

REGULAR MEETING OF THE BOARD OF DIRECTORS
IOWA CITY COMMUNITY SCHOOL DISTRICT, COUNTY OF JOHNSON, STATE OF IOWA
BOARD ROOM 509 S. DUBUQUE STREET
7:00 P.M., TUESDAY, NOVEMBER 24, 2009
PRESIDENT PATTI FIELDS, PRESIDING

MEMBERS PRESENT: Michael Cooper, Tuyet Dorau, Patti Fields, Gayle Klouda, Michael Shaw, and Sarah Swisher.

MEMBERS ABSENT: Toni Cilek

President Fields called the meeting to order at 7:00 PM and introduced the Board, Superintendent and Board Secretary.

Public Hearing: West High Security Camera – Phase I Project

Now is the time and place for the public hearing on the proposed plans and specifications for the 2009-2010 West High Camera-Phase I project. The Board of Directors set the date for this public hearing on November 10, 2009. Notice of Public Hearing was published in the Iowa City Press-Citizen on November 11, 2009. The District will receive bids on this project at 2:00 PM on December 1, 2009 at the District Office at 509 S. Dubuque Street. Notice to Contractors has been published as required by law in the Iowa City Press-Citizen on November 16, 2009.

There were no comments from the board or the public. The public hearing closed at 7:01 PM.

Open Discussion

President Fields reviewed the board's policy regarding public comment noting that each speaker would be allowed three minutes.

Shelly Conlon addressed the board noting that she has three children at Regina and is disappointed in the district's decision to stop bussing services for Regina and requested directors place this decision back on the agenda and reconsider. Ms. Conlon stated Regina supports the public schools and identified potential consequences whereby an estimated 50-70 additional cars would be in the Regina circle and is concerned about student safety. Ceasing bussing would mean fewer people are able to attend Regina and thus would be attending their neighborhood schools. Ms. Conlon suggested the district and Regina work together to be creative and to support each other's needs.

Jeff Rudolph addressed the board noting he is chair of the Iowa City Chamber of Commerce Education Committee as well as a member of the district's CSIP. Mr. Rudolph believes in the public schools and is a strong supporter of Regina with three students attending Regina. Mr. Rudolph noted that the quality of life in Iowa City is supported both through public schools and Regina.

Petra Morales addressed the board noting that she is a single mother with a student at Regina and would not be able to continue sending her child to Regina if bussing ceased.

Scott Miller, Chair of the Regina Board of Education and a six year member on the Regina board understood the financial difficulties the Iowa City School Board is facing and does not believe the district has communicated well the reasons supporting its decision to cease Regina bussing and requested the board place on a future agenda this issue as the district has not sought input from

any individuals or other entities. Mr. Miller requested the district work with Regina to work together for cost saving options.

Carol Trueg, President of the Regina Catholic Education Center, asked directors to reconsider their decision on bussing Regina students. Ms. Trueg suggested creative problem solving and identifying other options and suggested the following questions: 1) Can the bussing be run more efficiently? , 2) Can more Regina routes be double routed? , 3) Can the Regina routes be routed with public school students? , 4) Can the Regina routes include transfers? And, 5) Can the Regina routes include drop-off points and thus fewer stops? Ms. Trueg noted that Regina understands that they have to give, but the Regina community cannot give up 100% of the bussing. Ms. Trueg also asked for the true cost of providing Regina bussing.

Fr. Rudy Juarez asked if we can share the bussing burden and resolve this matter in a non-conflictive, non-confrontational matter. Fr. Juarez inquired what we can both do to better use our resources together and asked the board to 1) Reconsider rescinding bussing, 2) Establish a task force to study the bussing questions, and 3) Possibly provide shared programs.

Matthew Bahl, former North Liberty City Council member, stated he helped organize a meeting previously to facilitate bussing difficulties with Regina families. Mr. Bahl requested both parties work together to meet each other's needs.

Nancy Bonthius has three children at Regina and is a proud product of both the Iowa City Community School District and Regina. Ms. Bonthius distributed to director's a list of the charitable activities Regina contributes to this community. Ms. Bonthius estimates that approximately 15% of Regina students would need to leave Regina if bussing were stopped. This would also result in an increased tuition costs to Regina students further causing more families to leave. Ms. Bonthius offered Regina's assistance to help identify solutions.

Chris Gristic has a sixth grader at Regina and ceasing bussing services would require his child to stop attending Regina and offered to audit the bus ridership in an effort to identify greater bussing efficiencies.

Dr. Plugge noted that load counts and ridership are taken by Durham for AM and PM riders. Dr. Plugge also reviewed the statutory ride times for elementary and secondary students. Dr. Plugge also will request Durham to attend future meetings to help answer and present this information.

Directors inquired if the administration has made any compromises to date. Dr. Plugge reported the issue is how to better double route to Regina and this is not possible without both district's making significant bell schedule adjustments. Dr. Plugge also asked Durham that if Regina made bell schedule changes and the district did not, would this facilitate an improved double routing and lower costs and Durham responded no.

President Fields reviewed the board's previous actions on this matter noting there was no vote from the previous board to cease Regina bussing. The board discussed option C which was a bell schedule adjustment and gave board consensus directive to the Superintendent to serve notice to Regina to cease bussing. Directors discussed placing Regina bussing on a future board agenda. This would provide Regina the opportunity to give director's input to see if a compromise can be reached, possibly including Durham, Regina, and the City of Iowa City. Directors also requested Dr. Plugge, Paul Bobek, and Carol Trueg work together prior to this meeting with the goal of identifying options which then can be shared and presented with the board for the board to reconsider. Directors requested the options address the impact on the district's general fund cash and spending authority. Directors also suggested possible community input and board

involvement. Dr. Plugge, Ms. Trueg, and Durham will try and meet prior to the next board meeting date of December 8th. It was the consensus of directors to include on the December 8th agenda the topic of Regina bussing and for the administration to meet with Regina.

Directors' Activities

Director Dorau recently attended Weber and Lucas PTO meetings and thanked the PTO's for letting her attend and commented on how well run those meetings were.

Directors Dorau and Klouda had a great visit to Hills Elementary and thanked Principal Perry Ross.

Director Cooper and Dorau recently attended Southeast Jr. High meeting with faculty and touring the renovations.

Director Swisher was very pleased and grateful for the ability to attend the IASB Boot Camp along with Directors Dorau and Shaw.

District Business – Consent Items

MOTION BY DIRECTOR SHAW, SECONDED BY DIRECTOR COOPER TO APPROVE THE CONSENT AGENDA AND THE ADDENDUM.

MOTION BY DIRECTOR KLOUDA TO AMEND THE NOVEMBER 10, 2009 MINUTES TO ADD A SENTENCE UNDER THE REDISTRICTING PROCESS TO READ, "Directors received and discussed draft boundary criteria and committee charge. See attachment B.1. "Attachment B.1. contains the original boundary criteria and committee charge along with the suggested changes. SECONDED BY DIRECTOR DORAU. MOTION TO AMEND THE NOVEMBER 10, 2009 MINUTES CARRIED 6-0.

MOTION TO APPROVE THE CONSENT AGENDA, THE ADDENDUM, AND THE AMENDED MINUTES CARRIED 6-0.

- A. OPEN ENROLLMENT FOR THE 2009-2010 SCHOOL YEAR INTO OUR DISTRICT FOR ALEX FIGUEROA-CAUTINO, CHELSEA DAVIS, AND JONATHAN TRIGUEROS AND OUT OF OUR DISTRICT FOR DALANI FISHER, ELIAS MILLER, AND DALTON WEEKS. ADDENDUM OPEN ENROLLMENT FOR THE 2009-2010 SCHOOL YEAR INTO OUR DISTRICT FOR KRYSTIN GIST AND OUT OF OUR DISTRICT FOR ANTHONY GARZA
- B. ACCOUNTS PAYABLE IN THE AMOUNT OF \$989,494.20 GENERAL FUND, \$16,237.44 MANAGEMENT FUND, \$616,203.64 NUTRITION FUND, \$21,961.88 STUDENT ACTIVITIES FUND, AND \$219,062.46 SCHOOLHOUSE FUND/CAPITAL PROJECTS FUND
- C. MINUTES OF THE NOVEMBER 8, 2009 BOARD RETREAT AND AMENDED MINUTES OF THE NOVEMBER 10, 2009 REGULAR MEETING
- D. CERTIFIED STAFF A(1), B(1), AND C(1) AND ADDENDUM CERTIFIED STAFF A(1) ([Attachment A](#))

Accounts Payable

MOTION BY DIRECTOR DORAU, SECONDED BY DIRECTOR KLOUDA TO APPROVE THE ACCOUNTS PAYABLE IN THE AMOUNT OF \$5182.46 TO PEARSON EDUCATION AS

PRESENTED. MOTION CARRIED 5-0-1 WITH DIRECTOR COOPER ABSTAINING AS THE PAYMENT IS TO HIS EMPLOYER.

Communication Committee Report

Director Shaw distributed to the board the Communication Committee meeting minutes from Friday, November 6, 2009 which contains five committee recommendations to the board. Directors reviewed each recommendation along with its rationale.

Recommendation #1 was to change the structure of the twice per month regular school board meeting. The first meeting would be as traditionally done and the second meeting would include consent agenda and a work session. The Communication Committee will be contacting the Cedar Rapids Schools who utilizes this format to better understand how they implement this.

Recommendation #2 was reviewed in which the board president was suggested to schedule quarterly meetings with the mayors of the various governmental entities the district serves. President Fields volunteered to implement this.

Recommendation #3 was for individual directors to provide their calendars to the public at the director's discretion. Directors discussed how the board member could update their own calendars and place a link of the school district's website to link to each individual director's calendar. Director Swisher suggested that the board meetings and committee meetings also be added to this calendar.

Board Policy Graduation Requirements for Home School Students Second and Third Reading ([Attachment B](#))

There were no changes to this policy from the first reading.

MOTION BY DIRECTOR DORAU, SECONDED BY DIRECTOR KLOUDA TO APPROVE AS A SECOND AND THIRD READING THE GRADUATION REQUIREMENTS FOR HOME SCHOOL STUDENTS AS PRESENTED. MOTION CARRIED 6-0.

Agenda Setting Policy Revision First Reading ([Attachment C](#))

Director Klouda reported on behalf of the Governance Committee a recommendation for a first reading of a policy on Board Planning Cycle (Level 2f). Director Klouda reviewed the changes to the policy and directors also offered suggestions whereby under item 1, deleting the second sentence and replacing it with, "The board will develop a master agenda intended to guide the board throughout the year at a fall retreat." Based upon policy presented and the changes suggested tonight, it was the consensus of the board to approve this as a first reading. Directors also agreed to strike the title Agenda Setting.

Terms of Office for Board Members Policy Revision First Reading ([Attachment D](#))

Director Klouda reviewed the election of officer policy noting the additional language added. Directors also agreed to delete the first line entitled "Terms of Office for Board Officers." Directors reached a consensus on a first reading of this policy along with its changes.

Horn Update

This item was deferred until the next meeting.

Certified Annual Report (Attachment E)

Executive Director of Administrative Services Bobek provided directors a summary of the June 30, 2009 Certified Annual Report. Mr. Bobek reviewed the changes from the current year CAR from the prior year noting some information is no longer requested or required in the CAR. Mr. Bobek reviewed the general fund's balance sheet noting the total equity or fund balance of \$6,879,563. The general fund's net income of \$1,788,000 was compared to the last three consecutive year net losses. Mr. Bobek then reviewed the historical general fund unspent balance and fund balance trends noting the unspent balance of \$6,341,596. This is a decrease of \$2,410,644. The unspent balance decreased while the fund balance increased which is primarily attributable to the cash reserve levy. Mr. Bobek then reviewed the last seven consecutive years of unspent balance. Had the district not received the \$9.7 million one time SBRC modified allowable growth, the June 30, 2009 unspent balance would be a negative \$3.4 million. In short, the district is financing its recurring operations with one time spending authority. Mr. Bobek reviewed the superintendent limitations noting the unspent balance ratio of 5.35% of the maximum authorized budget. Mr. Bobek reviewed the quarterly budgeted estimates against actual results and a more detailed reconciliation will follow. The general fund sources of revenues were reviewed noting property taxes and state aid both comprise the largest share at 37% each. The district's expenditures by object were reviewed with salary and benefits comprising 80%. The district's solvency ratio of 4.92% is an increase from the prior year of 2.38%. Mr. Bobek reviewed the net revenues or expenditures for each of the other funds as well as their June 30, 2009 fund balance. The district's outstanding bond amount of \$26.7 million was reviewed as well as the special education students served and the special education deficit decrease to \$2,415,851. The June 30, 2009 cash and investments were also reviewed.

Quarterly Financial Report (Attachment F)

Executive Director of Administrative Services Bobek reviewed for directors the first three months activity for the year ending June 30, 2010. Mr. Bobek reviewed the significant assumptions in the budget as well as the fact the materials contain the 10% across the board cut of \$5,621,328. Mr. Bobek reviewed beginning fund balances and year to date receipts and disbursements. He then reviewed the budgeted receipts and the budgeted disbursement for each fund along with actual. Mr. Bobek noted that the general fund is now budgeting a net loss of \$2.6 million. Had the state not reduced the district's revenue by \$5.6 million, the district's general fund would have been budgeting a net income of just over \$3 million. Mr. Bobek also reported that the budgeted disbursements for the PPEL fund and the Food Service fund need additional refinement. Mr. Bobek reviewed the general fund revenues and disbursements and discussed items of significant variance. Mr. Bobek reviewed the State Foundation Aid is down approximately \$10 million that is due to the state not fully funding state aid and instead utilizing federal stimulus dollars approximating \$5 million as well as a \$5.6 million reduction. Mr. Bobek also reviewed the increase in the federal aid of almost \$9 million which is primarily attributable to the same reasons state aid decreased. Mr. Bobek also reviewed one time stimulus monies for special education and Title I. Mr. Bobek presented projections on the estimated June 30, 2010 fund balance and unspent balance. He noted the report presented in the packet contains an error on the June 30, 2010 fund balance instead of \$2.5 million, the projected June 30, 2010 fund balance should be \$4,273,561. Mr. Bobek noted that the unspent balance is projected to decrease by \$2.1 million in the current year and that that number along with one time miscellaneous income in the current year would be the minimal dollar amount of cuts to make for next year without any regard to allowable growth or salary settlements. Mr. Bobek also reviewed the unspent balance without one time modified allowable growth. The district has experienced seven consecutive years of operating deficits and is budgeting an eighth consecutive year this year. Mr. Bobek reviewed the district's

cash and investments composition by fund and weighted average yield as well as the investment vehicles as of September 30, 2009. Directors requested projections for the next meeting for 2010-2011 with assumed allowable growth percentages and assumed salary settlement percentages.

Board Goals

President Fields distributed draft board goals. This will be added to the next meeting's agenda.

Redistricting

Anne Bendixen addressed the board expressing concern over the composition of the redistricting committee and identified areas where there is no representation. Ms. Bendixen requested that the board re-open the committee and add representatives to the remaining redistricting meetings. Ms. Bendixen also requested one public forum be added.

