

REGULAR MEETING OF THE BOARD OF DIRECTORS  
IOWA CITY COMMUNITY SCHOOL DISTRICT, COUNTY OF JOHNSON, STATE OF IOWA  
BOARD ROOM 509 S. DUBUQUE STREET  
7:00 P.M., TUESDAY, JANUARY 26, 2010  
PRESIDENT PATTI FIELDS, PRESIDING

MEMBERS PRESENT: Toni Cilek, Michael Cooper, Tuyet Dorau, Patti Fields, Gayle Klouda, and Michael Shaw.

MEMBERS ABSENT: Sarah Swisher

President Fields called the meeting to order at 7:00 PM and introduced the Board, Superintendent and Board Secretary and acknowledged the new artwork from Van Allen, Longfellow, and Lucas displayed in the board room, noting how cheerful and colorful those works of art are.

Open Discussion

Phil Hemingway has a sophomore daughter at City High and is concerned with Kelly Hayworth's, City of Coralville City Manager, participation on the district's redistricting committee. In addition, Mr. Hemingway requested the board not allow Dr. Plugge to make additional decisions since he has already accepted a position elsewhere.

Director Dorau, board representative on the redistricting committee, stated she believes Kelly Hayworth has the interests of the entire district and not just the City of Coralville. Furthermore, Dr. Plugge has provided great service and dedication and his interviewing has not compromised his level of service to the district.

President Fields reported on the Help for Haiti shootout, which is a 3 on 3 basketball tournament to raise money for Haiti earthquake relief. This event is happening on January 31<sup>st</sup> from 12-5 at Weber Elementary School.

Director Cilek inquired if now would be the time to have a board discussion on boundary committees as there is not a specific agenda item for this topic.

Dr. Plugge reported that in two days the committee will have another meeting in which scenarios will be presented. The committee has also set a date of the 2014-2015 school year to open a third high school and that RSP is updating our scenarios.

Director Dorau reported that she believes the committee's meetings have become more productive as more time is allowed to seek and receive committee input. Ms. Dorau also reported that in the elementary schools, capacity issues would be on the east side and also commented on draft demographic boundaries for the third high school. RSP is expected to present additional scenarios this week. Scheduled forums are on February 4<sup>th</sup> and 5<sup>th</sup> at Parkview Church and the Sheraton respectively, both beginning at 7:00 PM.

Director Cilek inquired that if more options are being presented in two days, is that sufficient time for the committee to review these options knowing the committee will be presenting recommended options at the February 4<sup>th</sup> and 5<sup>th</sup> public forums.

Director Klouda inquired if the board should alter the timeline to ensure all parties have sufficient time, which might mean postponing the public forums. Directors requested that at

Thursday's committee meeting, the committee be asked if they are ready to present the options at the scheduled forums. Director Cilek asked if the board needed to prioritize the criteria.

Directors' Activities

Director Dorau reported on a recent visit to North Central Jr. High and thanked Principal Jane Fry and also a recent visit to City High in which an unscheduled fire alarm had occurred. Director Dorau reported how efficiently students and staff responded to that fire alarm and also had the privilege of sitting in Jane Green's classroom. Ms. Dorau thanked the staff for accommodating her.

President Fields reported on her attending the January DPO meeting at Lucas in which the Equity office made a presentation.

Director Shaw reported on his participation on the Equity Committee meeting in which he was asked to recruit more community members to participate on this committee. Those interested in serving on this committee can contact the Equity Director, Ross Wilburn, for an application either through phone or e-mail and directors requested applications be made available online. Director Shaw also reported the Equity Committee has concerns about the redistricting committee's process.

District Business – Consent Items

MOTION BY DIRECTOR CILEK, SECONDED BY DIRECTOR DORAU TO APPROVE THE FOLLOWING CONSENT AGENDA AND ADDENDUM:

- A. OPEN ENROLLMENT FOR THE 2010-2011 SCHOOL YEAR OUT OF OUR DISTRICT FOR KEITH BORGER, ANTHONY CORTEZ, DAWSON FORDICE, MAYA HANZELKA, MIKAYLA LANGENBERG, SAMANTHA LOVELL, KAITLYN MARTIN, WILLIAM MAY, ALANEA MCCRACKEN, ELLA NELSON, HUNTER ORNESS, ABBEY OWEN, WYATT RATH, ASHER ROEHLER, HALEIGH SHAFFER, AND AINSLEY YOUNG AND INTO OUR DISTRICT FOR JACK KELLEY, JULIUS PEREZ, AND ARAMINTA SIEGLING
- B. ACCOUNTS PAYABLE IN THE AMOUNT OF \$956,608.91 GENERAL FUND, \$12,393.41 MANAGEMENT FUND, \$107,830.15 NUTRITION FUND, \$27,021.75 STUDENT ACTIVITIES FUND, \$93,604.99 SCHOOLHOUSE FUND/CAPITAL PROJECTS FUND
- C. MINUTES OF THE JANUARY 4, 2010 SPECIAL BOARD MEETING, THE JANUARY 12, 2010 REGULAR BOARD MEETING, THE JANUARY 14, 2010 EMERGENCY BOARD MEETING, AND THE JANUARY 19, 2010 SPECIAL BOARD MEETING AS PRESENTED
- D. CERTIFIED STAFF A(1), B(1), AND C(1) AND ADDENDUM CERTIFIED STAFF A(1) ([Attachment A](#))

MOTION CARRIED 6-0-1.

Accounts Payable

MOTION BY DIRECTOR CILEK, SECONDED BY DIRECTOR DORAU TO APPROVE THE ACCOUNTS PAYABLE IN THE AMOUNT OF \$866.20 TO PEARSON EDUCATION AS

PRESENTED. MOTION CARRIED 5-0-1-1 WITH DIRECTOR SWISHER BEING ABSENT AND DIRECTOR COOPER ABSTAINING AS THE PAYMENT TO HIS EMPLOYER.

Project Design Authorization & Approval ([Attachment B](#))

Dr. Plugge presented directors with three project design authorization and approval requests. This is in accordance with Appendix 9. Director Klouda noted that all three of these projects are on the 2010-2011 SFIP, however, the updated SFIP has not been completed and presented to the board and is inquiring if the current schedule in Appendix 9 regarding the SFIP is appropriate and suggested the SFIP be moved to an earlier date. Dr. Plugge said yes the SFIP can be moved earlier. Directors discussed the need to better understand the full and complete projects contained in the SFIP all at one time. It was suggested that the SFIP be moved to the beginning of December.

Director Klouda reviewed the enrollment projections and inquired if the district will need the additional capacity space at North Central Jr. High when this project is scheduled for completion. Dr. Plugge noted that the bidding climate is very favorable and requested the North Central Jr. High project proceed. Dr. Plugge introduced Kevin Monson and Tim Schroeder of Neumann Monson Architects. Mr. Schroeder distributed to directors a packet of materials illustrating North Central Jr. High's awards when the building was constructed in 2006. Mr. Monson also stated that at the time of construction, North Central Jr. High was built with the intent to expand in the future. Mr. Monson reviewed schematic drawings and elevations showing twelve additional classrooms, an additional gymnasium and also an optional storm shelter below the gymnasium that might be partially funded through a FEMA grant and would also provide possible multi-purpose room space. Mr. Monson reviewed the budget for the classroom wing with an illustration with a construction budget projected at \$2.5 million and a total cost of \$2.9 million for 14,130 square feet. The gymnasium of 9612 feet would have a construction budget of \$1.8 million with a total projected cost of \$2.2 million. The optional storm shelter is projected at 7170 feet with a projected construction budget of \$1 million, which might be reduced by approximately one half a million dollars if the FEMA grant were awarded. Mr. Monson noted that these additions could be bid as one or separately.

Director Klouda noted that tonight's budget is approximately \$6.1 million, but this project in the SFIP was projected at \$2.3 million and was uncomfortable allowing this project to continue with such a significant increase and without seeing how this increase impacts the entire SFIP.

Tonight's presentation on North Central Jr. High is step 3 of Appendix 9 and Dr. Plugge recommended not advancing this project to step 4 at this time. Director Dorau inquired if the gym and the storm shelter were a greater priority at the present time and should we advance that scope. Director Cooper suggested that the board move ahead with design, but recognizing the board is still able to put the project on hold and not advance to bidding. Director Cilek requested the board wait and put on hold this project until the SFIP is presented.

The board did not approve this project at step three.

Dr. Plugge presented the board with a proposed City High Music Addition, noting that this was continuing 2002 master plan previously prepared by Shive-Hattery. Dr. Plugge showed the schematic design of 14,600 square feet which would also rearrange music spaces, contain some renovation, and include a stage construction. Dr. Plugge requested from the board approval for the hiring of a design professional and requested Shive-Hattery as Shive has performed much of the recent addition work at City High.

