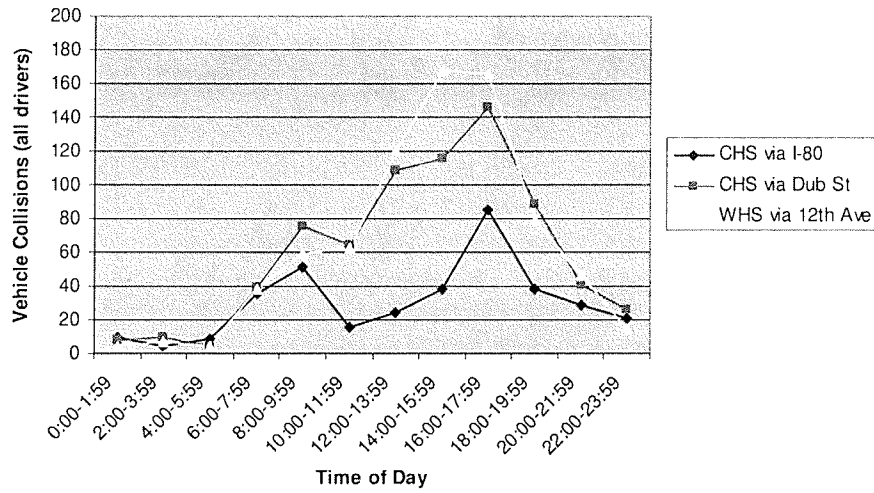
0 0.5 1 Miles

Data source: Iowa Department of Transportation

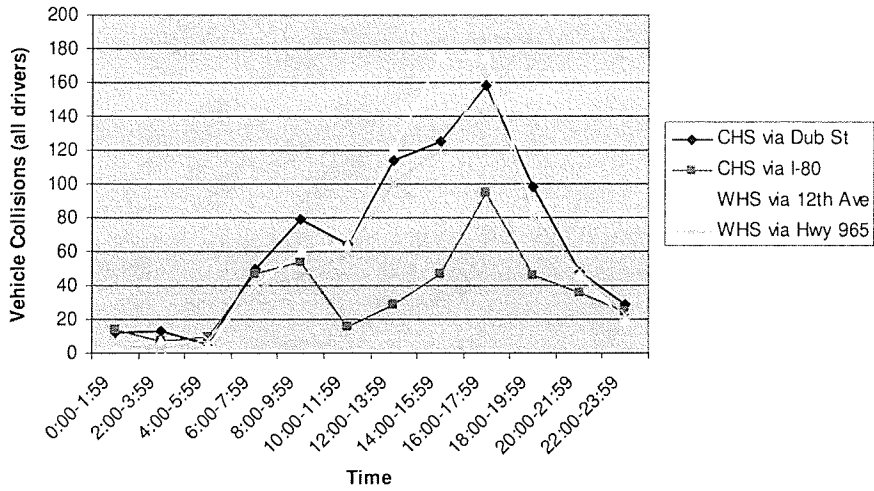


Prepared by: Kristopher Ackerson  
 Prepared: April 8, 2010

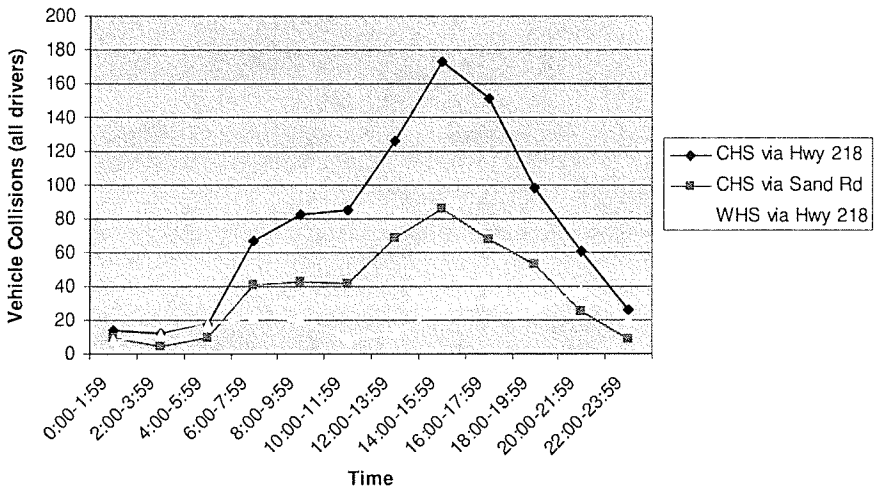
**Collisions (2001-06) by Time of Day from Wickham Elem**