Director Klouda distributed the updated boundary committee criteria and committee charge and requested tonight's meetings' minutes reflect the board approved criteria. See attachment. Directors also requested the charge and criteria be prominently displayed on the district's website. March 14, 2009 is the next committee meeting date. Directors also discussed moving the meeting venue from the Johnson Co. Fairgrounds. Dr. Plugge will find an alternative venue with sufficient parking.

Facility Committee Update

Anne Bendixen addressed the board commenting on last night's board facility committee meeting noting Roosevelt repurposing on the agenda with the Miller-Orchard Park and Roosevelt PTO were not invited to attend. She requested that they be invited to attend future meetings.

Dr. Plugge distributed additional information for the North Central Jr. High addition, West High Science Remodel, and Horn addition at last night's committee meeting and requested those documents also appear in tonight's board minutes.

Facility Committee Chair Cooper reviewed highlights from last night's Facility Committee meeting noting the SFIP update will be presented to directors at the second January meeting. The district has received bids from four architects. Directors Fields, Klouda, and Swisher will serve on the interview committee team. One hundred seventy-five work orders have been completed at Roosevelt Elementary School in the past year with intentions to replace the boiler. It was noted that Dr. Plugge will meet with Iowa City Mayor Regina Bailey to identify possible sources of funding for district ADA projects. Directors discussed Appendix 9 and proposed changes with Director Klouda compiling a draft to bring back to the full board.

IASB Convention Update

President Fields noted that the IASB reported on the financial status on districts in Iowa and their ability or lack thereof to absorb the 10% across the board cut. The UEN Annual Meeting dinner was also reviewed which incorporates the Wallace Foundation work on assessment data, turnaround schools and budget cuts. Executive Director Lou Finch will be sending to each district the product of this work. President Fields also reported on the delegate assembly, noting that there were 32 resolutions for the delegates to vote on. Director Dorau reported on Governor Culver and Education Secretary Judy Jeffries report noting the future looks bleak and that the federal government is trying to tie teacher salary to test scores through their Race to the Top program. President Fields reported that Friday morning the Iowa City directors met with the

Des Moines Schools directors to discuss board governance and utilization of the Carver model. The Des Moines offered to conduct a one day joint training with their consultant with the Iowa City Schools. Directors discussed Des Moines Schools' process of having one board member review in detail the accounts payable prior to the board meeting and then that individual makes a motion stating they have reviewed and move to approve the bills. This responsibility rotates with each board meeting. Director Swisher requested the Iowa City board explore a Linkage Committee for board outreach, much like the Des Moines Schools does.

Board Development

This was incorporated in the previous discussion topic and President Fields reminded directors of the National School Board Association's Annual Meeting next April in Chicago.

Secondary Program of Studies ([Attachment G](#))

The report that is enclosed was referenced. There were no questions and Dr. Plugge will bring this back to the board for formal approval at a later meeting date.

Budget

There were no additional budget topics discussed.

CSIP Update ([Attachment H](#))

Directors were referenced to the enclosure. There were no additional questions.

Agenda Setting

1. Regina bussing update
2. Communication Committee
3. Approve Secondary Program of Studies
4. Budget
5. Board Goals
6. Bell Schedule
7. Audit Report
8. Facility Report Update
9. Horn update

MOTION BY DIRECTOR COOPER, SECONDED BY DIRECTOR SWISHER TO GO INTO EXEMPT SESSION FOR PURPOSES OF DISCUSSING NEGOTIATION STRATEGY SESSIONS. MOTION CARRIED 6-0

Directors entered exempt session at 11:10 PM. Directors returned to open session at 12:00 AM.

MOTION BY DIRECTOR KLOUDA, SECONDED BY DIRECTOR DORAU TO ADJOURN AT 12:02 AM. MOTION CARRIED 6-0

President

Board Secretary

Iowa City Community
School District

Enc 4

Lane Plugge, Ph.D.
Superintendent
Fax (319) 688-1009

509 S. Dubuque St.
Iowa City, IA 52240
Tel (319) 688-1000

November 24, 2009

To: Lane Plugge
FROM: Jim Pedersen
RE: Agenda Support Staff Update

Below you will find information regarding support staff personnel. These items do not require Board action.

A. Resignations For 2009-2010

1. Kite, Abigail – Paraeducator and Office Secretary – Kirkwood – resignation 11-12-09
2. Olberding, Kim – Paraeducator – Hoover – resignation 6-4-09
3. Semler, Kristin – Paraeducator – Shimek – resignation 11-13-09
4. Tschantz, Johnny – HSAP and ELL Secretary – NWJH – resignation 11-16-09
5. Yucuis, Kate – Paraeducator – Wood – resignation 12-15-09

B. Recommended For Hire 2009-2010

- | | |
|--|-------------------|
| 1. Bowman, Alyssa – Paraeducator – ECSE – Shimek – Class II Step 3
@\$11.55/hr – 6 hrs/day – 120 days – 11-18-09 to 6-3-10 | <u>\$8,316.00</u> |
| 2. Hake, Jon – Paraeducator – Child Specific – Van Allen – Class II Step 2
@\$11.35/hr – 6 hrs/day – 122 days – 11-16-09 to 6-3-10 | <u>\$8,308.20</u> |
| 3. McCabe, Julie – Paraeducator – ECSE - Health – Child Specific – Shimek
Class II Step 3 - @\$11.55/hr – 6 hrs/day – 120 days – 11-18-09 to 6-3-10 | <u>\$8,316.00</u> |
| 4. Nash, Conley – Paraeducator – Resource – Longfellow – Class II Step 4
@\$11.75/hr – 3 hrs/day – 121 days – 11-17-09 to 6-3-10 (Keeping current
Assignments) | <u>\$4,265.25</u> |

C. Recommended For Salary Adjustments/Transfers For 2009-2010

- | | |
|---|--------------------|
| 1. Baldwin, Alyson – From Paraeducator – Supervisory – SEJH – Class I
Step 1 - @\$11.00/hr – 3 hrs/day – 42 days (\$1,386) 9-16-09 to 11-12-09
To Paraeducator – Supervisory – SEJH – Class I Step 1 - @\$11.00/hr
3.75 hrs/day – 122 days (\$5,032.50) 11-16-09 to 6-3-10 and keeping current
Assignment of Paraeducator – SEJH – Class II Step 1 - @\$11.15/hr – 3.5 hrs/day
164 days (\$6,400.10) 9-16-09 to 6-3-10 | <u>\$12,818.60</u> |
| 2. Territer, Tara – From Paraeducator – BD – Hills – Class II Step 2
@\$11.35/hr – 6 hrs/day – 60 days (\$4,086) 8-20-09 to 11-12-09 To
Paraeducator – BD – Hills – Class II Step 2 - @\$11.35/hr – 6.5 hrs/day
122 days (\$9,000.55) 11-16-09 to 6-3-10 | <u>\$13,086.55</u> |
| 3. Richards, Lindsey – From Paraeducator – BD – Hills – Class II Step 2
@\$11.35/hr – 6.5 hrs/day – 52 days (\$3,836.30) 9-1-09 to 11-12-09 To
Paraeducator – BD – Hills – Class II Step 2 - @\$11.35/hr – 6 hrs/day
122 days (\$8,308.20) 11-16-09 to 6-3-10 | <u>\$12,144.50</u> |

D. Recommended For Extra Service 2009-2010

- | | |
|---|-------------------|
| 1. Richenbacher, Courtney – Head Boys Swimming Coach (1/2 of stipend)
SEJH – 11-10-09 | <u>\$1,076.29</u> |
| 2. Richenbacher, Courtney – Assistant Boys Swimming Coach (1/2 of stipend)
SEJH – 11-10-09 | <u>\$956.70</u> |

November 24, 2009
Enclosure

CERTIFIED STAFF -Agenda

A. Resignations For 2009-2010

1. Towers, Charlie – Principal – Shimek – Retirement 6-30-10

B. Recommended For Hire 2009-2010

1. Michaels, Annette – MA Step 10 - .25 FTE – 135 days
Phase
Teacher Comp

\$163.35

\$792.45

C. Resignations From Extra Services 2009-2010

1. Proctor, Ted – 9th Grade Assistant Football Coach – West – resignation 11-15-09

BOARD POLICY
Educational Program
Series 600

Enc 6

Graduation Requirements for Home School Students

Code
605.4c

1 Students who participated in home school instruction, also known as Competent
2 Private Instruction (CPI), may graduate from an Iowa City Community School District
3 school under certain conditions. Students must fulfill the same educational standards
4 and minimum requirements set by the Code of Iowa and the Iowa City Community
5 School District that are required of other high school students.

6
7 To receive a high school diploma, the student must be enrolled as a full-time student for
8 a minimum of two years, six consecutive trimesters in the District, during the student's
9 junior and senior year.

10
11 Credits accepted for transfer are limited to those earned from a public or private
12 institution that is accredited by a state department of education.

13
14 Students may graduate early upon completion of graduation requirements (at the end
15 of a trimester); the two--year attendance requirement in the District still applies.

16
17 The student's GPA will begin to be calculated from the time when he/she is enrolled as
18 a full-time student. Qualification for honors and awards also begins upon full-time
19 status.

Date of Adoption:

ADMINISTRATIVE REGULATIONS
Educational Program
Series 600

Graduation Requirements for Home School Students

Code
605.4c

1 Students who have participated in Competent Private Instruction (CPI) as defined by
2 the Iowa Department of Education may graduate from an Iowa City Community School
3 District high school if they complete the last two years in a district school.

4
5 At a minimum, two years, full-time status is required. The concluding school years,
6 junior and senior, are required, not freshman and sophomore.

7
8 Credits may be transferred from public or private institutions that are accredited by
9 state departments of education. Such credits will be recorded on the official transcript.
10 All credits from transfer courses will be verified. Courses taught by parents or other
11 individuals not part of an accredited institution will not be counted.

12
13 Only credits earned at the ICCSD high school will be counted toward the grade point
14 average (GPA). The GPA begins at the start of the student's attendance in the district
15 high school as a full-time student.

16
17 It is the responsibility of the student and family to meet with a designee of the high
18 school to express interest in a district high school diploma, to provide documentation of
19 courses and credits of accredited institutions, and develop a graduation plan.

20
21 The policy and regulation go into effect during the 2009-2010 school year; students and
22 families may be grandfathered into the graduation from a high school if they have met
23 the guidelines set forth in October 2009:

24
25 1. The student must be registered as a home schooled student for the 2009-2010
26 school year and have met requirements set forth by state code; they must be
27 enrolled as a full-time student the third tri.

28
29 2. If the student is a sophomore, junior or senior, as indicated on the 2009- 2010
30 CPI form, they may enter as a full-time student for the last tri of their senior year,
31 receive credit for their home schooled course work that is not from accredited
32 program, and upon review of completed course work, determine remaining
33 requirements needed for graduation.

34
35 3. If the student is a freshman as indicated on the 2009-2010 CPI form, they may
36 enter as a full-time sophomore and receive credit for the un-accredited course
37 work done as a freshman.

BOARD PLANNING CYCLE (LEVEL 2f):

The Board will schedule its agenda items in a manner that leads to timely resolution and appropriate linkage to other Iowa City Community School District activities. ~~Annually, during the organization meeting in late September the Board will develop a master agenda intended to guide the Board throughout the year.~~

ACCORDINGLY (LEVEL 3F):

1. The Board will hold an annual organization meeting in late September. During this time the Board will develop a master agenda intended to guide the Board throughout the year.
2. Agenda items for each Board Meeting will be determined during the Agenda Setting portion of the previous Board Meeting by consensus or majority vote. However, recognizing that matters of importance can come to the attention of the Board between meetings; the Board President will have the authority to add items to the agenda in accordance with state code (list numbers).

Enc 8

Terms of Office for Board Officers

ELECTION OF OFFICERS (LEVEL 2c):

The Secretary of the Board shall request the names of directors interested in the offices of President and Vice-president at the board meeting immediately prior to the annual September board organizational meeting (See Board Planning Cycle). Any Board members newly elected shall be asked of their interest in these offices by the Secretary prior to the swearing in ceremony. Formal nominations and election for one year terms will then be held as part of the organizational meeting.

CAR Highlights

Fiscal Year Ending
June 30, 2009

CAR Highlights

- CAR Changes from FYE 2008
- General Fund Financial Results
- Other Funds
- Health Insurance Fund
- General Obligation Debt (i.e. G. O. Bonds)
- Special Education

CAR Changes

- Electronic Submission
 - No paper CAR, 4th year
 - All District's Chart of Accounts agree
 - Due date changed from 9.15.09 to 10.15.09 for Financials and 10.15.09 for Special Ed
 - Delays business office by one month

CAR Changes

- No Longer part of the CAR
 - Enrollment Data
 - Average Daily Attendance
 - Average Daily Membership
 - Personnel Data (Total FTE)
 - Special Education
 - Number of Classrooms
 - Number of Teachers
 - Number of Para-Educators
 - Replacement cost of Property

CAR Highlights

Financial Status

CAR Highlights

General Fund Balance Sheet June 30, 2009

Current Assets = Current Liabilities + Fund Equity

$$\mathbf{\$70,171,898 = \$63,292,335 + \$6,879,563}$$

Note: FYE '09 included 2009-2010 Property Taxes of \$46,888,123 for the first time as both a Current Asset and a Current Liability.