MOTION BY DIRECTOR CILEK, SECONDED BY DIRECTOR KLOUDA TO MOVE FORWARD WITH THE HIRING OF A DESIGN PROFESSIONAL FOR CITY HIGH MUSIC ADDITION (Step 2 of Appendix 9). MOTION CARRIED 6-0-1.

Dr. Plugge then reviewed proposed West High Science Remodel project, noting this project was identified in 2006 to remodel five classrooms and an estimated 7428 square feet. In 2009, the concept has changed slightly to remodel 7375 square feet. Dr. Plugge reviewed the proposed changes in scope and schematic design. Dr. Plugge noted that the original design are now over two years old and a budget has not yet been prepared for this revised scope plan and that the goal of this project would be to begin renovation in the summer of 2010. Dr. Plugge did not request any more action tonight on this project.

Facility Advisory Committee Report ([Attachment C](#))

Dr. Plugge referenced Enclosure 7 which are the minutes of the January 3, 2010 Facility Advisory Committee meeting. Dr. Plugge noted the committee's interest in projects to address ADA issues and specific recommendations to address Mann and Longfellow in the fall of 2010, which would be funded from sales tax.

Appendix 9 – Planning and Approval Process for Construction of New Schools, Building Additions and Major Renovations ([Attachment D](#))

Director Klouda presented the Governance Committee's recommendations for changes to Appendix 9. The ability to apply track changes to the present document to illustrate the recommendations was very cumbersome and difficult to read and thus presented the present Appendix 9 as well as the proposed. Director Klouda walked through the changes, noting the Governance Committee met with and received administrative input. The proposed Appendix 9 now defines major projects costing \$1 million or more. In addition, there was no previous process for projects greater than \$100,000 but less than \$1 million and the new Appendix 9 does add such a process. In short, Appendix 9 now requires approval for all projects costing \$100,000 or more. Director Klouda reviewed the rationale for each step and its change. Director Klouda suggested the word "schematic" in step 4 be stricken as its removal would better describe the drawings. Step 4 language will be revised.

Director Klouda then referenced Appendix 9.1 and how it will work with Appendix 9. In addition, Director Klouda noted the new process for those projects costing over \$100,000 and less than \$1 million and its supporting schedule in Appendix 9.2. Appendix 9.3 was reviewed noting this is currently presented to directors, but it does have modifications to it on how it will work with Appendix 9.1 and Appendix 9.2. Directors reached a consensus on accepting Appendix 9 as a first reading along with the proposed changes in Step 4.

Appendix 8 – Board Committee Charters ([Attachment E](#))

Director Klouda reviewed Appendix 8, which is the recommendation from the Governance Committee to create a charter for the district's Finance Committee. Directors discussed the system used in Des Moines Schools whereby a director reviews accounts payable prior to each board meeting. It was noted that the recommendation of Appendix 8 would be much broader in scope than the process used in Des Moines. Directors discussed Responsibility One and may revise this language. It was the consensus of the board to have a finance committee.

MOTION BY DIRECTOR SHAW, SECONDED BY DIRECTOR DORAU TO ESTABLISH A FINANCE COMMITTEE. MOTION CARRIED 6-0-1.

Superintendent Search

President Fields reported that directors received five proposals from firms and interviewed three. In addition, President Fields has talked to Hazard, Young, Attea, & Associates and they are willing to reduce their base price for the search to \$16,000 to be competitive with the other search firms. Director Klouda reported on the interviews and the reference checks noting that all three firms were professional and in evaluating the interviews against the evaluation criteria, believes Hazard, Young, Attea, & Associates provide the best fit for the district.

MOTION BY DIRECTOR KLOUDA, SECONDED BY DIRECTOR CILEK TO HIRE HAZARD, YOUNG, ATTEA, & ASSOCIATES.

President Fields read a request from Director Swisher, who was unable to attend tonight's meeting due to an illness. That e-mail is attached.

MOTION CARRIED 6-0-1.

Directors discussed the next steps which will be for Kirsten Frey to review the sample contact with Hazard, Young, Attea, & Associates and to set up a board meeting with them.

UEN Lobby Day/IASB Legislative Conference

Dr. Plugge reviewed proposed dates. It was the consensus of the board for Iowa City to attend the Capitol on February 9, 2010. Directors discussed other invited attendees. It was also noted that this Saturday will be the League of Woman Voters legislative session.

Academic Achievement: ITBS/ITED Assessment ([Attachment F](#))

Pam Ehly, Director of Curriculum, reported to the board tonight's four objectives of 1) Sharing the current status of student achievement compared to the nation, 2) Identifying achievement trends of grade level groups over time, 3) Identify the status of achievement related to No Child Left Behind, and 4) To identify differences in achievement of students in the system over time compared to those who do not stay over time. Ms. Ehly reviewed the ITBS/ITED Fall 2009 data for all students tested showing national percentile ranks of grades 3 through 11, noting that the district scored high compared to the nation. The ITBS/ITED fall data for all students tested national standard score from grades 3-11 historically from 2001 to 2009 were reviewed. Ms. Ehly noted there is no cause for concern, but the third grade does require further analysis. Ms Ehly then reviewed the full academic year population percent proficient and compared it to the targeted achievement percentages as required under No Child Left Behind. Ms. Ehly noted that with regard to the No Child Left Behind proficiency requirement, the targets were not met in reading at grades 3, 6, and 7 and they were not met in mathematics for grade 3. No Child Left Behind requires 100% proficiency by the year 2014. Directors inquired how the district data compare to other UEN schools and GAP school research. Finally, Ms. Ehly shared with directors how students who are in the school district for more than one year compared to those students who are not in the district for more than one year and the percent proficient between those two groups is significant.

Facility Plan Update ([Attachment G](#))

Dr. Plugge noted that the PPEL Plan is a component of the SFIP and recognizing that the SFIP is not completed, the administration would still like to present a draft PPEL plan that will be part of

the SFIP with the sole intent of seeking director's approval on nine projects to begin design work or design work and authorization to receive bids.

Executive Director of Administrative Services Bobek reviewed for the board the proposed PPEL revenues and sales tax revenues for 2010-2011, noting that PPEL is projected to generate \$7.755 million with setting aside 9.2% of that making available to appropriate for projects, \$7,044,000. This is based upon the allowable tax rate of \$1.67 applied against next year's taxable valuation. Mr. Bobek reviewed sales tax projections for next year, predicated on the current level of sales tax expected to be received in 2009-2010. That amount is \$14,009,000. In total, the two funds combined are projected to receive \$21,764,000.

Mr. Bobek then reviewed last years SFIP projects anticipated to be performed in 2010-2011 and reported on the status of each. Mr. Bobek then reviewed the draft 2010-2011 PPEL list and for those projects that were identified in last year's SFIP and reported on the budget amount last year and this year. Mr. Bobek also identified the nine projects administration is seeking board approval to begin design work or to accept bids so these projects can have construction in the summer of 2010. Mr. Bobek noted that last year the final PPEL plan was approved by the board on May 12, 2009. The administration is trying to accelerate the presentation of the PPEL projects so that there is sufficient time for board discussion and approval and to begin work that summer

MOTION BY DIRECTOR KLOUDA, SECONDED BY DIRECTOR CILEK TO AUTHORIZE THE NINE PROJECTS DENOTED WITH ONES AND TWOS FOR THE ADMINISTRATION TO SEEK DESIGN WORK AND LET FOR BIDS AS DOCUMENTED. MOTION CARRIED 6-0-1.

#### Budget

Dr. Plugge reviewed for directors the projections for 2010-2011 noting that in order to balance the spending authority budget, assuming allowable growth remaining constant at 2% with estimated increases of salary and benefits of 0%-4% and spending 100% of the expenditures, the district needs to cut anywhere from \$1.7 to \$5.1 million. Dr. Plugge then distributed proposed budget cuts for the next year which total \$2.4 million. If that is not sufficient, an additional \$1 million in programs and staff might need to be cut. Dr. Plugge reviewed each of the proposed cuts. In addition, Dr. Plugge noted that the Energy Conservation Committee is still performing its work and recommendations are expected from that committee that can reduce expenditures. Dr. Plugge also noted that the district is working with a transportation consultant to review the bus routes to see if there are additional efficiencies to be gained. Dr. Plugge noted that the dollar amount of the cuts necessary are largely predicated on the unknown variable of what salary and benefits will increase next year.

Director Cilek inquired of the probability of actual receiving 25 early retirements as the projected cuts are based upon. Director Dorau requested that the administration be more creative in their budget cuts as opposed to just cutting staff. Might the district consider changing its mileage reimbursement rate and rental cars instead of its present practice. It was also noted that with the district's general fund budget, salaries and benefits of personnel account for almost 80% of the budget. Dr. Plugge inquired of the board for clarification on the board's role and the administration's role for budget cutting. Directors discussed seeking administrator feedback on cutting programs versus increasing student to teacher ratios. Directors also inquired if a minimum class size should be establish to determine whether or not that class is offered as well as reviewing the district's facility use policy and the prices it charges to outside organizations that use the school district's property. Directors requested that future budget discussions be moved up on the agenda to follow the consent agenda.