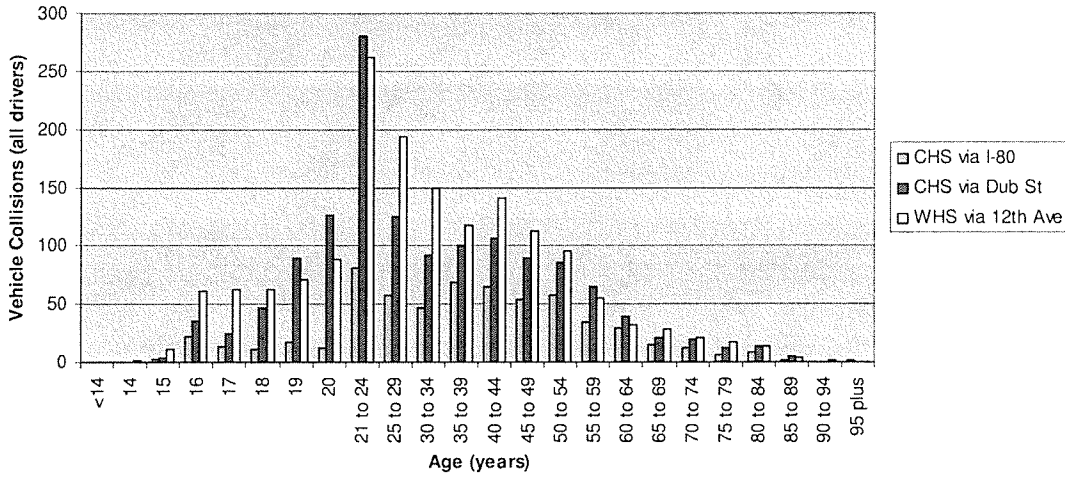
**Collisions (2001-06) by Time of Day from Penn Elem.**



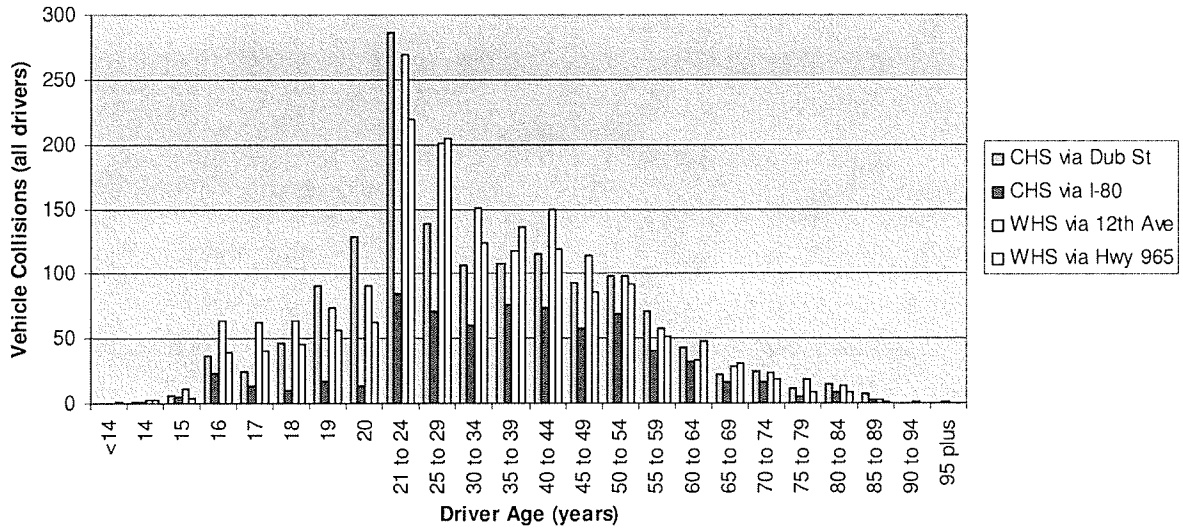
**Collisions (2001-06) by Time of Day from Hills Elementary**



**Collisions (2001-06) by Driver Age from Wickham Elem**



**Collisions (2001-06) by Driver Age from Penn Elem.**



**Collisions (2001-06) by Driver Age from Hills Elem.**