CAR Highlights

General Fund June 30, 2009

Current Assets:

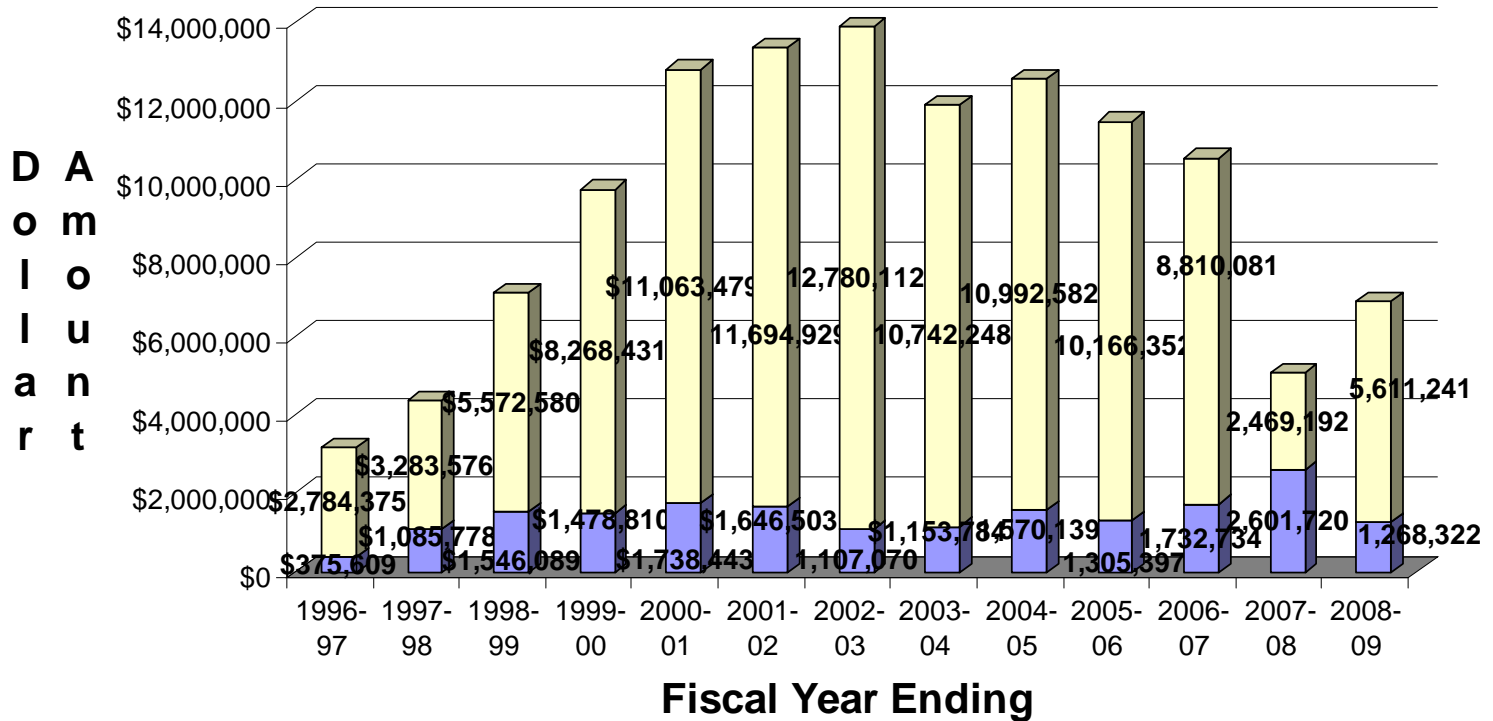
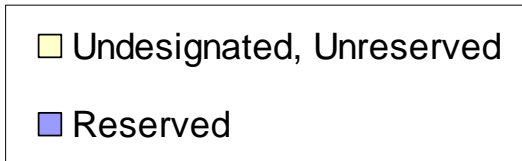
Cash & Investments	\$14,393,309
Property Taxes Receivable	46,888,123
Receivables	8,162,065
Prepaid Expenses	<u>728,401</u>
	70,171,898

Current Liabilities

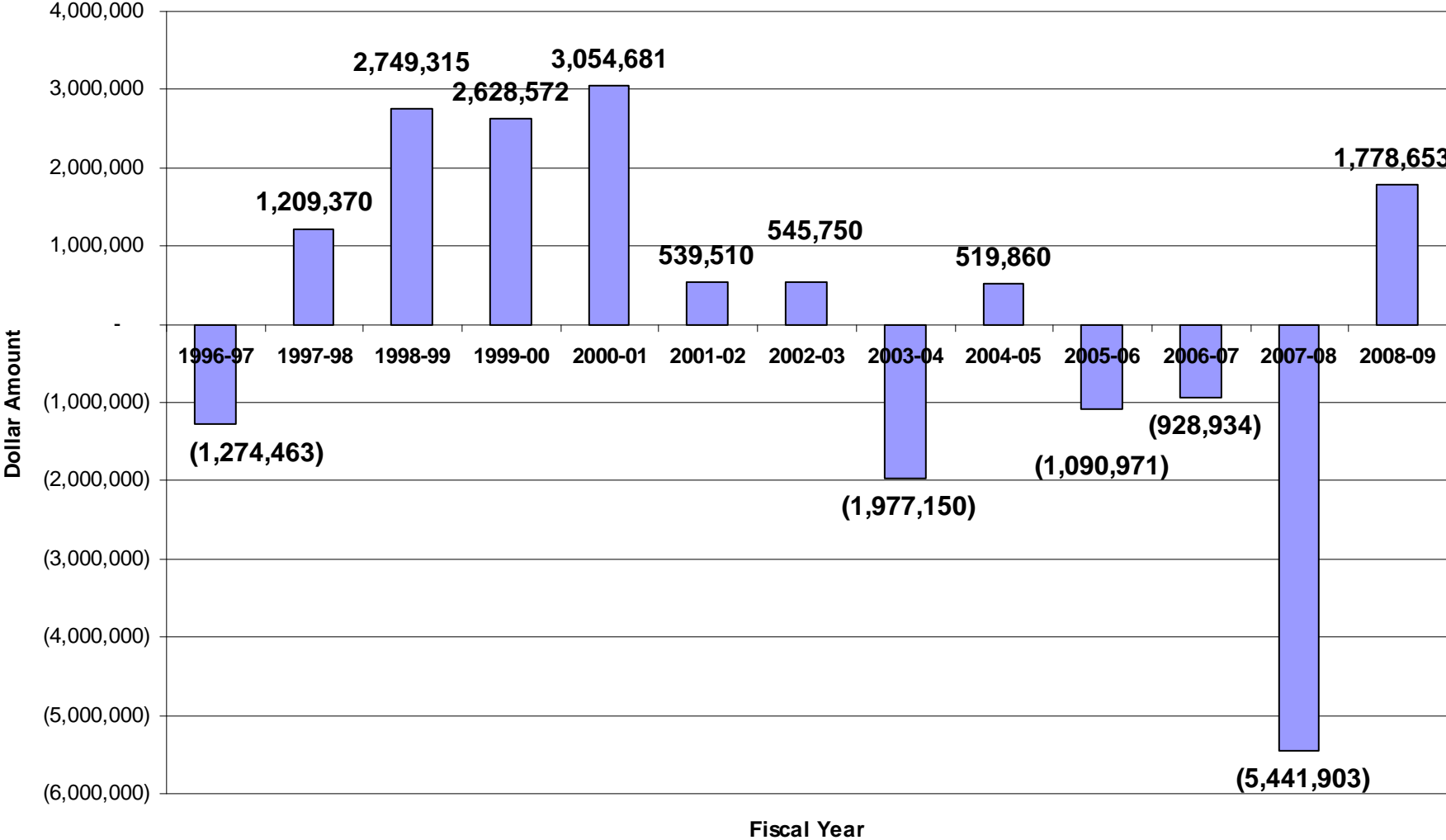
Accounts Payable	\$2,328,526
Accrued Payroll	5,649,583
Payroll Deductions	1,433,855
Interfund Payables	1,610,824
Deferred Revenue	<u>52,269,547</u>
	63,292,335