Agenda Setting

1. Boundary Committee Update
2. Second and Third Readings on Appendix 9
3. First Reading on Finance Committee
4. 2<sup>nd</sup> Quarter Budget Report
5. Crossings Report (Appendix 9, Step 3)
6. Superintendent Search
7. Budget
8. Closed Session – Superintendent Evaluation

Closed Session – Superintendent Evaluation

This item was deferred.

Closed Session – Bargaining

MOTION BY DIRECTOR SHAW, SECONDED BY DIRECTOR KLOUDA TO GO INTO EXEMPT SESSION TO DISCUSS BARGAINING STRATEGY SESSIONS. MOTION CARRIED 6-0-1.

Directors recessed at 11:13 PM. Directors entered exempt session at 11:21 PM.

Directors returned to open session at 11:38 PM.

MOTION BY DIRECTOR CILEK, SECONDED BY DIRECTOR DORAU TO ADJOURN AT 11:38 PM. MOTION CARRIED 6-0-1.

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President

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Board Secretary

Iowa City Community  
School District

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Lane Plugge, Ph.D.  
Superintendent  
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509 S. Dubuque St.  
Iowa City, IA 52240  
Tel (319) 688-1000

January 26, 2010

To: Lane Plugge  
FROM: Jim Pedersen  
RE: Agenda Support Staff Update

Below you will find information regarding support staff personnel. These items do not require Board action.

**A. Resignations For 2009-2010**

1. Marshall, Ciarra – Paraeducator – Roosevelt – resign 1-20-10 (will remain on timesheet)

**B. Recommended For Hire 2009-2010**

1. Cole, Steve – Paraeducator – BD – Kirkwood – Class II Step 1  
@\$11.15/hr – 6 hrs/day – 97 days – 1-11-10 to 6-4-10 \$6,489.30
2. Sinn-Davis, Lindsey – Paraeducator – BD – Wood – Class II Step 2  
@\$11.35/hr – 6.5 hrs/day – 102 days – 1-4-10 to 6-4-10 \$7,525.05
3. Wengryn, Alison – Paraeducator – Resource – Wood – Class II  
Step 1 - @\$11.15/hr – 2.5 hrs/day – 102 days (\$2,843.25) 1-4-10  
to 6-4-10 and Paraeducator – Supervisory – Class III Step 1  
@\$10.74/hr - .75/hr day – 102 days (\$821.61) 1-4-10 to 6-4-10 (correction) \$3,664.86

**C. Recommended For Salary Adjustments/Transfers For 2009-2010**

1. Downie, Sarah – From Paraeducator – ECSE – Child Specific – Twain  
Class II Step 1 - @\$11.15/hr – 3 hrs/day – 5 days (\$167.25) – 1-11-10  
to 11-15-10 To Paraeducator – ECSE – Child Specific – Twain – Class II  
Step 1 - @\$11.15/hr – 5.5 hrs/day – 92 days (\$5,641.90) 1-19-10 to 6-4-10 \$5,809.15

**D. Resignations From Extra Services 2009-2010**

1. Holm, Shauna – Head Cheerleading – City – resignation 1-18-10

**E. Recommended For Extra Service 2009-2010**

1. Shaha, Wendy – Assistant Varsity Girls Track Coach (12%) West – 1-14-10 \$3,826.80
2. Williamson, Kelsey – Assistant Girls Track Coach (12%) West – 1-15-10 \$3,826.80

January 26, 2010  
Enclosure

**CERTIFIED STAFF -Agenda**

**A. Recommended For Salary Adjustments/Transfers For 2009-2010**

1. Basile, Anna – BA+20 Step 4 – From .63 FTE (.46 FTE SEJH/.14 FTE City/.03 FTE travel) – Language Arts – 96 days (\$12,181.28) 8-14-09 to 1-15-10 To 1.0 FTE Language Arts – SEJH – 94 days (\$18,932.54) 1-19-10 to 6-5-10 (phase II and teacher comp on addendum list) \$31,113.82

**B. Recommended For Extra Service 2009-2010**

1. Dwyer, Jessica – Iowa Youth Congress Sponsor (2%) West – 1-13-10 \$637.80

**C. Mentor Stipends for 2009-2010**

1. Exhibit A

**2009-2010  
Mentor List**

| <b>Last</b>   | <b>First</b> | <b>Building</b>                                       | <b>Stipend</b> |
|---------------|--------------|---|----------------|
| Anderson      | Jill         | NWJH  | \$1,000        |
| Arnold        | Vicki        | Weber   | \$1,000        |
| Audia         | Dominic      | City  | \$1,000        |
| Bork          | Suzanne      | Retired   | \$1,000        |
| Bousfield     | Dave         | Lemme   | \$1,000        |
| Braverman     | Tom          | City  | \$1,000        |
| Brendler      | Karla        | Mann  | \$1,000        |
| Brogamer      | Kari         | Lincoln   | \$1,000        |
| Burger        | Sue          | NCJH  | \$1,000        |
| Ceynar        | Carolyn      | Van Allen   | \$1,000        |
| Chambers      | Kristen      | Hills   | \$1,000        |
| Clemence      | Sherri       | Penn  | \$1,000        |
| Criswell      | Brydie       | CAO   | \$1,000        |
| Enke          | Amy          | Van Allen   | \$1,000        |
| Feldmann      | Lisa         | Hoover  | \$1,000        |
| Folkerts      | Gina         | Penn  | \$1,000        |
| Frederickson  | Andrea       | City  | \$1,000        |
| Fumerton      | Patti        | Mann  | \$1,000        |
| Gordon        | Carrie       | Lemme   | \$1,000        |
| Greenleaf     | Connie       | Weber   | \$1,000        |
| Grove         | Greg         | City  | \$1,000        |
| Gwenigale     | Carmen       | West  | \$1,000        |
| Haack         | Barbara      | Wood  | \$1,000        |
| Harding       | Matt         | West  | \$1,000        |
| Haren         | Michelle     | Hoover  | \$1,000        |
| Hartwig       | Brad         | City  | \$1,000        |
| Hartzler      | Molly        | Twain   | \$1,000        |
| Herren-Wegman | Dawn         | Hoover  | \$1,000        |
| Hughes        | Shishonee    | West  | \$1,000        |
| Hutton        | Anita        | Lincoln   | \$1,000        |
| Jones         | Jeremy       | West  | \$1,000        |
| Juhl          | Theresa      | West  | \$1,000        |
| Junge         | Susy         | Horn  | \$1,000        |
| Keettel       | Tascha       | Shimek  | \$1,000        |
| Kobos         | Becky        | CC  | \$1,000        |
| Langenfeld    | Ann          | Wood  | \$1,000        |
| Leathers      | Sara         | Coralville Central                                    | \$1,000        |
| Luedtka       | Janet        | SEJH (2nd semester)                                   | \$500          |
| Lustig        | Amy          | Weber   | \$1,000        |
| Madden        | Julie        | Van Allen   | \$1,000        |
|               |              | Roosevelt (mentoring 1 person 1st semester, 2 second) |                |
| Mandel        | Robin        |   | \$1,500        |
| Martin        | Laurie       | Lucas   | \$1,000        |
| Martin        | Mike         | SEJH  | \$1,000        |
| McAndrew      | Martha       | NWJH  | \$1,000        |
| Moore         | Monique      | Van Allen   | \$1,000        |
| Ney           | Chris        | Kirkwood  | \$1,000        |
| Norman        | Michelle     | Wood  | \$1,000        |
| Ostroff       | Frann        | Hoover  | \$1,000        |
| Pedersen      | Becky        | Horn  | \$1,000        |
| Platt         | Rita         | SEJH (1st semester)                                   | \$500          |
| Rehmke        | Denise       | Tech Center   | \$1,000        |

**2009-2010  
Mentor List**

| <b>Last</b> | <b>First</b> | <b>Building</b>    | <b>Stipend</b> |
|-------------|--------------|--------------------|----------------|
| Ryan        | Mel          | Wood               | \$1,000        |
| Schaefer    | Ann          | City               | \$1,000        |
| Sheldon     | Thad         | City               | \$1,000        |
| Shoppa      | Tyler        | Wickham            | \$1,000        |
| Smith       | Tyson        | West               | \$1,000        |
| Sorensen    | Amy          | CAO                | \$1,000        |
| Stigge      | Alexis       | Wood               | \$1,000        |
| Tafolla     | Heidi        | Van Allen          | \$1,000        |
| Thelander   | Wayne        | West               | \$1,000        |
| Walling     | Carolyn      | West               | \$1,000        |
| White       | Carolyn      | Shimek             | \$1,000        |
| White       | Janet        | Coralville Central | \$1,000        |
| Whittington | Lorraine     | Hoover             | \$1,000        |
| Widen       | Andrea       | Coralville Central | \$1,000        |
| Williams    | Mary Jo      | Weber              | \$1,000        |
| Wiser       | Sharon       | City               | \$1,000        |
| Witthoft    | Darci        | West               | \$1,000        |
| Yanecek     | Kay          | SEJH               | \$1,000        |
| Yoder       | Denise       | NW                 | \$1,000        |

IOWA CITY COMMUNITY  
SCHOOL DISTRICT

ENC 6

Lane Plugge, Ph.D.  
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January 20, 2010

To: ICCSD Board of Directors  
From: Lane Plugge  
Re: Capital Project Design, Authorization and Approval

This memo serves as an enclosure for the January 21, 2010 Board meeting agenda topic, Project Design Authorization & Approval. Three capital projects will be addressed as part of this agenda topic.