CAR Highlights

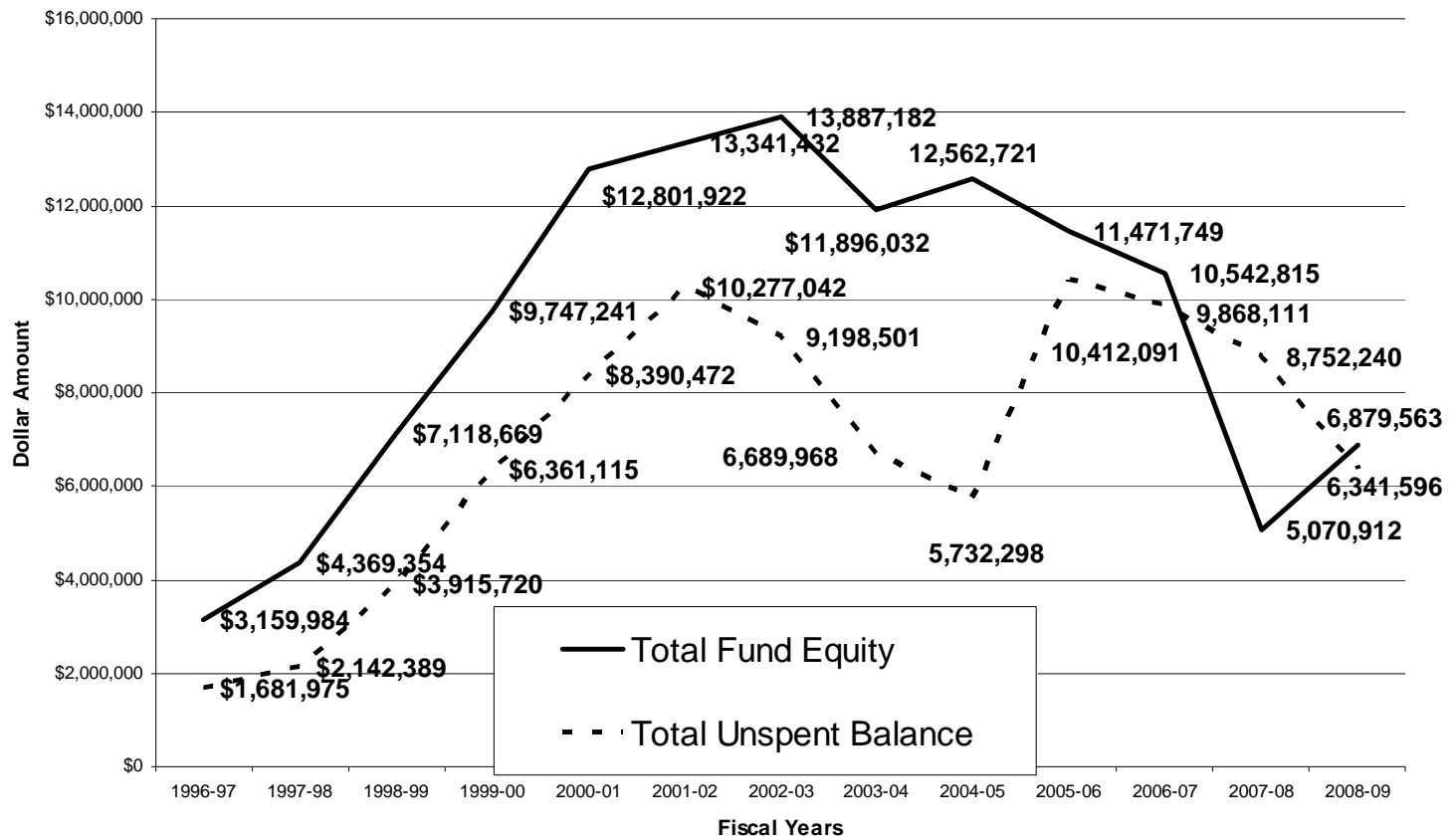
General Fund Fund Balance



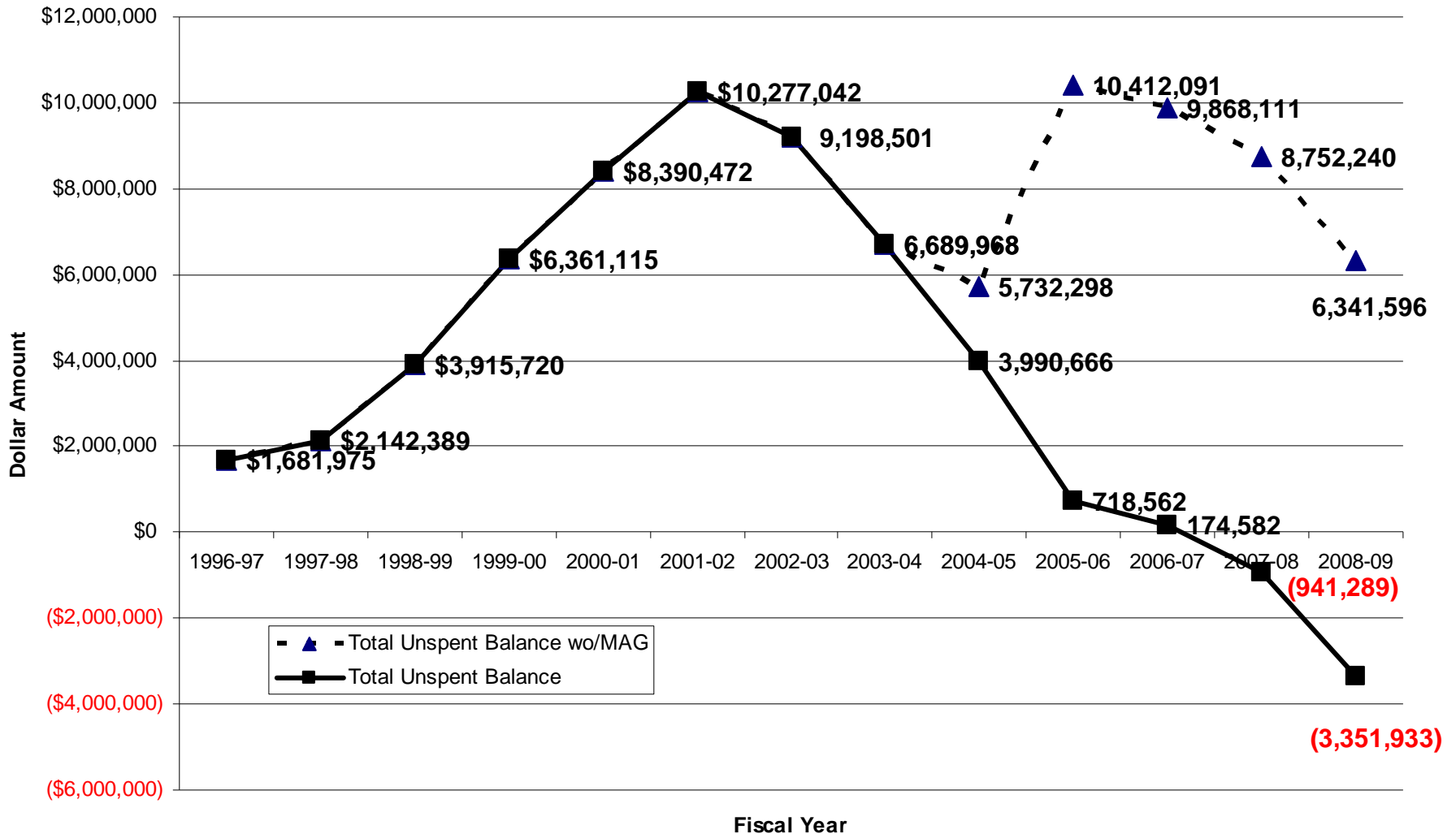
General Fund Net Income



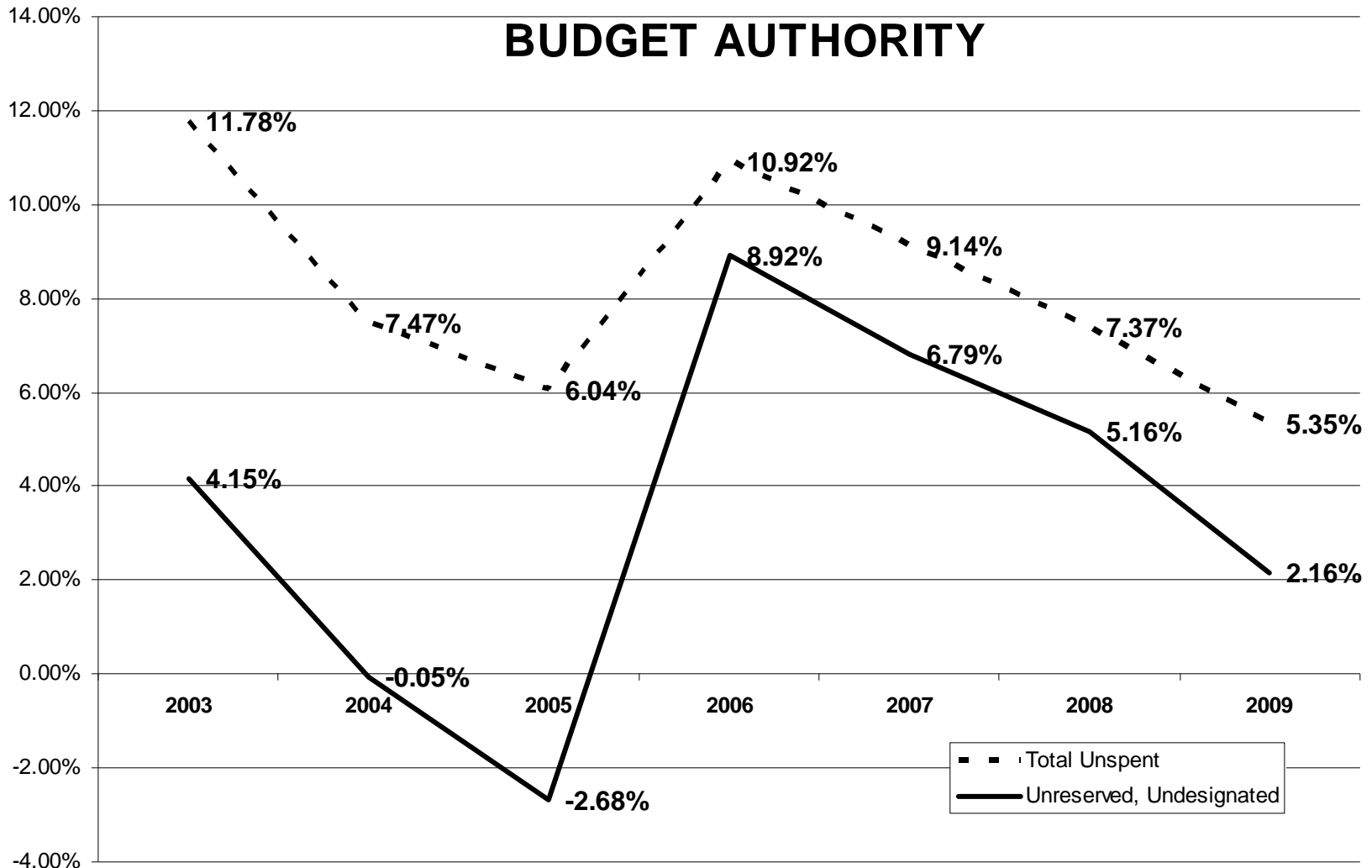
General Fund Unspent Balance and Fund Balance



Unspent Balance Analysis

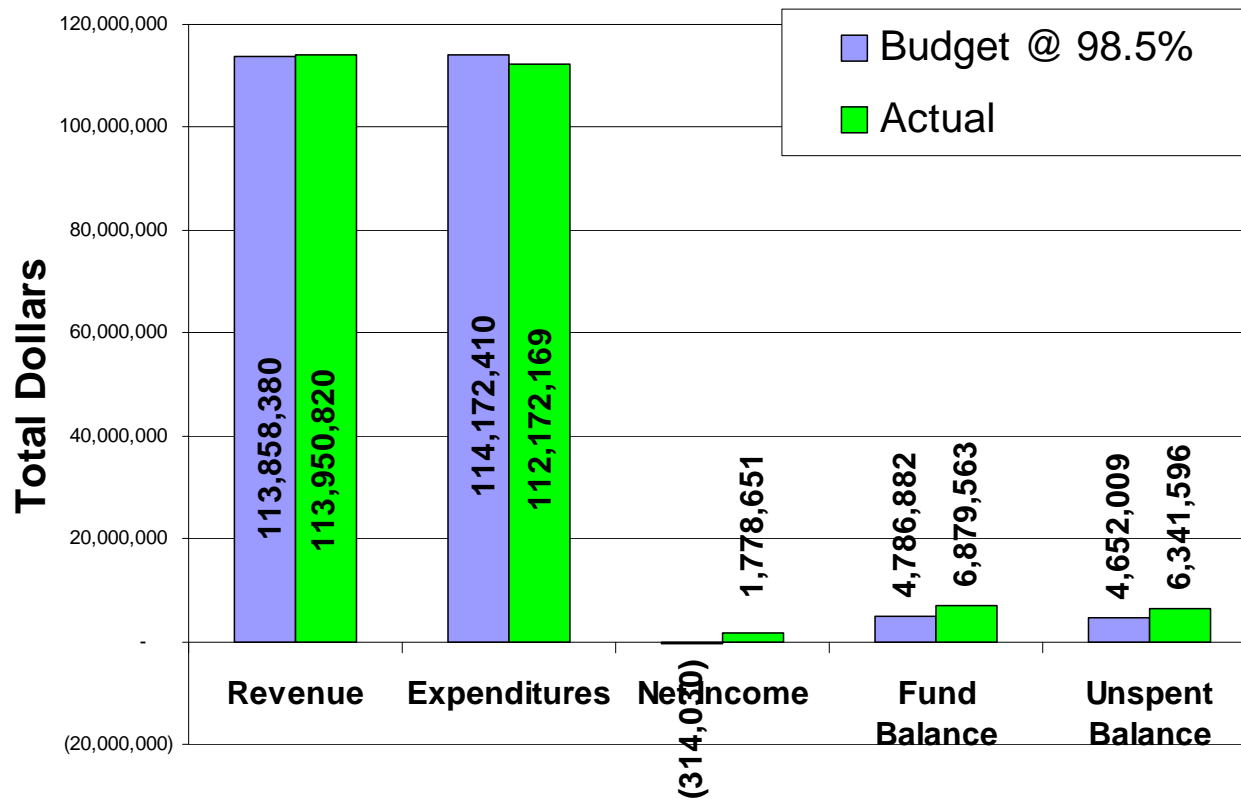


SUPERINTENDENT LIMITATION: UNSPENT BALANCE AS PERCENTAGE OF MAXIMUM BUDGET AUTHORITY



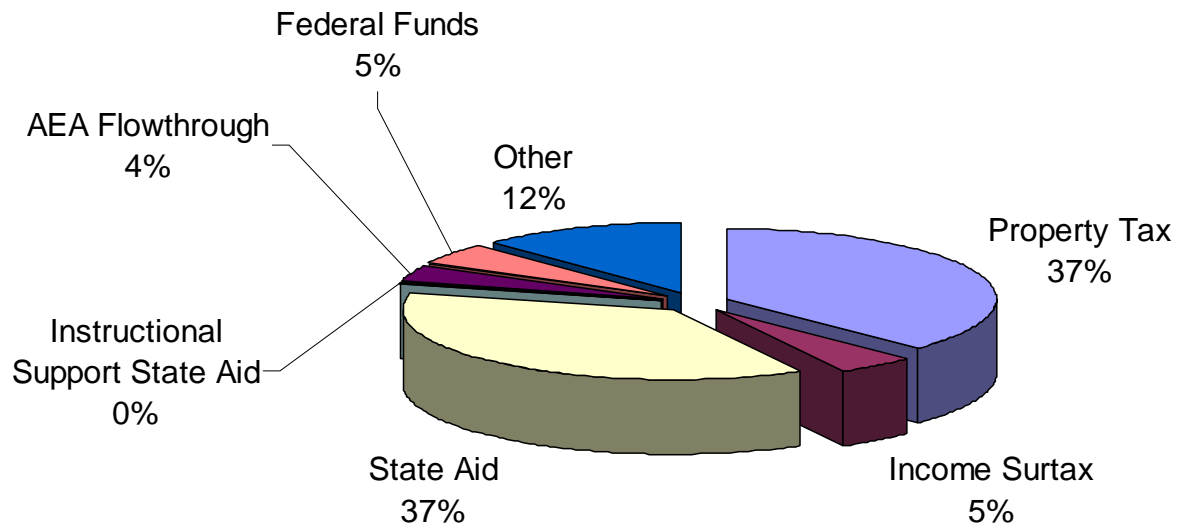
General Fund Quarterly Budget Reports vs. Actual

FYE 2009: General Fund - Budget vs. Actual



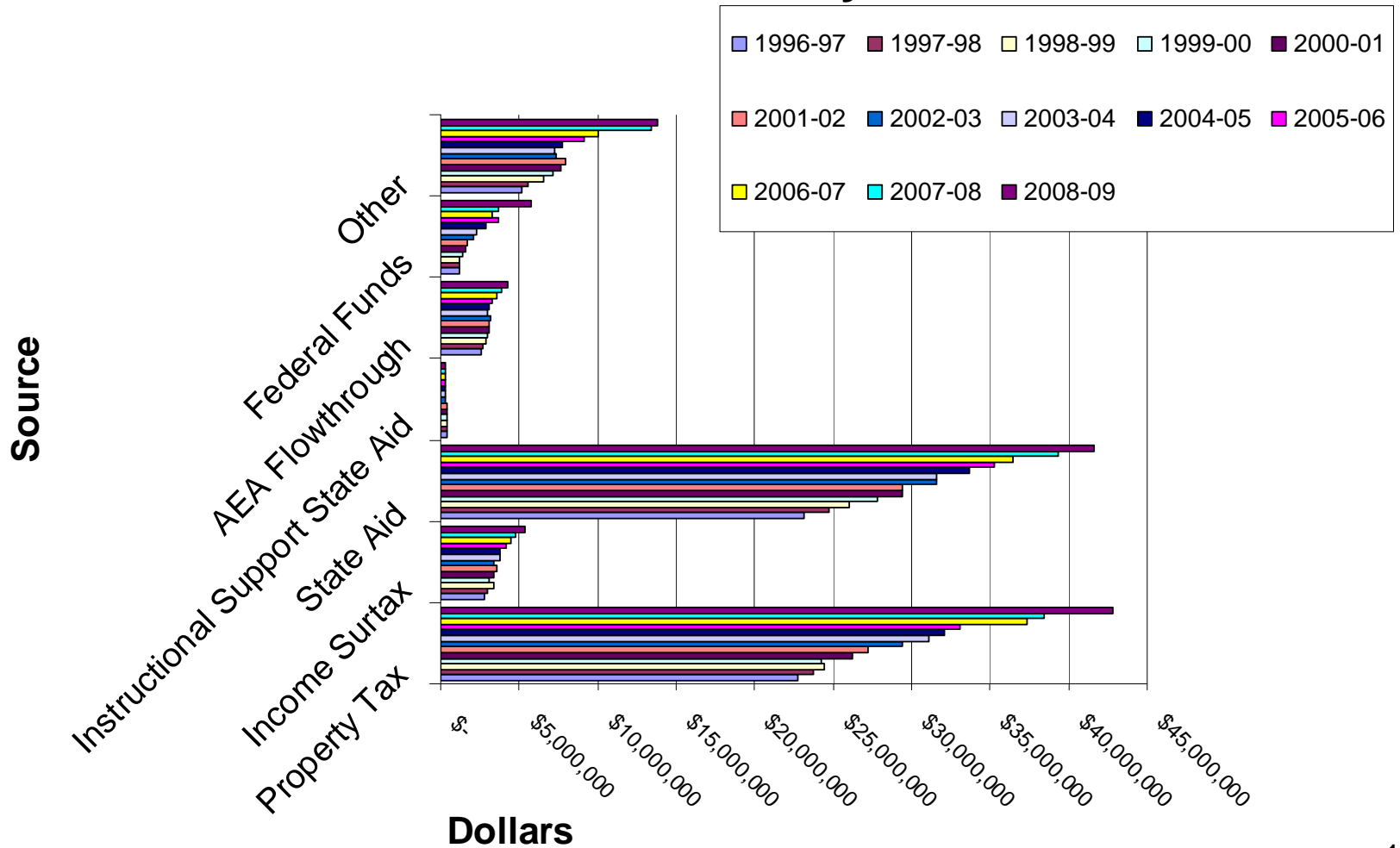
CAR Highlights

General Fund Revenue Sources FYE June 30, 2009



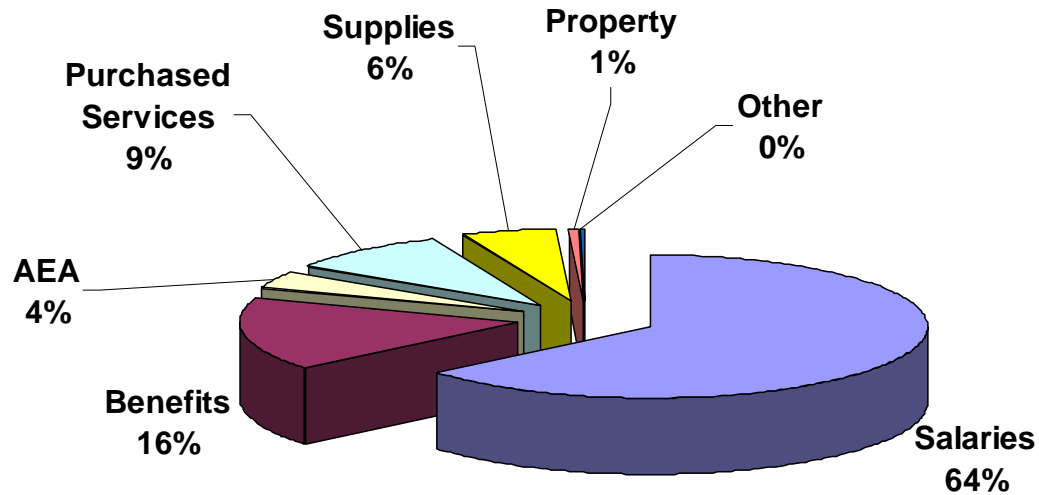
CAR Highlights

Historical Revenue by Source



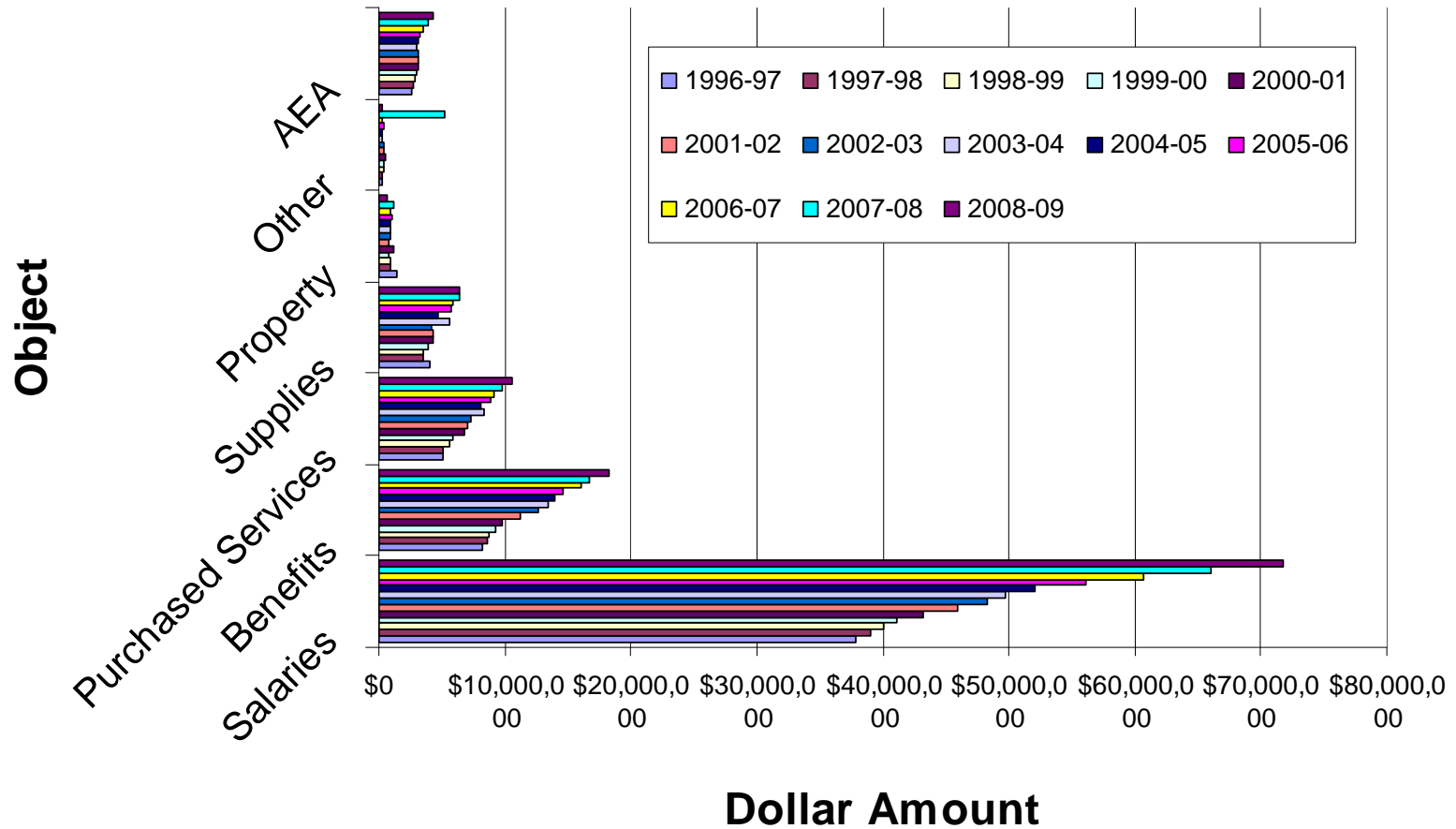
CAR Highlights

General Fund Expenditures by Object FYE June 30, 2009



CAR Highlights

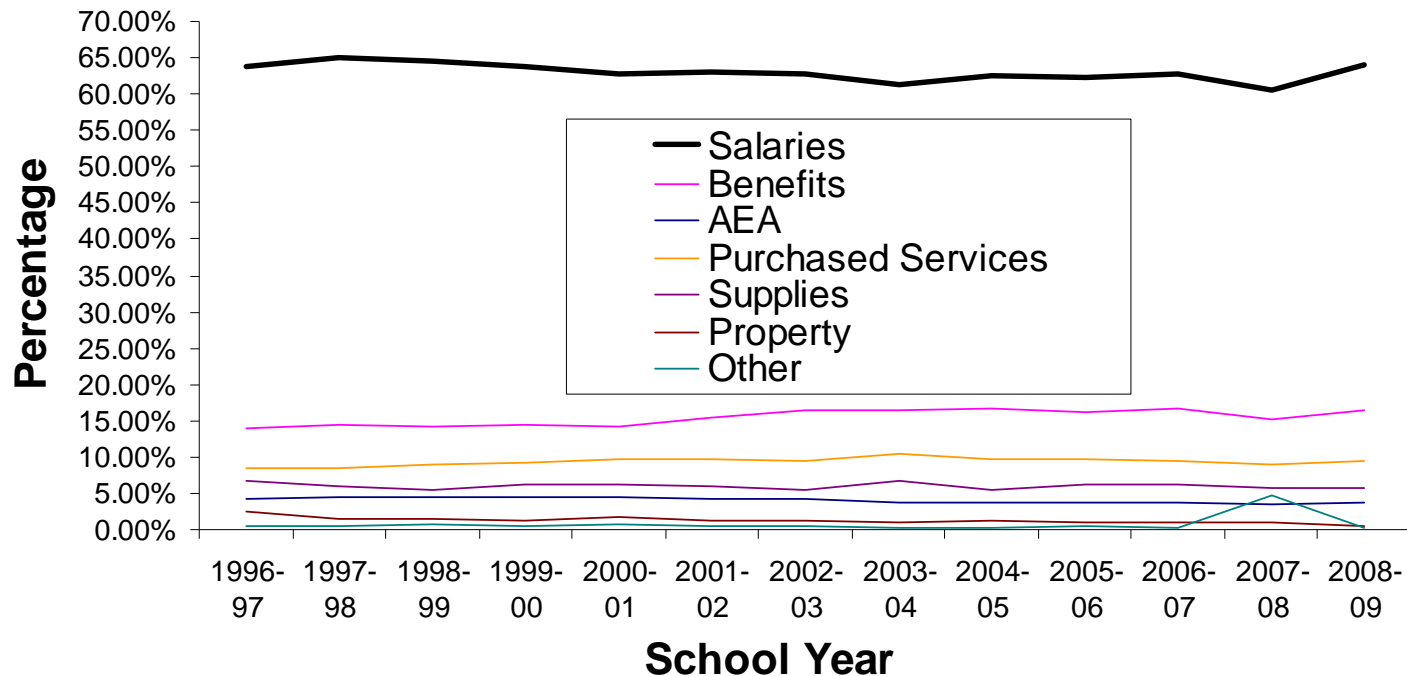
General Fund Historical Expenditures by Object





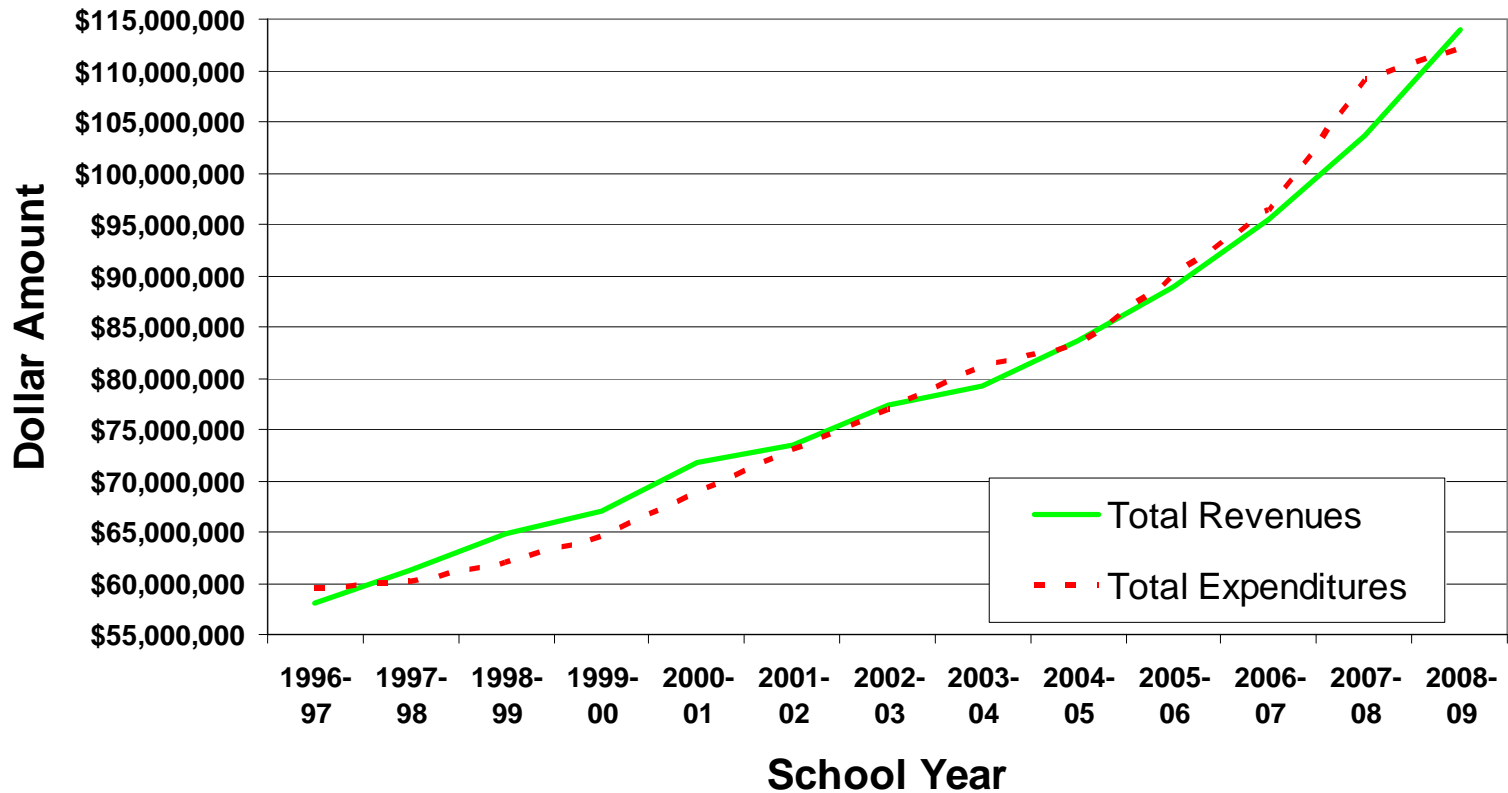
CAR Highlights

General Fund Relative Expenditures, By Object



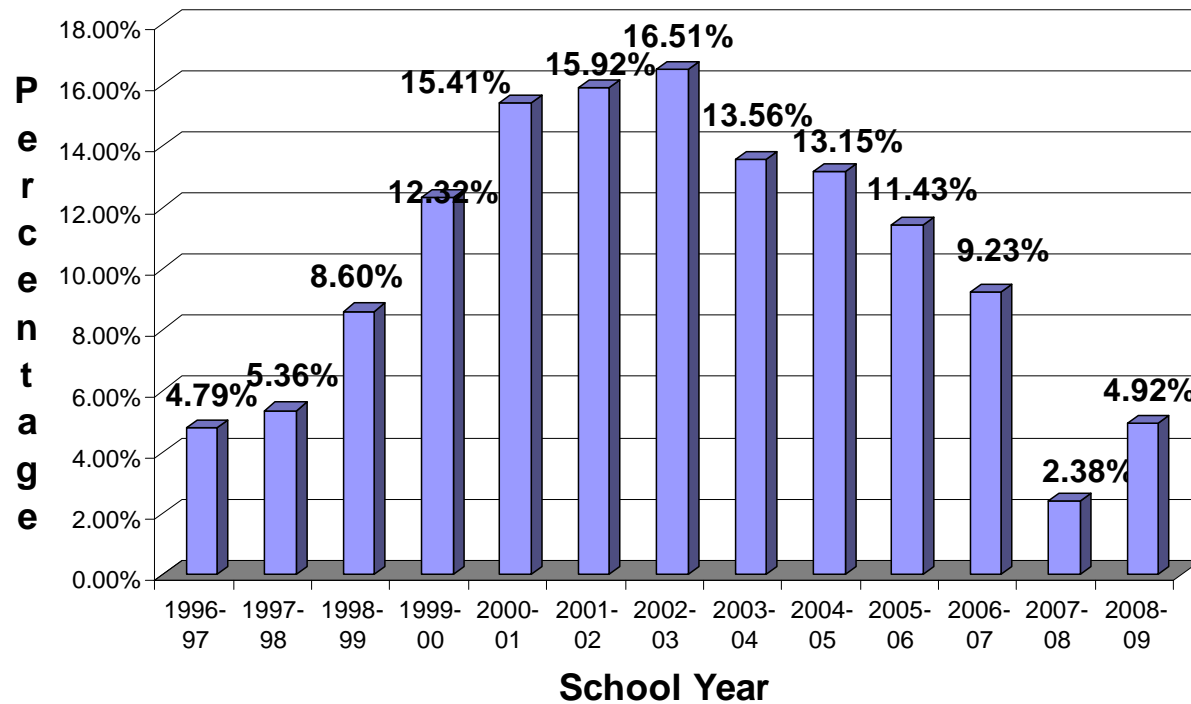
CAR Highlights

General Fund Revenue & Expenditures



CAR Highlights

Solvency Ratio (Fund Balance / Total Revenue)



CAR Highlights

OTHER FUNDS

Fund	Revenue	
	Over/(Under)	June 30, 2009
	Expenditures	Fund Balance
Management	\$ (1,541,890)	\$ 1,285,320
PPEL	1,282,981	3,146,493
Health Insurance	3,074,676	8,357,455
Dental Insurance	(8,461)	7,089
Food Service	66,495	2,652,585
Activities	(24,556)	1,059,442
Trust & Agencies	15,783	118,319
Capital Projects	8,867,828	17,028,974
Debt Service	10,221	178,454



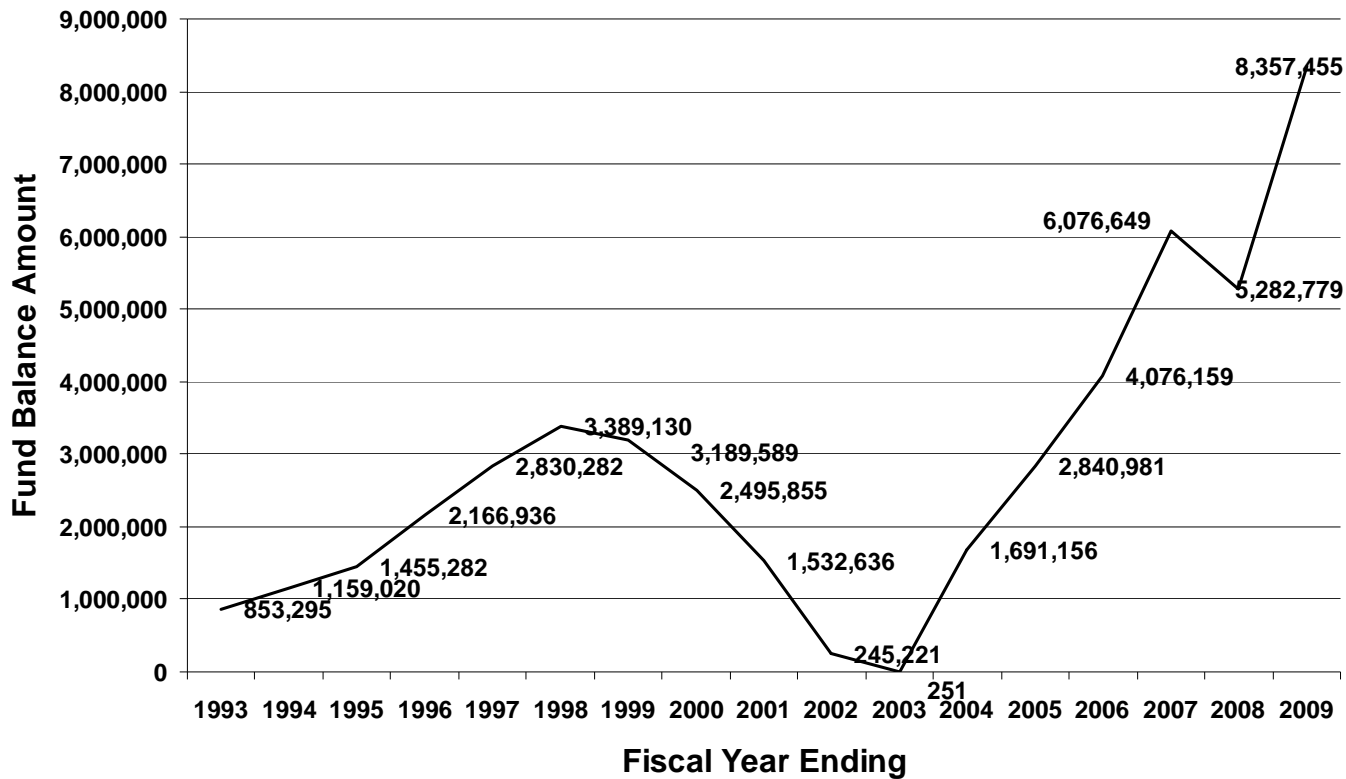
Health Insurance Fund

HEALTH INSURANCE FUND BALANCE SHEET GAAP BASIS

	<u>June 30, 2008</u>	<u>June 30, 2009</u>
<u>ASSETS</u>		
Cash & Investments	\$ 8,843,104	\$ 10,793,866
Due From General Fund	-	615,544
Other Current Assets		
Total Assets	<u>\$ 8,843,104</u>	<u>\$ 11,409,410</u>
<u>LIABILITIES & EQUITY</u>		
Accrued Expenses, Retirees	\$ 2,269,490	\$ 1,851,955
Other Liabilities	500	
Incurred But Not Reported	<u>1,290,835</u>	<u>1,200,000</u>
Total Liabilities	\$ 3,560,825	\$ 3,051,955
Fund Balance	<u>\$ 5,282,779</u>	<u>\$ 8,357,455</u>
Total Liabilities and Equity	<u>\$ 8,843,604</u>	<u>\$ 11,409,410</u>