- North Central Junior High – Representatives from Neumann Monson will present an update on the North Central addition. The presentation will include floor plans, visual depictions of the building structure and projected budget. The addition includes classroom and additional gym space. The administration considers this project to be at stage 3 of the proposed revised Appendix 9. The administration will seek Board approval to continue the planning process. The estimated increases in operating expenses include utility and custodial costs for the increased square footage. Estimates for these increased costs are found on the attached spreadsheet. With increased enrollment the staffing ratio will generate additional classroom teaching staff. An increasing enrollment will also require the addition of an associate principal. The estimated annual salary and benefits for a middle school associate principal is \$105,000. The original project budget was estimated at \$2.3 M. The primary reason for this project is the need to provide educational and activity space for a growing enrollment.
- City High Music Addition – The administration is requesting authorization to begin the planning process for the City High music addition. Shive-Hattery originally proposed a two story addition of 14,600 square feet which included space for performing music, a scene shop, a wardrobe, storage, restrooms, and a new entry, elevator and lobby for Opstad Auditorium. The original estimated project budget was \$4.5 M. The additional operating costs would be for increased utilities and custodial services. The estimated utility and custodial costs are found on the attached spreadsheet. The primary reason for this project is the need to provide additional program space for the performing music program and support space for Opstad Auditorium.
- West High Science Remodel The administration is providing an update on the West High science remodel project. The primary purpose of this project is to provide updated science classrooms. Neumann Monson completed a scope of work in 2006 which included the remodeling of 7,428 square feet and included two chemistry rooms, two biology rooms and

one physics room. Neumann Monson has revised the scope of the project to include 7,375 square feet and includes, two chemistry rooms and two biology rooms. Prior to developing a revised budget additional planning regarding room furnishings and equipment must be completed. The original project estimate was \$1.5 M. The complexity of remodeling science rooms will likely require the work to be completed in two phases. There will be no increased operating costs associated with this project.

|  | <b>NCJH<br/>Addition</b> | <b>City High<br/>Addition</b> |                           |
|--|--------------------------|-------------------------------|---------------------------|
| Option 1A - Additional Square Footage  | <u>22,551</u>            | <u>14,600</u>                 |                           |
| Average Utility Cost per Square Foot FYE 2009                                      |                          |                               |                           |
| Water & Sewer  | \$ 4,678                 | \$ 27,790                     |                           |
| Electricity  | 99,455                   | 123,355                       |                           |
| Natural Gas  | -                        | 151,083                       |                           |
| Total FYE 2009 Utilities   | <u>\$ 104,133</u>        | <u>\$ 302,228</u>             |                           |
| Total Buiding Square Footage   | <u>82,612</u>            | <u>269,192</u>                |                           |
|  | \$ 1.26                  | \$ 1.12                       |                           |
| Estimated Increase in Utility Cost   | <u>\$ 28,414</u>         | <u>\$ 16,352</u>              |                           |
| Estimated increase in Custodial Staff<br>Bldg Average Square Footage per Custodian | <u>20,653</u>            | <u>24,197</u>                 |                           |
| Additional Custodial FTE   | 1.09                     | 0.60                          |                           |
| 2009-2010 Custodian Cost   | <u>40,012</u>            | <u>40,012</u>                 |                           |
| Estimated Increase in Custodial Costs  | <u>\$ 43,613</u>         | <u>\$ 24,007</u>              |                           |
| Total Estimated Increase in Annual Operating<br>Costs                              | <u>\$ 72,027</u>         | <u>\$ 40,359</u>              | <u>Total</u><br>\$112,386 |



Facility Advisory Committee Minutes  
January 3, 2010

The Facility Advisory Committee met on December 17. Members in attendance were Mike Cooper, Steve Buckman, Joe Moore, Barb Henke, Lori Nelson, Paul Schultz, Deb Wretman, Natalie Thompson, Lane Plugge and Jim Behle

Lane and Paul Schultz reviewed the PPEL/SILO repair and maintenance projects that were approved for 2009-10 and updated the committee on the status of major capital projects. Paul reviewed the district wide budgets for roofing, building envelop, parking/sidewalk repairs, etc.

Lori Nelson presented a proposal for addressing handicap accessibility and ADA compliance in the schools. Discussion focused on Mann and Longfellow because the schools are some of the oldest in the district and whose major repairs and capital projects are to be addressed in the second five year SFIP cycle. Members stated that the two school buildings should be studied in depth for all needs prior to addressing major handicap accessibility and ADA compliance needs.

The committee discussed appropriating PPEL/SILO funds for accessibility and compliance needs across in all buildings in a district wide fund similar to what is done for roofing and building envelop. These funds could be used for such projections as hardware, minor accessibility projects, etc.

The committee discussed that the district needs to identify the level of accessibility that is acceptable for district buildings because people have different expectations of accessibility. For example, in order to be in compliance not all restrooms in a school must be accessible.

The committee made the following recommendations:

- Support the direction and philosophy used by the district for identifying 2010-11 PPEL/SILO projects including the use of the Durrant Report, PPEL list generated by principals and physical plant staff, and starting with what was not funded last year. A list will be brought back to the committee in January.
- State an amount of money that will be used for handicap accessibility and ADA compliance and identify which buildings and projects will be completed. Paul will begin from the list that he is currently developing.
- Organize a stakeholder committee in the fall 2010 to conduct a comprehensive review of Mann and Longfellow in order to have recommendations for the second

five year SFIP cycle. The committee would include district wide stakeholders as well as those from Mann and Longfellow.

## **ICCSA Planning and Approval Process for Construction of New Schools, Building Additions and Major Renovations**

1. Long-term Facilities Plan – Directors will receive and approve a ten year facilities plan which will be updated annually.
2. Initiate Project Approval – Directors will receive a project proposal from the administration which includes concept, scope of work and a preliminary budget.
3. Community Input – Directors will seek community/stakeholder input, if required.
4. Initial Project Approval – Directors will take formal action to authorize the administration to hire the appropriate professional consultants and proceed with project planning.
5. Project Design – Staff will work with the professional consultants to design the project.
6. Project Planning Update – Directors will receive an update on the project at 50% design completion. The update will include any changes in the concept and scope of the project as well as an updated budget estimate. Directors will determine if additional community/stakeholder input is needed before proceeding with the project.
7. Project Design – Staff continues to work with the professional consultants to refine the design of the project.
8. Schematic Design Approval – The administration, staff and professional consultants will present to Directors a schematic design for the project. Directors will formally approve the schematic design. The schematic design will include:
  - a. Preliminary Floor Plans
  - b. Preliminary Elevations
  - c. Preliminary Budget Projections
9. Final Project Design – Following Director approval of the schematic design administration and staff will work with the professional consultant to finalize the project plan
10. Final Project Plan and Specification Approval – Directors will receive and formally approve the final plans and specifications, including a budget estimate.
11. Bid Approval – Directors will formally approve the project bids.

Approved 9/21/06  
Revised 12/18/07

## **Appendix 9**

### **ICCSD Capital Projects Planning and Approval Process**

#### **Major projects with an Estimated Budget of at Least \$1,000,000**

The process outlined below is intended to ensure that the Board has the necessary information to provide oversight to and approval of the administrative plans for major capital projects. The dollar limit defining major projects applies to the total cost for phased projects. Each step represents a point at which the administration must seek Board approval before moving forward in the planning process.

#### **1. Strategic Facilities Improvement Plan (SFIP)–**

Directors will receive and approve a ten year facilities plan which will be updated annually. The approval will be of the general direction being proposed for the district and will not imply approval of individual projects. As projects move through this planning and approval process the administration will bring to the Board's attention any deviations from the long-term facilities plan.

For projects to be initiated in the current year, the SFIP will include a description of the project concept, scope of work and a preliminary budget amount. Directors will seek community/staff/stakeholder input, as required, for upcoming projects.

#### **2. Authorization to Begin Project Design –**

Directors will receive any updates to project concept, scope or budget as well as the expected impact of the project on district operating expenses. The administration should present this information to the Board with sufficient time for directors to consider this information and to seek community/staff/stakeholder input, if required to determine project approval.

Directors will authorize the administration to hire the appropriate professional consultants and proceed with project planning.