Health Insurance Fund Balances W/ General Fund Transfer

Health Insurance Fund Balances



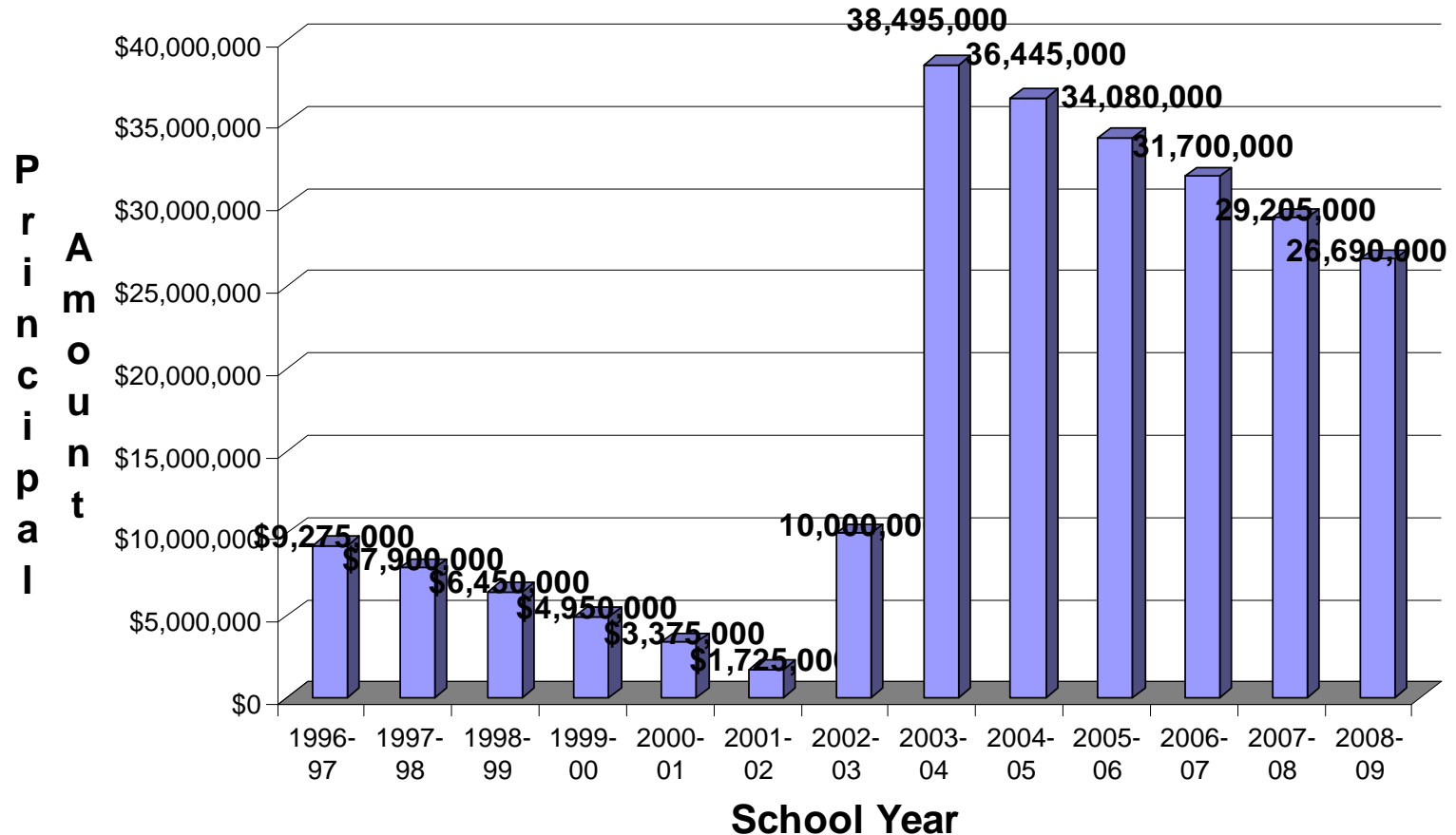
CAR Highlights

G. O. Debt



CAR Highlights

G.O. Bonded Indebtedness

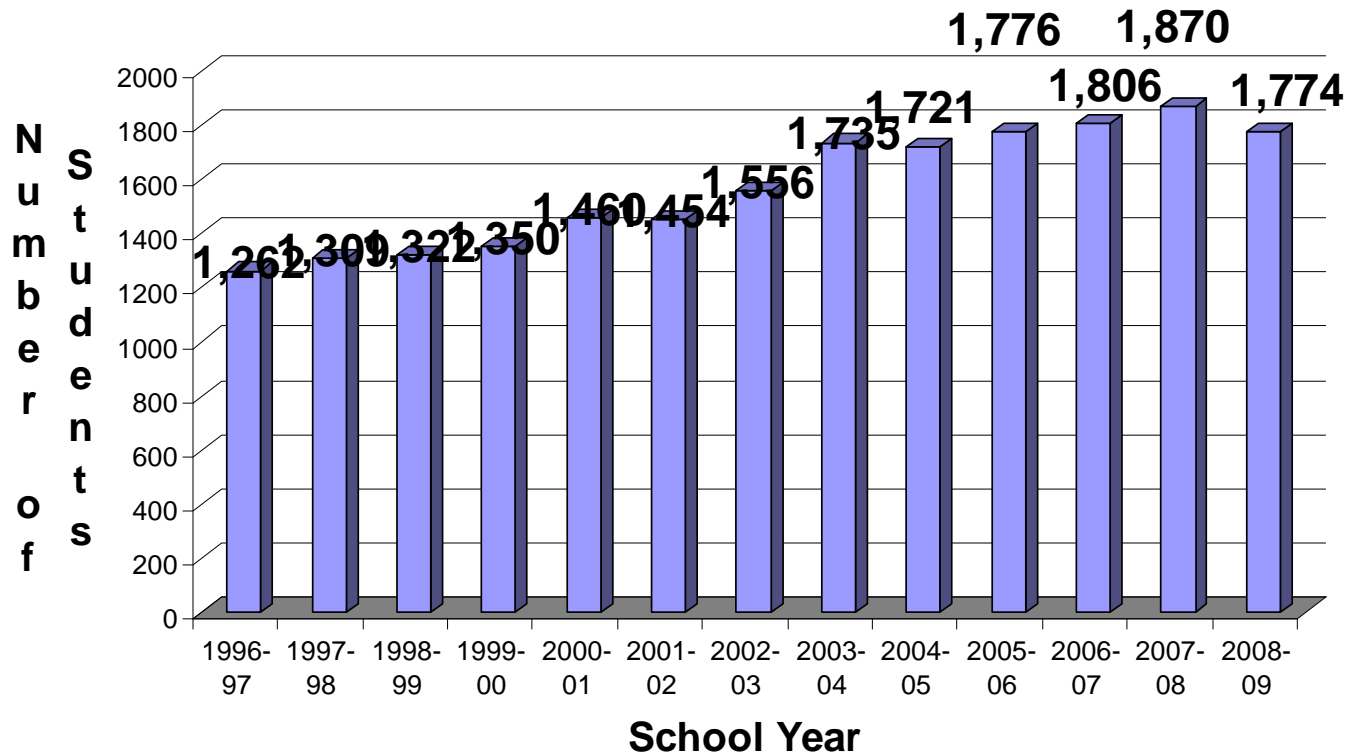


CAR Highlights

Special Education

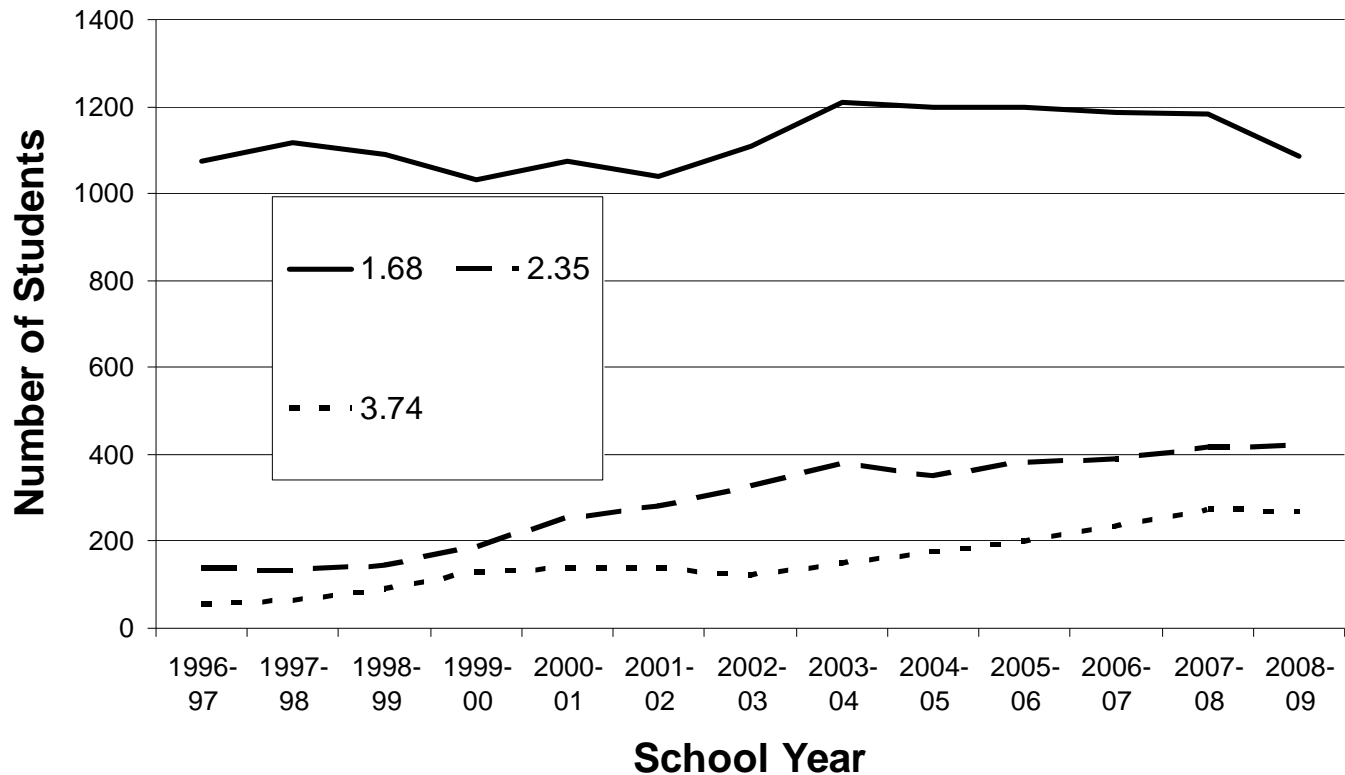
CAR Highlights

Special Education Headcount, Resident Students



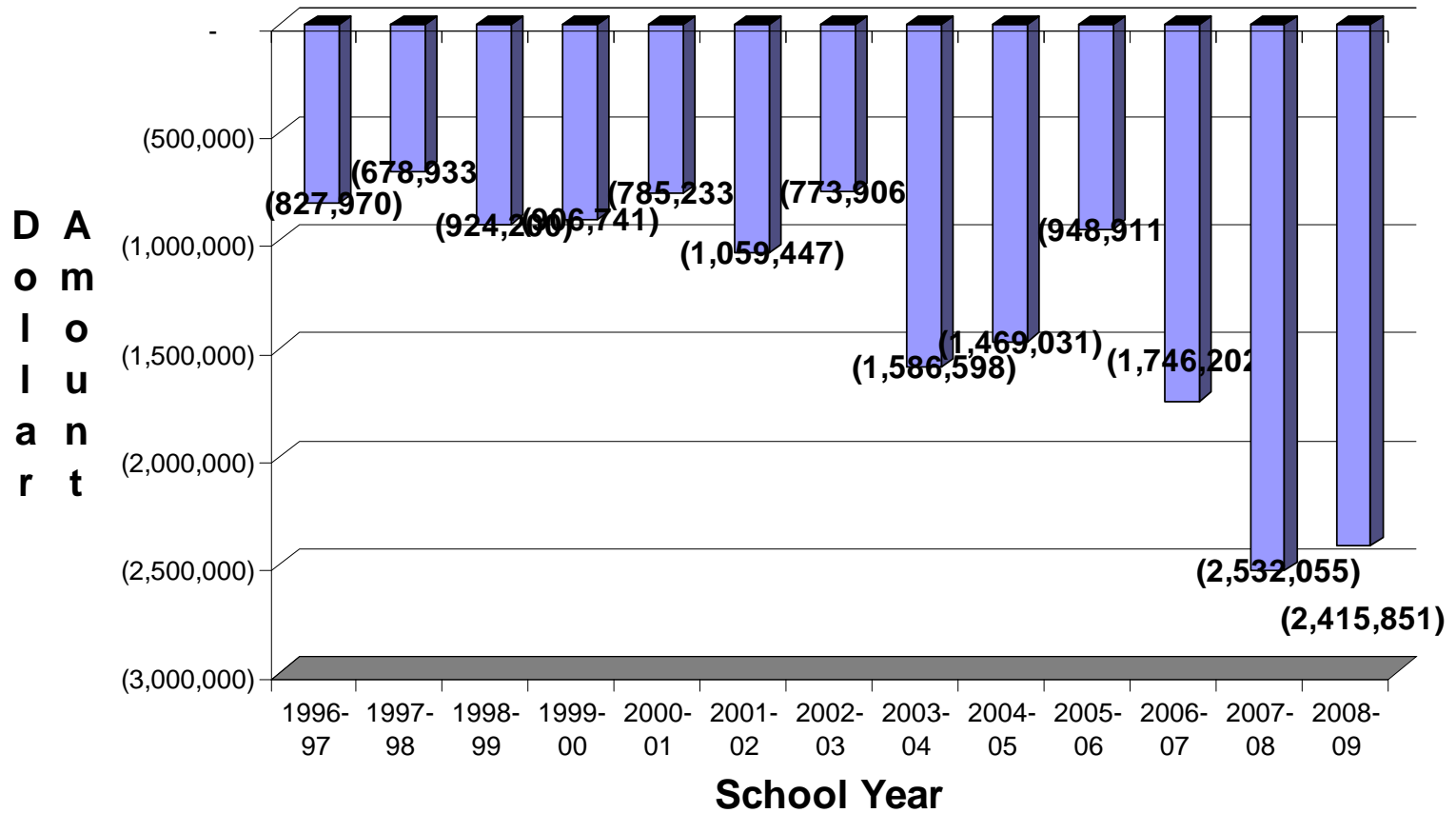
CAR Highlights

Special Education Weighted Enrollments



CAR Highlights

Special Ed Deficit

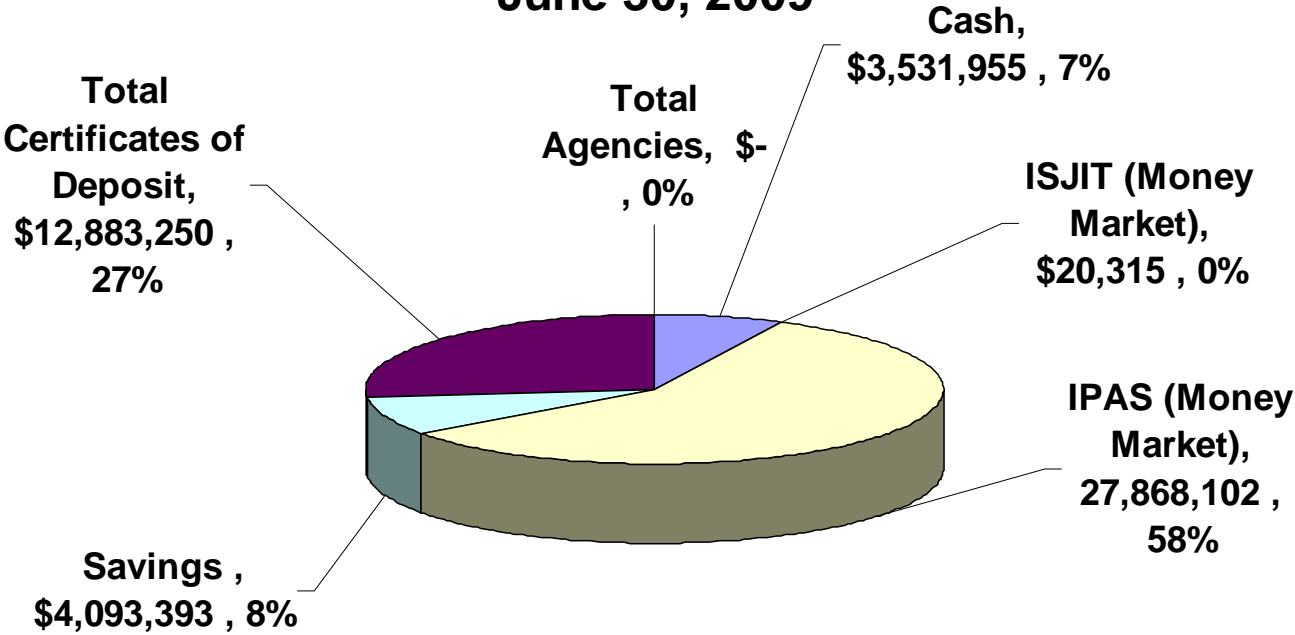




Cash & Investments

FUND	Total Cash & Investment Balance at June 30, 2009	Weighted Average Yield
GENERAL	\$ 14,393,309	0.43%
MANAGEMENT	1,289,420	0.22%
PPEL	2,856,630	0.22%
CAPITAL PROJECTS	15,677,067	1.12%
DEBT SERVICE	149,571	0.69%
HEALTH INSURANCE	10,793,866	0.26%
FOOD SERVICE	2,145,166	0.36%
ACTIVITY	1,091,986	0.40%
	\$ 48,397,015	

Cash & Investments as of June 30, 2009



CAR Highlights

Iowa City Community School District

Where

Education is Valued

Iowa City Community School District

Budget Update
Fiscal Year Ending 2010
For the Three Months Ending
September 30, 2009



2009-2010 Significant Budget Assumptions

- BOY GAAP Fund Balance
- Update Unspent Balance Quarterly
- Significant Assumptions:
 - EOY Accruals = BOY Accruals
 - FYE 10 Sp. Ed Deficit \$2.4 million, same as FYE '09
 - Includes \$932,081 MAG for On-Time Funding (157.98 increase in students)

Overview

- Budget for three months ending Sept. 30, 2009
- ISL Legislative Priority
- AARA
- Does Reflect the 10% ATB Cut, \$5,621,328

**IOWA CITY COMMUNITY SCHOOL DISTRICT
FUND SUMMARY
RECEIPTS AND DISBURSEMENTS**

	Fund Balance 30-Jun-09	Receipts	Disbursements	Fund Balance 30-Sep-09
GENERAL	\$ 6,879,563	\$ 13,545,879	\$ 15,579,175	\$ 4,846,267
MANAGEMENT	1,285,320	102,294	1,098,724	288,890
PPEL	3,146,493	583,506	2,789,334	940,665
DEBT SERVICE	178,454	205,425	-	383,879
CAPITAL PROJECTS - SILO	17,028,974	3,550,742	3,059,652	17,520,064
FOOD SERVICE	2,652,585	802,967	474,194	2,981,358
HEALTH INSURANCE	8,357,455	1,776,287	2,244,729	7,889,013
DENTAL INSURANCE	7,089	112,198	162,283	(42,996)
	<u>\$ 39,535,933</u>	<u>\$ 20,679,298</u>	<u>\$ 25,408,091</u>	<u>\$ 34,807,140</u>

NOTE:

The above does not include any of the Activity Funds as these Funds are maintained at the CAO and each secondary building. Monthly, each secondary prepares a financial report and forwards to the CAO. In addition, the nature of these Funds are Athletic and Clubs which generate revenue and then spend it on specific purposes.



Iowa City Community School District
YTD
September 30, 2009

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
GENERAL			
Receipts	\$ 115,915,217	\$ 13,545,879	11.69%
Disbursements	118,521,218	15,579,175	13.14%
	<u>\$ (2,606,001)</u>	<u>\$ (2,033,296)</u>	
 MANAGEMENT			
Receipts	\$ 1,270,911	\$ 102,294	8.05%
Disbursements	1,172,218	1,098,724	93.73%
	<u>\$ 98,693</u>	<u>\$ (996,430)</u>	
 PPEL			
Receipts	\$ 7,520,726	\$ 583,506	7.76%
Disbursements	10,825,763	2,789,334	25.77%
	<u>\$ (3,305,037)</u>	<u>\$ (2,205,828)</u>	
 DEBT SERVICE			
Receipts	\$ 3,543,453	\$ 205,425	5.80%
Disbursements	3,519,252	-	0.00%
	<u>\$ 24,201</u>	<u>\$ 205,425</u>	



Iowa City Community School District
YTD
September 30, 2009

CAPITAL PROJECTS -SILO			
Receipts	\$ 13,558,612	\$ 3,550,742	26.19%
Disbursements	13,358,900	3,059,652	22.90%
	<u>\$ 199,712</u>	<u>\$ 491,090</u>	
FOOD SERVICE			
Receipts	\$ 3,795,400	\$ 802,967	21.16%
Disbursements	\$ 4,455,940	\$ 474,194	10.64%
	<u>\$ (660,540)</u>	<u>\$ 328,773</u>	
HEALTH INSURANCE			
Receipts	\$ -	\$ 1,776,287	
Disbursements	-	2,244,729	