#### **3. Project Design 25% Update –**

Directors will receive an update on the project at 25% design completion. The update will include any changes in the concept and scope of the project as well as an updated budget estimate and an updated estimate of the project's impact on operating expenses. Directors will approve any changes to the project and determine if additional community/stakeholder input is needed before proceeding with the project.

If approved, the staff will continue to work with the professional consultants to refine the design of the project.

#### **4. Project Design 75% Update –**

The administration, staff and professional consultants will present to Directors a schematic design at the 75% design completion stage of the project. Directors will formally approve the schematic design. The schematic design will include:

- Preliminary Floor Plans
- Preliminary Elevations
- Preliminary Budget Projections
- Expected Impact on District Operating Expenses

If approved, the administration and staff will work with the professional consultant to finalize the project plan.

#### **5. Final Project Plan and Specification Approval 100% Design Completed–**

Directors will receive and approve the final plans and specifications, including a project budget estimate and the expected impact of the project on district operating expenses.

#### **6. Bid Approval –**

Directors will formally award the project to the lowest responsive, responsible bidder.

**Steps 1-6 will be tracked using the Capital Project Approval Steps document found in Appendix 9.1.**

### **Projects with an Estimated Budget of Less Than \$1,000,000**

#### **1. Strategic Facilities Improvement Plan (SFIP) –**

Directors will receive and approve a ten year facilities plan which will be updated annually. The approval will be of the general direction being proposed for the district and will not imply approval of individual projects. As projects move through this planning and approval process the administration will bring to the Board's attention any deviations from the long-term facilities plan.

#### **2. Annual Approval of Projects List –**

In the spring of each year Directors will approve a list of proposed PPEL/SILO projects for the following year. The list will be organized to allow easy comparison of the projects being proposed to the projects outlined for the year in the SFIP.

**3. Expenditures for Projects with an Estimated Budget of at Least \$100,000 -**

For all such projects identified in Step 2 Directors will receive notice in advance of the project going to bid and will approve final plans and specifications, including a project budget estimate.

**4. Bid Approval -**

Directors will award the project to the lowest responsive, responsible bidder.

**Steps 1-4 will be tracked using the Capital Project Approval Steps document found in Appendix 9.2.**

**Following bid approval, all projects at or over \$100,000 will be tracked through completion using the Status Report document found in Appendix 9.3.**







## **APPENDIX 8**

### **Charter for ICCSD Finance Committee**

#### **PURPOSE:**

The purpose of the ICCSD Finance Committee is to provide the Board with pertinent information and recommendations regarding district finances and the Board's role in oversight of budgetary issues.

#### **ACCOUNTABILITY:**

The committee will be accountable to the Board of Directors. Although the committee will be expected to perform the duties as outlined in the responsibilities, all Board financial decisions must be reviewed in regularly scheduled Board meetings and approved by the Board. The committee will not act to help or advise the staff or to conflict with authority delegated to the Superintendent by the Board.

#### **RESPONSIBILITIES:**

1. To lead the process for continuously reviewing the district's financial condition and processes.
2. To assist the Board in becoming adequately trained and informed regarding district financial issues.
3. To assist the Board in its role of providing financial oversight.
4. To assist the Board in providing information to the public regarding the district's financial condition and financial decisions.

#### **PROCESS:**

##### **Membership:**

The committee will be renewed each year during the fall Board retreat.

##### **Meetings:**

The committee will establish its meeting schedule.

##### **Duration:**

The committee will be an ongoing Board committee.

Enc 10

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IOWA CITY COMMUNITY SCHOOL DISTRICT

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Lane Plugge, Ph. D.  
Superintendent

509 South Dubuque Street  
Iowa City, IA 52240  
319-688-1000 (phone)  
391- 688-1009 (fax)

January 11, 2010

To: Lane Plugge, Superintendent  
From: Pam Ehly  
Re: Fall 2009 ITBS/ITED data

Attached, please find three reports of student academic achievement related to ITBS and ITED. The reports are:

1. **National Percentile Ranks (School Norms)** for all students tested in fall 2009 in five subject areas
2. **National Standard Scores** for all students tested for eight consecutive years in five subject areas
3. The **percentage proficient** for students attending a full academic year in fall 2009 for five consecutive years in three subject areas

**Iowa City Community School District  
 ITBS/ITED FALL 2009 Data ~ All Students Tested ~  
 National Percentile Ranks  
 School Norms**

| <b>Grade Level</b>     | <b><u>Reading<br/>Comprehension</u></b> | <b><u>Language<br/>Total</u></b> | <b><u>Mathematics<br/>Total</u></b> | <b><u>Social<br/>Studies</u></b> | <b><u>Science</u></b> |
|------------------------|---|----------------------------------|-------------------------------------|----------------------------------|-----------------------|
| 3 <sup>rd</sup> Grade  | 80                                      | 74                               | 84                                  | 87                               | 86                    |
| 4 <sup>th</sup> Grade  | 88                                      | 91                               | 93                                  | 90                               | 93                    |
| 5 <sup>th</sup> Grade  | 89                                      | 93                               | 92                                  | 91                               | 94                    |
| 6 <sup>th</sup> Grade  | 85                                      | 88                               | 93                                  | 86                               | 92                    |
| 7 <sup>th</sup> Grade  | 76                                      | 80                               | 88                                  | 79                               | 85                    |
| 8 <sup>th</sup> Grade  | 77                                      | 82                               | 88                                  | 71                               | 85                    |
| 9 <sup>th</sup> Grade  | 89                                      | 93                               | 93                                  | 93                               | 97                    |
| 10 <sup>th</sup> Grade | 86                                      | 81                               | 84                                  | 85                               | 91                    |
| 11 <sup>th</sup> Grade | 88                                      | 85                               | 86                                  | 86                               | 94                    |

**Iowa City Community School District**  
**ITBS / ITED FALL Data ~ All Students Tested ~ National Standard Score (NSS)**

| <b>3rd Grade</b> | <i>Rdg Comp</i> | <i>Lang Total</i> | <i>Math Total</i> | <i>Social Studies</i> | <i>Science</i> |
|------------------|-----------------|-------------------|-------------------|-----------------------|----------------|
| Nat'l Avg.       | 176             | 176               | 175               | 175                   | 175            |
| 2001             | 186.9           | 182.9             | 183.1             |                       | 190.2          |
| 2002             | 186.0           | 181.6             | 182.0             | 188.1                 | 189.3          |
| 2003             | 187.9           | 183.4             | 183.7             | 188.7                 | 192.3          |
| 2004             | 187.3           | 182.8             | 182.6             | 190.5                 | 189.3          |
| 2005             | 187.6           | 185.0             | 183.7             | 190.2                 | 191.7          |
| 2006             | 189.9           | 186.0             | 184.8             | 193.7                 | 191.6          |
| 2007             | 188.2           | 185.7             | 183.4             | 190.2                 | 190.2          |
| 2008             | 190.0           | 185.1             | 186.0             | 191.6                 | 191.6          |
| 2009             | 185.9           | 183.2             | 185.4             | 187.5                 | 188.9          |

| <b>4th Grade</b> | <i>Rdg Comp</i> | <i>Lang Total</i> | <i>Math Total</i> | <i>Social Studies</i> | <i>Science</i> |
|------------------|-----------------|-------------------|-------------------|-----------------------|----------------|
| Nat'l Avg.       | 192             | 193               | 191               | 191                   | 191            |
| 2001             | 205.9           | 206.9             | 201.3             |                       | 209.4          |
| 2002             | 210.5           | 209.4             | 207.1             | 209.8                 | 211.3          |
| 2003             | 208.6           | 207.9             | 203.6             | 208.5                 | 213.3          |
| 2004             | 211.7           | 209.5             | 206.7             | 209.4                 | 210.8          |
| 2005             | 208.4           | 210.3             | 203.1             | 210.2                 | 212.8          |
| 2006             | 209.2           | 208.4             | 204.5             | 206.8                 | 208.2          |
| 2007             | 209.9           | 211.0             | 204.9             | 210.7                 | 213.8          |
| 2008             | 212.0           | 209.2             | 206.9             | 207.0                 | 209.2          |
| 2009             | 208.4           | 209.2             | 206.8             | 208.9                 | 212.2          |

| <b>5th Grade</b> | <i>Rdg Comp</i> | <i>Lang Total</i> | <i>Math Total</i> | <i>Social Studies</i> | <i>Science</i> |
|------------------|-----------------|-------------------|-------------------|-----------------------|----------------|
| Nat'l Avg.       | 205             | 206               | 205               | 205                   | 205            |
| 2001             | 222.7           | 224.6             | 218.9             |                       | 230.8          |
| 2002             | 223.5           | 225.5             | 217.9             | 223.1                 | 224.9          |
| 2003             | 222.7           | 225.8             | 219.9             | 225.2                 | 230.4          |
| 2004             | 226.8           | 227.8             | 222.0             | 228.8                 | 228.3          |
| 2005             | 225.1           | 228.2             | 222.9             | 227.8                 | 232.7          |
| 2006             | 223.5           | 228.0             | 222.2             | 224.9                 | 226.6          |
| 2007             | 220.6           | 224.2             | 220.1             | 223.1                 | 228.8          |
| 2008             | 226.8           | 231.7             | 226.9             | 225.5                 | 229.3          |
| 2009             | 224.4           | 229.0             | 225.2             | 227.6                 | 231.6          |