	<u>\$ -</u>	<u>\$ (468,442)</u>	
DENTAL INSURANCE			
Receipts	\$ -	\$ 112,198	
Disbursements	-	162,283	
	<u>\$ -</u>	<u>\$ (50,085)</u>	



IOWA CITY COMMUNITY SCHOOL DISTRICT OPERATING FUND SUMMARY REVENUES & EXPENDITURES - CASH BASIS

	30-Sep-09			31-Oct-08		
	Budget	Collected	% Collected	Budget	Collected	% Collected
REVENUES:						
Local Sources	\$ 56,331,603	5,878,468	10.44%	\$ 52,880,014	19,142,654	36.20%
State Sources	46,561,840	6,145,020	13.20%	56,510,375	12,654,440	22.39%
Federal Sources	13,021,774	1,522,391	11.69%	3,363,746	580,425	17.26%
	<u>\$ 115,915,217</u>	<u>\$ 13,545,879</u>	<u>11.69%</u>	<u>\$ 112,754,135</u>	<u>\$ 32,377,519</u>	<u>28.72%</u>
EXPENDITURES:						
Salaries	\$ 73,818,603	7,875,419	10.67%	\$ 72,159,707	13,796,013	19.12%
Benefits	19,697,055	2,823,798	14.34%	18,634,980	4,284,565	22.99%
Purchased Services	2,858,778	526,930	18.43%	2,120,498	635,059	29.95%
Maintenance & Repairs	953,300	386,302	40.52%	1,064,831	557,233	52.33%
Transportation & Tuition	8,149,757	1,300,556	15.96%	9,340,941	1,857,046	19.88%
Supplies & Materials	7,343,471	1,269,804	17.29%	7,197,099	1,782,229	24.76%
Equipment	328,141	141,179	43.02%	784,403	387,502	49.40%
Other Expenses	22,916	20,490	89.41%	22,117	19,648	88.84%
Fund Transfers	4,949,197	1,234,697	24.95%	4,450,100	1,509,974	33.93%
	<u>\$ 118,121,218</u>	<u>\$ 15,579,175</u>	<u>13.19%</u>	<u>\$ 115,774,676</u>	<u>\$ 24,829,269</u>	<u>21.45%</u>



Iowa City Community School District YTD September 30, 2009

	Budget	30-Sep-09		Budget	31-Oct-08	
		Collected	% Collected		Collected	% Collected
REVENUES:						
Local Sources:						
Property Taxes	\$ 46,542,002	3,708,889	7.97%	\$ 43,634,326	17,658,139	40.47%
Tuition:						
Special Education	901,000	864,899	95.99%	902,000	673,302	74.65%
Open Enrollment	804,170	33,998	4.23%	729,554	57,690	7.91%
Other	140,000	2,025	1.45%	255,563	(11,059)	-4.33%
Student Fees	121,000	73,118	60.43%	31,000	-	0.00%
Investment Income	200,000	14,904	7.45%	300,000	55,074	18.36%
Income Tax Surtax	5,311,498	-	0.00%	4,771,292	-	0.00%
Miscellaneous	2,311,933	1,180,635	51.07%	2,256,279	709,507	31.45%
	<u>\$ 56,331,603</u>	<u>\$ 5,878,468</u>	<u>10.44%</u>	<u>\$ 52,880,014</u>	<u>\$ 19,142,653</u>	<u>36.20%</u>



Iowa City Community School District YTD September 30, 2009

	Budget	30-Sep-09		Budget	31-Oct-08	
		Collected	% Collected		Collected	% Collected
State Sources:						
State Foundation Aid	\$ 33,727,140	3,934,847	11.67%	\$ 43,807,294	8,746,817	19.97%
Instructional Support	-	-	0.00%	282,380	56,476	20.00%
AEA Flowthrough	4,766,004	1,165,697	24.46%	4,319,389	1,421,750	32.92%
Phase I	-	-	0.00%	58,279	6,475	11.11%
Phase II	956,811	-	0.00%	956,818	106,313	11.11%
Teacher Comp	4,622,482	557,929	12.07%	4,622,512	513,612	11.11%
Vocational Aid	28,000	41,381	147.79%	28,000	29,454	105.19%
Other	2,461,403	445,166	18.09%	2,435,703	1,773,543	72.81%
	<u>\$ 46,561,840</u>	<u>\$ 6,145,020</u>	<u>13.20%</u>	<u>\$ 56,510,375</u>	<u>\$ 12,654,440</u>	<u>22.39%</u>



Iowa City Community School District YTD September 30, 2009

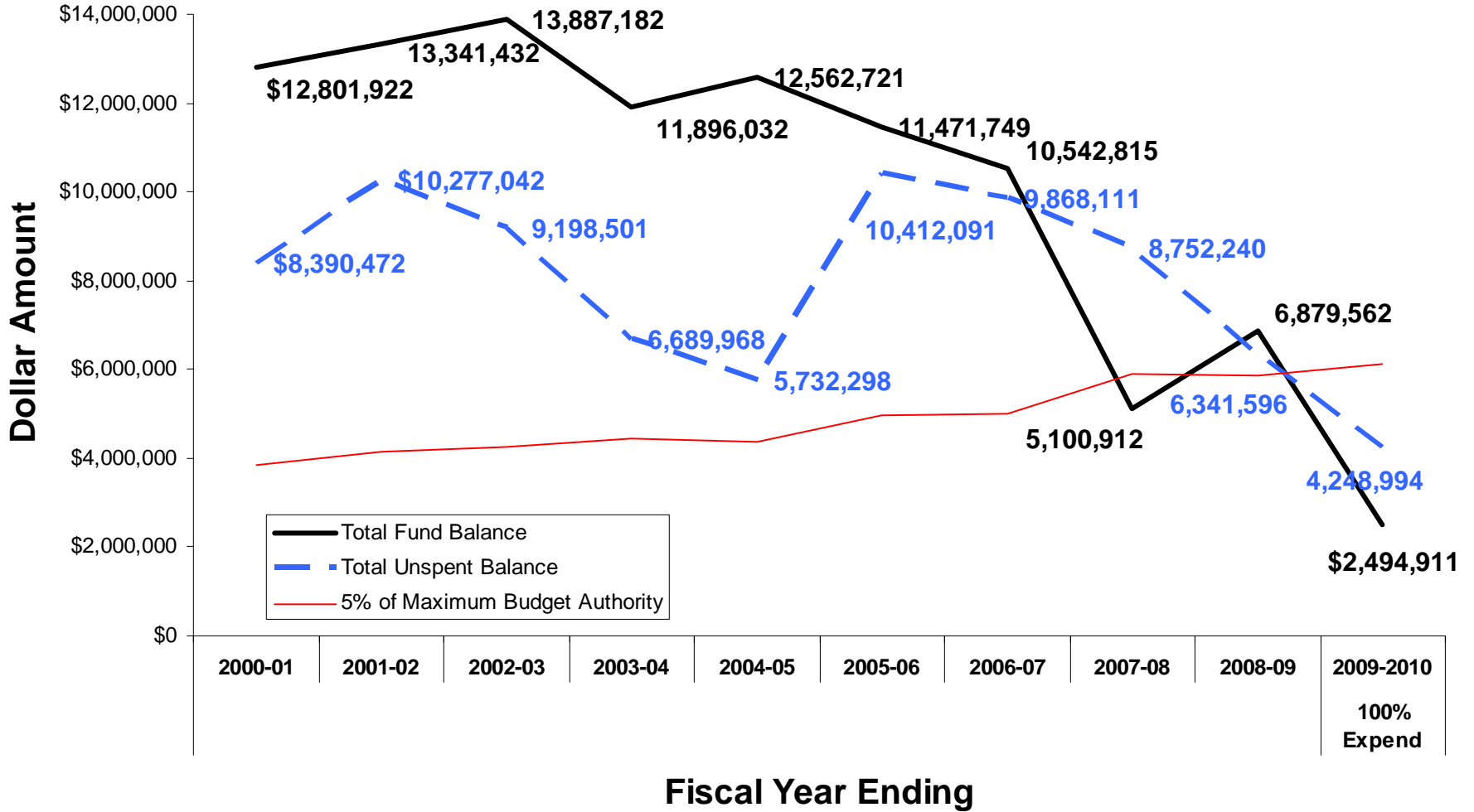
	30-Sep-09			31-Oct-08		
	Budget	Collected	% Collected	Budget	Collected	% Collected
Federal Sources:						
Title I	\$ 1,790,754	276,610	15.45%	\$ 1,309,882	255,130	19.48%
Title VI	-	-	N/A	-	-	N/A
Carl Perkins	122,472	108,740	88.79%	108,740	124,082	114.11%
21st Century Grants	375,000	115,955	30.92%	450,000	-	0.00%
Other	10,733,548	1,021,086	9.51%	1,495,124	201,213	13.46%
	<u>\$ 13,021,774</u>	<u>\$ 1,522,391</u>	<u>11.69%</u>	<u>\$ 3,363,746</u>	<u>\$ 580,425</u>	<u>17.26%</u>
Total Revenues	<u>\$ 115,915,217</u>	<u>\$ 13,545,879</u>	<u>11.69%</u>	<u>\$ 112,754,135</u>	<u>\$ 32,377,518</u>	<u>28.72%</u>