| <b>6th Grade</b> | <i>Rdg Comp</i> | <i>Lang Total</i> | <i>Math Total</i> | <i>Social Studies</i> | <i>Science</i> |
|------------------|-----------------|-------------------|-------------------|-----------------------|----------------|
| Nat'l Avg.       | 219             | 219               | 219               | 219                   | 218            |
| 2001             | 239.8           | 239.6             | 236.8             |                       | 251.1          |
| 2002             | 233.6           | 235.7             | 230.5             | 235.6                 | 237.2          |
| 2003             | 231.7           | 235.5             | 232.6             | 235.0                 | 243.3          |
| 2004             | 233.8           | 237.7             | 233.0             | 238.2                 | 239.7          |
| 2005             | 235.4           | 237.7             | 236.5             | 239.3                 | 246.7          |
| 2006             | 236.1           | 241.5             | 236.7             | 242.1                 | 242.4          |
| 2007             | 232.6           | 237.3             | 237.2             | 237.5                 | 243.6          |
| 2008             | 231.9           | 237.7             | 235.7             | 237.1                 | 238.4          |
| 2009             | 237.1           | 241.3             | 242.6             | 240.8                 | 245.8          |

|                   |                 |                   |                   |                       |                |
|-------------------|-----------------|-------------------|-------------------|-----------------------|----------------|
| <b>7th Grade</b>  | <i>Rdg Comp</i> | <i>Lang Total</i> | <i>Math Total</i> | <i>Social Studies</i> | <i>Science</i> |
| Nat'l Avg.        | 231             | 232               | 232               | 231                   | 230            |
| 2001              | 248.7           | 250.7             | 253.8             |                       | 259.4          |
| 2002              | 251.1           | 255.3             | 256.6             | 253.4                 | 263.6          |
| 2003              | 247.6           | 251.6             | 255.1             | 254.3                 | 258.3          |
| 2004              | 248.5           | 253.7             | 254.6             | 252.7                 | 260.1          |
| 2005              | 249.7           | 253.2             | 255.3             | 256.5                 | 260.8          |
| 2006              | 251.0           | 255.5             | 254.9             | 250.8                 | 262.8          |
| 2007              | 250.0           | 255.4             | 254.9             | 254.9                 | 258.2          |
| 2008              | 250.1           | 253.6             | 255.8             | 251.0                 | 258.8          |
| 2009              | 245.5           | 250.3             | 253.8             | 249.8                 | 255.1          |
| <b>8th Grade</b>  | <i>Rdg Comp</i> | <i>Lang Total</i> | <i>Math Total</i> | <i>Social Studies</i> | <i>Science</i> |
| Nat'l Avg.        | 244             | 244               | 244               | 243                   | 243            |
| 2001              | 259.2           | 266.1             | 266.0             |                       | 269.1          |
| 2002              | 261.8           | 265.8             | 265.3             | 260.5                 | 273.7          |
| 2003              | 262.8           | 269.7             | 269.3             | 262.0                 | 271.2          |
| 2004              | 262.6           | 268.4             | 267.9             | 262.9                 | 273.7          |
| 2005              | 257.1           | 266.1             | 264.7             | 259.7                 | 268.3          |
| 2006              | 262.6           | 267.6             | 265.2             | 262.4                 | 273.2          |
| 2007              | 259.0           | 267.5             | 266.0             | 260.1                 | 266.9          |
| 2008              | 266.3           | 269.1             | 266.3             | 260.9                 | 274.3          |
| 2009              | 259.8           | 267.3             | 267.2             | 258.3                 | 268.5          |
| <b>9th Grade</b>  | <i>Rdg Comp</i> | <i>Lang Total</i> | <i>Math Total</i> | <i>Social Studies</i> | <i>Science</i> |
| Nat'l Avg.        | 254             | 254               | 253               | 253                   | 254            |
| 2001              | 281.0           | 279.0             | 281.5             | 285.6                 | 287.1          |
| 2002              | 278.2           | 278.1             | 275.2             | 277.6                 | 276.4          |
| 2003              | 276.9           | 280.4             | 280.6             | 281.1                 | 283.7          |
| 2004              | 280.1           | 285.0             | 279.1             | 282.8                 | 287.2          |
| 2005              | 275.4           | 282.7             | 280.4             | 281.7                 | 287.3          |
| 2006              | 277.0           | 280.2             | 276.6             | 282.5                 | 286.1          |
| 2007              | 275.9           | 285.0             | 280.8             | 284.9                 | 286.3          |
| 2008              | 278.8           | 284.9             | 277.3             | 284.6                 | 286.9          |
| 2009              | 280.0           | 288.6             | 283.1             | 289.2                 | 293.5          |
| <b>10th Grade</b> | <i>Rdg Comp</i> | <i>Lang Total</i> | <i>Math Total</i> | <i>Social Studies</i> | <i>Science</i> |
| Nat'l Avg.        | 263             | 263               | 263               | 263                   | 263            |
| 2001              | 292.8           | 288.3             | 293.1             | 294.1                 | 293.7          |
| 2002              | 286.2           | 282.1             | 282.6             | 291.4                 | 292.0          |
| 2003              | 286.3           | 283.9             | 285.0             | 287.9                 | 287.2          |
| 2004              | 280.9           | 284.2             | 280.3             | 288.5                 | 292.8          |
| 2005              | 288.2           | 291.2             | 287.7             | 292.5                 | 297.0          |
| 2006              | 282.2           | 285.4             | 282.3             | 291.8                 | 297.4          |
| 2007              | 283.7           | 287.2             | 284.0             | 287.9                 | 293.6          |
| 2008              | 280.7           | 283.4             | 283.6             | 295.0                 | 297.0          |
| 2009              | 287.3           | 287.6             | 285.3             | 291.3                 | 297.4          |
| <b>11th Grade</b> | <i>Rdg Comp</i> | <i>Lang Total</i> | <i>Math Total</i> | <i>Social Studies</i> | <i>Science</i> |
| Nat'l Avg.        | 270             | 270               | 270               | 270                   | 270            |
| 2001              | 302.5           | 302.2             | 304.4             | 307.2                 | 306.6          |
| 2002              | 307.8           | 297.6             | 305.0             | 309.8                 | 311.1          |
| 2003              | 302.6           | 300.6             | 299.5             | 303.1                 | 307.1          |
| 2004              | 302.2           | 296.6             | 298.1             | 303.1                 | 307.8          |
| 2005              | 301.7           | 305.0             | 299.5             | 305.1                 | 309.5          |
| 2006              | 304.3           | 301.4             | 303.3             | 309.0                 | 316.1          |
| 2007              | 300.3           | 302.6             | 298.6             | 304.0                 | 310.7          |
| 2008              | 297.0           | 294.8             | 296.4             | 302.3                 | 308.3          |
| 2009              | 298.4           | 299.7             | 295.6             | 299.8                 | 307.8          |



Enc 11

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**IOWA CITY COMMUNITY  
SCHOOL DISTRICT**

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Lane Plugge, Ph.D.  
Superintendent  
(319) 688-1009 Fax Number

509 S. Dubuque Street  
Iowa City, IA 52240  
(319) 688-1000

To: Dr. Lane Plugge

From: Paul Bobek 

Date: January 22, 2010

Re: DRAFT 2010-2011 Physical Plant and Equipment Levy (PPEL) Projects

Attached please find a draft of the proposed 2010-2011 PPEL projects for Board review. Generally, these projects would be presented in connection with the Annual SFIP update, but in an effort to perform some of these projects in the summer of 2010, we would need to begin the design work now.

The process used to develop the 2010-2011 proposed PPEL projects began by reviewing each project identified on last years, 2009-2010 SFIP, for 2010-2011. Each of the 2010-2011 SFIP project contains an explanation of its 2010-2011 status in the attached. In addition, each building principal was visited with an updated list of each buildings need along with input from the District's Maintenance Staff.

The 2010-2011 proposed PPEL projects are for Board discussion. However, in order to perform some of these projects this summer, we do seek Board authorization to begin design work or authorization to receive bids. Those projects are noted on the proposed PPEL list with a (1) or (2).

If you have any questions or need additional information, please let me know.

Thank you.

## 2010-2011 PPEL & Sales Tax

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|   | <u>PPEL</u>                 |
|---|-----------------------------|
| Total Property Taxes                                  |                             |
| 1.1.09 Taxable Valuation                              | \$ 4,643,640,687            |
| PPEL Rate   | 1.67                        |
| Estimated 2010-2011 PPEL Revenues                     | \$ 7,754,880                |
| 9.2% Contingency                                      | 711,180                     |
| Estimated 2010-2011 PPEL Appropriations               | <u>\$ 7,043,700</u>         |
|   |                             |
|   | <u>Sales Tax</u>            |
| 2009-2010 Sales Tax Receipts for FYE 2010 (95%)       | \$ 13,308,613               |
|   | 95%                         |
| Estimated 2009-2010 at 100% Level                     | <u>\$ 14,009,066</u>        |
| <b>Estimated 2010-2011 PPEL and Sales Tax Revenue</b> | <b><u>\$ 21,052,766</u></b> |

## Excerpt From 2009-2010 SFIP

|                  |
|------------------|
| Year 2 2010-2011 |
|------------------|

| <b>Projects</b>                            | <b>Estimated Cost</b> |     |
|--|-----------------------|-----|
| Horn - Upgrade electrical service          | \$ 100,000            | (a) |
| Horn - Replace flooring                    | 50,000                | (b) |
| Lucas - Upgrade lighting                   | 70,000                | (c) |
| Penn - Construct 3 classrooms              | 577,500               | (d) |
| Penn - Construct 3 small group instruction | 236,250               | (d) |
| Penn - Construct 2 BD rooms                | 262,500               | (d) |
| Penn - Expand library                      | 64,000                | (d) |
| NCJH - Construct 12 classrooms             | 2,310,000             | (e) |
| NWJH - Remodel restrooms                   | 75,000                | (f) |
| City - Window replacement                  | 1,200,000             | (f) |
| City - Regrade and reseed soccer field     | 110,000               | (f) |
| City - Replace old gym floor               | 150,000               | (g) |
| City - Rebuild track                       | 165,000               | (h) |
| City - Construct new fine arts addition    | 4,500,000             | (e) |
| West - Replace univents                    | 650,000               | (i) |
| West - Remodel science rooms               | 1,500,000             | (e) |
| District Wide                              | 3,034,500             | (j) |

**Total Year 2** **\$ 15,054,750**

- (a) - Included in Scope of the Horn Addition
- (b) - Deferred due to Horn Addition
- (c) - Deferred due to Lucas Flooring Project
- (d) - Expected to be Funded From SILO, Pending Boundary Study
- (e) - Funded from SILO
- (f) - Included in Draft 2010-2011 PPEL, Different Dollar Amount
- (g) - Included in Scope of City High Phase III Windows
- (h)- Differed as Still in Good Condition
- (i) - Included in Scope of Wet High Windows
- (j) - See Separate SFIP Page Detailing Each Project

**Excerpt From 2009-2010 SFIP**

| District Wide                                 | Projects            | 2009-2010          | 2010-2011          | 2011-2012          | 2012-2013          | 2013-2014          | 6+ Years<br>Years 6-10 |
|---|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|------------------------|
| (*) Buses in PPEL                             | \$15,000,000        | \$1,500,000        | \$1,500,000        | \$1,500,000        | \$1,500,000        | \$1,500,000        | \$7,500,000            |
| (&) Roof Program                              | \$3,500,000         | \$350,000          | \$350,000          | \$350,000          | \$350,000          | \$350,000          | \$1,750,000            |
| (&) Asphalt Repair/Replacement                | \$1,750,000         | \$175,000          | \$175,000          | \$175,000          | \$175,000          | \$175,000          | \$875,000              |
| (&) Carpet Repair/Replacement                 | \$1,750,000         | \$175,000          | \$175,000          | \$175,000          | \$175,000          | \$175,000          | \$875,000              |
| (&) Concrete Repair/Replacement               | \$500,000           | \$50,000           | \$50,000           | \$50,000           | \$50,000           | \$50,000           | \$250,000              |
| (&) Retrofit Toilets - Automatic Flush Valves | \$500,000           | \$50,000           | \$50,000           | \$50,000           | \$50,000           | \$50,000           | \$250,000              |
| (&) Air Hand Dryer Retrofits                  | \$500,000           | \$50,000           | \$50,000           | \$50,000           | \$50,000           | \$50,000           | \$250,000              |
| (&) Custodial Equipment Replacement           | \$400,000           | \$40,000           | \$40,000           | \$40,000           | \$40,000           | \$40,000           | \$200,000              |
| (&) Engineering Services                      | \$350,000           | \$35,000           | \$35,000           | \$35,000           | \$35,000           | \$35,000           | \$175,000              |
| (&) Lunch Table Replacement                   | \$300,000           | \$30,000           | \$30,000           | \$30,000           | \$30,000           | \$30,000           | \$150,000              |
| (*) Elevator Hydraulic Seal Replacements      | \$300,000           | \$30,000           | \$30,000           | \$30,000           | \$30,000           | \$30,000           | \$150,000              |
| (&) Soft Fall Material Replacement            | \$300,000           | \$30,000           | \$30,000           | \$30,000           | \$30,000           | \$30,000           | \$150,000              |
| (^) Building Envelop Program                  | \$250,000           | \$25,000           | \$25,000           | \$25,000           | \$25,000           | \$25,000           | \$125,000              |
| (&) Sprinkler System Code Repairs             | \$150,000           | \$15,000           | \$15,000           | \$15,000           | \$15,000           | \$15,000           | \$75,000               |
| (&) Steam Trap - Life Cycle Replacement       | \$150,000           | \$15,000           | \$15,000           | \$15,000           | \$15,000           | \$15,000           | \$75,000               |
| (&) Asbestos Abatement                        | \$100,000           | \$10,000           | \$10,000           | \$10,000           | \$10,000           | \$10,000           | \$50,000               |
| (&) Restroom Stall Life Cycle Replacement     | \$45,000            | \$4,500            | \$4,500            | \$4,500            | \$4,500            | \$4,500            | \$22,500               |
| (#) Undesignated Small Projects               | \$3,355,128         | \$450,000          | \$450,000          | \$450,000          | \$450,000          | \$450,000          | \$1,105,128            |
|   | <u>\$29,200,128</u> | <u>\$3,034,500</u> | <u>\$3,034,500</u> | <u>\$3,034,500</u> | <u>\$3,034,500</u> | <u>\$3,034,500</u> | <u>\$14,027,628</u>    |

(\*) - Included in 2010-2011 PPEL

(&) - Included in 2010-2011 PPEL at a Different Dollar Amount. See 2010-2011 PPEL

(^) - Expected to be Funded in SILO

(#) - Undesignated Small Projects are each under \$50,000 and Determined Annually

| School or Building | Project  | Design      | 2001-2011 PPEL | 2010-2011 SFIP |
|--------------------|--|-------------|----------------|----------------|
| CAO                | 1st floor HVAC   | K           | 75,000         | -              |
| CAO                | Insulate Steam Lines in Tunnels                                    |             | 30,000         |                |
| Central            | Stair Tread Replacements   |             | 45,500         |                |
| Central            | Gym HVAC Diffusing Ductwork (Noise Level in Room)                  |             | 25,000         |                |
| Central            | Cut Door to Kiln Room From Art Room                                |             | 8,000          |                |
| Central            | Retaining Wall with Drainage Tile to Hold Mulch                    |             | 2,500          |                |
| City High          | Windows - Phase III  | C (1) & (2) | 950,000        | 1,200,000      |
| City High          | Replace H Bleachers at Bates Involves Electrical and Jr. High Hill | F (2)       | 275,000        |                |
| City High          | Regrade Soccer Practice Field & Seed                               | C           | 90,000         | 110,000        |
| City High          | Repair - Replace Failed Fire Dampers in Science Rm Ductwork        |             | 35,000         |                |
| City High          | Change Photo Lab to Digital  |             | 30,000         |                |
| City High          | Relocate Computer Lab by Shop                                      |             | 30,000         |                |
| City High          | Camera Upgrades  |             | 25,000         |                |
| City High          | Bates Field Drainage and Grading by Track                          |             | 10,000         |                |
| City High          | Convert Rm 1113 to ADA Compatible Kitchen                          |             | 5,000          |                |
| City High          | Repair Masonry on Statue   |             | 5,000          |                |
| District Wide      | School Buses   | D           | 1,500,000      |                |
| District Wide      | Program - Roof Management  | C (1) & (2) | 465,000        | 465,000        |
| District Wide      | Rentals and 28E  | E           | 248,000        |                |
| District Wide      | Program - Asphalt Repair / Replacement                             | C (1)       | 200,000        | 175,000        |
| District Wide      | Program - Carpet Repair / Replacement                              | C           | 190,000        | 175,000        |
| District Wide      | Life Cycle Vehicle Replacement (7- 8 years)                        | G           | 175,000        | 200,000        |
| District Wide      | Portable- Relocate - Removal                                       | G           | 75,000         | 100,000        |
| District Wide      | Program - Concrete Repair / Replacement                            | C           | 75,000         | 50,000         |
| District Wide      | Life Cycle Replacement - Custodial Equipment                       | C           | 50,000         | 40,000         |
| District Wide      | Upgrade Fire Alarm Systems / Perform Inspections, life cycle       | G           | 50,000         | 50,000         |
| District Wide      | Upgrade Pneumatic Controls to DDC                                  | G           | 50,000         | 75,000         |
| District Wide      | Replenish Soft Fall (i.e. mulch) Areas                             | C           | 35,000         | 35,000         |
| District Wide      | Life Cycle Replacement - Lunch Tables                              | C           | 32,500         | 30,000         |
| District Wide      | Elevator Hydraulic Seal Replacement-NWJH Dover / City Otis         | D           | 30,000         |                |
| District Wide      | Code Repairs to Sprinkler Systems Fire Marshall Inspections        | C           | 30,000         | 15,000         |
| District Wide      | Engineering Services to Obtain Cost Opinions and Initial Design    | C           | 30,000         | 35,000         |
| District Wide      | Fire / Security Monitoring Service                                 |             | 20,000         |                |
| District Wide      | Storm Drain Repairs -Replacements                                  |             | 20,000         |                |
| District Wide      | Update Electrical Panel Labeling                                   |             | 20,000         |                |
| District Wide      | Landscape Repairs (Wash Outs, Rutting, etc)                        |             | 15,000         |                |
| District Wide      | Life Cycle Steam Trap Repair / Replacement Program                 | C           | 10,000         | 15,000         |
| District Wide      | Add Custodial Washers/Dryers to Remaining Schools                  |             | 8,000          |                |
| District Wide      | Life Cycle Snow Blowers / Sanders Replacement (15 years)           |             | 5,500          |                |
| District Wide      | Auditoriums - Inspect / Repair Rigging                             |             | 5,000          |                |
| District Wide      | Install Air Hand Dryers to Replace Paper Towels (Phased)           | C           | 5,000          | 50,000         |
| District Wide      | Life Cycle Replacement - Water Coolers                             |             | 5,000          |                |
| District Wide      | Retrofit Toilets to Automatic Flush Valves (Phased)                | C           | 4,000          | 50,000         |
| District Wide      | Basketball Backstops - Inspect / Repair Winches                    |             | 2,500          |                |
| District Wide      | Bleachers - Inspect / Repair Bleachers & Winches                   |             | 2,500          |                |
| Hills              | Replace Office HVAC Unit Add Dehumidification Capability           |             | 35,000         |                |
| Hoover             | Expand Computer Lab & Remodel & Air Condition                      | L           | 58,000         |                |
| Hoover             | Replace Exterior Door Frame & Repair Floor on North Side           |             | 8,000          |                |
| Hoover             | Traffic Flow and Parking Study                                     |             | 4,000          |                |
| Horn               | Storage For Coats / Primary - Secondary                            |             | 2,500          |                |
| Kirkwood           | Upgrade HVAC in the Media & Exterior Classrooms                    | M           | 55,000         |                |
| Kirkwood           | Replace Front, 3rd, & 6th Grade Doors. Rusted Out                  |             | 9,500          |                |
| Kirkwood           | Remodel to Provide Secure Entrance (Concept Design Funding)        |             | 6,000          |                |
| Kirkwood           | Build and Replace Remaining Old Library Shelving                   |             | 5,000          |                |
| Lemme              | Replace Wall Curtains with Drywall Walls & Cabinets(Phased)        |             | 32,000         |                |
| Lincoln            | Replace Steps to East Parking Lot                                  | H           | 85,000         |                |
| Lincoln            | Remodel Admin & Nurses Area - Expand (Conceptual Design)           |             | 6,000          |                |
| Lincoln            | Replace Acorn Brand Handwash Sinks With Bradley's                  |             | 5,500          |                |
| Lincoln            | Final Phase Repair Grass Area South of Hard Surface Playground     |             | 5,000          |                |
| Lincoln            | Add Urinal if plumbing is available                                |             | 3,500          |                |
| Longfellow         | Upgrade Classroom and Hall Lighting                                | A           | 65,000         | 68,000         |
| Longfellow         | Upgrade Gym Lighting   |             | 10,000         |                |
| Lucas              | Remove hall tile, polish concrete and replace Gym Floor Tile       | I           | 125,000        |                |
| Lucas              | Acoustical Panels for Cafeteria                                    |             | 12,500         |                |
| Mann               | Replace Stair Treads   | N           | 65,000         |                |

| Building                     | Project   | Design | PPEL             | SFIP    |
|------------------------------|---|--------|------------------|---------|
| Mann                         | Repair - Steam Clean Univents to Operate to Original Design         |        | 35,000           |         |
| Mann                         | Replace Open Coat Storage with Lockers                              | J      | 65,000           |         |
| NCJH                         | Sound Deadening Panels in Home Economics Rm                         |        | 10,000           |         |
| NCJH                         | Add Cabinets & Uppers in 2 Kitchens in Home Economics               |        | 3,500            |         |
| NWJH                         | Remodel 4 Older RR (No ADA Approved RR at NWJH) 2nd Ph              | C (1)  | 160,000          | 75,000  |
| NWJH                         | Replace 500 Lockers, Relocate Others. (Some Built In)               |        | 25,000           |         |
| Penn                         | Upgrade Computer room to hold 30 Computers                          |        | 45,000           |         |
| Penn                         | Replace Sinks and Cabinets South Wing 10 Rooms                      |        | 20,000           |         |
| Penn                         | Add Outside Air to Ceiling Units (11)                               |        | 15,000           |         |
| Physical Plant               | Remodel for Maint. Shop and Wash Bay                                | O      | 85,000           |         |
| Physical Plant               | Remodel Ship./Rec./Food Drivers Office Add FS Meeting Room          |        | 30,000           |         |
| Physical Plant               | Purchase Printer/Scanner for Construction Drawings                  |        | 30,000           |         |
| Roosevelt                    | Replace Boiler  | P      | 65,000           |         |
| SEJH                         | Exterior Security Lighting  | (1)    | 90,000           |         |
| SEJH                         | Air Condition / Ventilate Kitchen Space                             |        | 45,000           |         |
| SEJH                         | Replace Two Domestic Water Heaters                                  |        | 15,000           |         |
| Shimek                       | Replace Cabinets, Counter Tops, & Sinks in 8 Classrooms             |        | 32,000           |         |
| Shimek                       | Replace Vinyl Floors, Paint, and Partitions in 6 Restrooms          |        | 18,500           |         |
| Twain                        | Restructure Office / Entrance to Enhance Access Control & Operation | (1)    | 225,000          |         |
| Van Allen                    | Remodel Room in Media Center for Computer Lab                       | Q      | 50,000           |         |
| Van Allen                    | Add Side Stream Filter & Flush Geo Thermal Well, Retreat System,    |        | 5,500            |         |
| Van Allen                    | Asphalt Walkway to Swing sets on East Side Playground               |        | 5,000            |         |
| Weber                        | Additional AC for Computer Lab                                      |        | 20,000           |         |
| Weber                        | Replace 10 Acorn Hand Washing Stations With Bradley                 |        | 12,500           |         |
| West High                    | Cameras System Replacement - Upgrade                                | (1)    | 120,000          |         |
| West High                    | Replace Locker Bldg. Wide (Five Year Phasing)                       | B      | 100,000          | 400,000 |
| West High                    | Remodel Health rm for Training, Exercise, Team mtgs                 |        | 45,000           |         |
| West High                    | Upgrade Gymnasium Lighting Smaller Gym                              |        | 15,000           |         |
| Wood                         | Parking Lot Lighting  | (1)    | 50,000           |         |
| Wood                         | Replace 2 Acorn Hand Washers with Bradley                           |        | 5,200            |         |
| Wood                         | Restructure Office Entrance for Security                            |        | 5,000            |         |
| <b>District Grand Totals</b> |   |        | <b>7,043,700</b> |         |

- (1) - Request Board approval to begin design work for summer 2010 construction  
(2) - Request Board approval to accept bids for summer of 2010 construction

- A - In Prior Year SFIP, 6 + Years  
B - In Prior Year SFIP, \$200,000 in both Year 5 and 6 + Years  
C - In Prior Year SFIP, Different Dollar Amount  
D - In Prior Year SFIP, Same Dollar Amount  
E - Board Approved Moving This Expense from General Fund to PPEL on 5.12.09.  
F - Additional Request over Prior Year Approval of \$475,000  
G - Board Approved in Prior Year on 5.12.09.  
H - In Prior Year SFIP, Same Dollar Amount  
I - In Prior Year SFIP, 6 + Years, \$150,000 replace VCT Tile  
J - Address Fire Marshall Violation - First PPEL Contingency Project  
K - On Previous PPEL, Deferred Pending CAO Move or Stay Decision  
L - Need to Desing Space to Accommodate the Number of Computers in Lab  
M - Indoor Air Quality Concerns  
N - Safety Concerns  
O - To Extend the Life of Maintenance Vehicles  
P - Avoid Failure Need to Replace  
Q - Due to Program Change - Need a Computer Lab