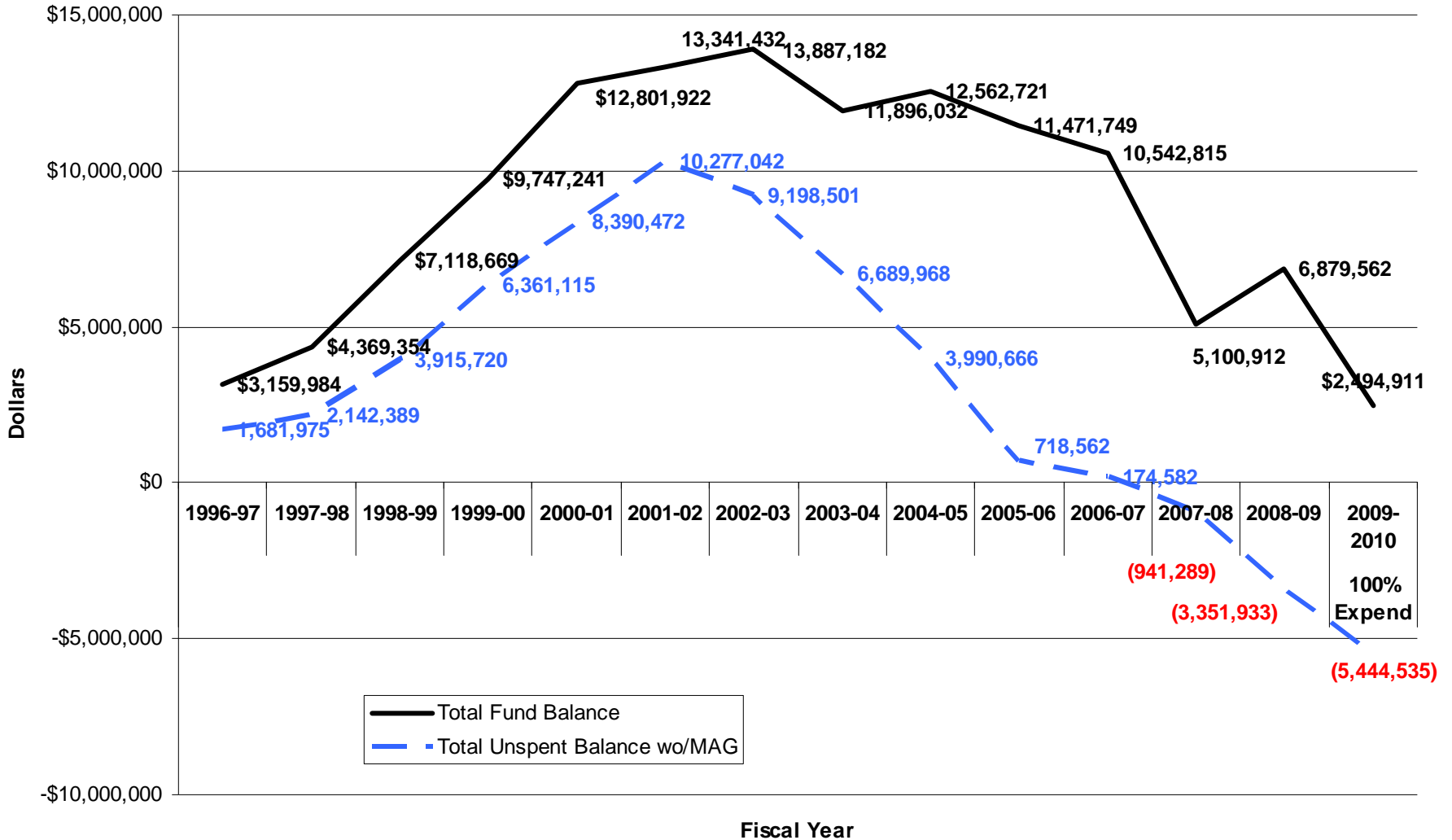
**IOWA CITY COMMUNITY SCHOOL DISTRICT
OPERATING FUND
DETAIL REVENUES & EXPENDITURES - CASH BASIS**

	30-Sep-09			31-Oct-08		
	Budget	Expended	% Expended	Budget	Expended	% Expended
EXPENDITURES:						
Instruction:						
Regular Instruction	\$ 51,851,771	4,428,690	8.54%	\$ 50,619,015	8,314,117	16.42%
Special Instruction	16,316,159	2,316,710	14.20%	14,991,526	3,214,016	21.44%
At-Risk Instruction	9,596,949	1,217,819	12.69%	7,533,747	1,727,329	22.93%
Vocational Instruction	1,335,856	159,062	11.91%	1,300,559	298,496	22.95%
Cocurricular Instruction	1,290,920	151,303	11.72%	1,342,835	238,748	17.78%
Student Support Services	4,454,646	559,132	12.55%	3,389,963	655,192	19.33%
Instructional Support Services	5,973,376	890,139	14.90%	6,370,384	1,647,895	25.87%
General Administration	1,378,677	484,063	35.11%	1,382,639	476,555	34.47%
Building Administration	5,371,849	1,161,328	21.62%	5,421,727	1,652,065	30.47%
Business & Central Services	1,707,089	449,922	26.36%	2,401,734	722,711	30.09%
Plant Operations & Maintenance	10,262,404	2,370,841	23.10%	10,555,558	3,407,486	32.28%
Student Transportation	3,586,039	153,849	4.29%	6,003,822	963,583	16.05%
Noninstructional Programs	47,479	1,620	3.41%	13,917	2,326	16.71%
AEA Support	4,766,004	1,165,697	24.46%	4,265,250	1,421,750	33.33%
Other	182,000	69,000	37.91%	182,000	87,000	47.80%
	<u>\$ 118,121,218</u>	<u>\$ 15,579,175</u>	<u>13.19%</u>	<u>\$ 115,774,676</u>	<u>\$ 24,829,269</u>	<u>21.45%</u>

Fund Balance & Unspent Balance

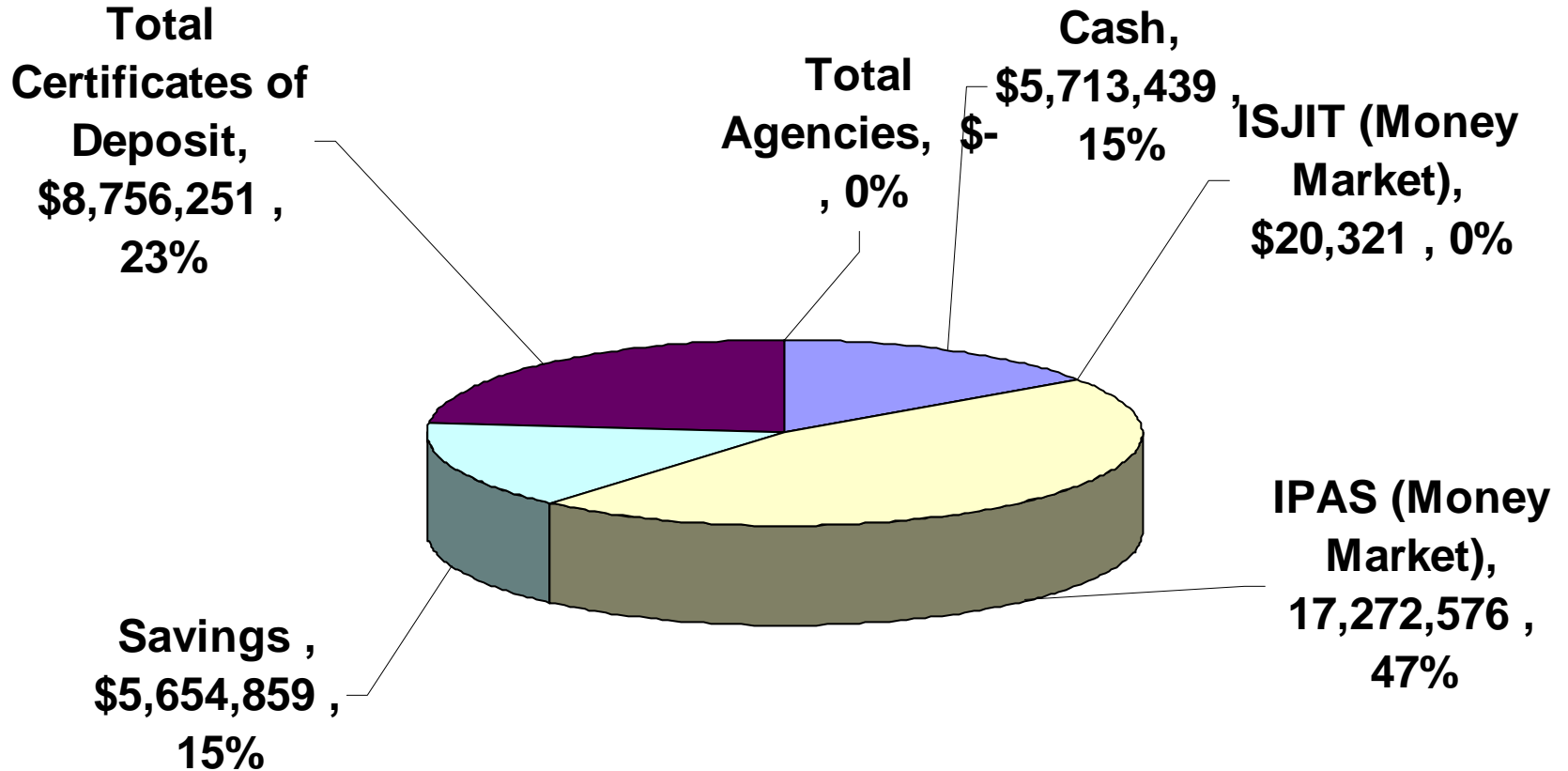


Fund & Unspent Balance wo/MAG



FUND	Total Cash & Investment Balance at September 30, 2009	Weighted Average Yield
GENERAL	\$ 6,102,922	0.51%
MANAGEMENT	291,708	0.28%
PPEL	662,784	0.33%
CAPITAL PROJECTS	16,167,582	1.48%
DEBT SERVICE	425,565	0.37%
HEALTH INSURANCE	10,406,146	0.30%
FOOD SERVICE	2,260,564	0.36%
ACTIVITY	1,100,175	0.68%
	\$ 37,417,446	

Cash & Investments as of September 30, 2009



Program of Studies
2010 – 2011 Program

School: City High School

New Courses:	
Title	Rationale and Description
AEROSPACE ENGINEERING – Project Lead the Way (PLTW)	<p><u>Grade Level:</u> 10-12 <u>Prerequisite:</u> Introduction to Engineering Design or Principles of Engineering or Instructor Permission <u>Length:</u> Year-long <u>Rationale and Description:</u> The Aerospace Engineering curriculum introduces students to the world of aeronautics, flight and engineering. Through hands-on engineering projects developed with NASA, students learn about aerodynamics, astronautics, space-life sciences, and systems engineering in this Project Lead The Way class (which includes the study of intelligent vehicles like the Mars rovers Spirit and Opportunity).</p>
AP Spanish, French, German	<p><u>Grade Level:</u> 11-12 <u>Prerequisite:</u> Spanish, French or German Honors 3 or 4 or permission of the instructor <u>Length:</u> Year-long <u>Rationale and Description:</u> These courses will provide an opportunity for challenging collegiate level work. The courses are intended for the highly motivated students; they are also for students who wish to continue their language study in college. Students may take the College Board achievement tests or the advanced placement language exam their senior year. The curriculum for this class rotates every other year: Topics of study include history, grammar, and contemporary culture. Students will further develop their writing and oral skills. <u>Special Note:</u> Course offering to begin in 2011-2012 school year.</p>



November 17, 2009

TO: Lane Plugge
FROM: Jim Behle
RE: Comprehensive School Improvement Plan Update

The Iowa City Community School District Comprehensive School Improvement Plan (CSIP) is a five year plan for improving student achievement and using local, state and federal funds. It identifies a) what major initiatives will be supported a) what professional development will be provided, c) how time will be spent, and d) what evidence-based practices will be implemented in the areas of reading, writing, mathematics, science, and social/emotional education.

The CSIP was submitted to and approved by the State of Iowa in September 2008 following the accreditation visit in March 2008. There are no changes in priorities and achievement goals for the 2009-10 school year.

CSIP activities for the 2009-10 school year were selected based upon a review of instructional practices, analysis of student achievement data, and alignment with the District In Need of Assistance (DINA) plan. In some cases, activities were continued from the 2008-09 school year.

Major Initiatives

1. Mentoring and induction program for new teachers
2. Teaching essential learnings-Iowa Core Curriculum
3. Differentiating instruction-Tomlinson model
4. Using formative assessments to monitor student achievement
5. Working in collaboration-Professional Learning Communities (PLC)
6. Creating safe and academically responsive classrooms-Safe Students/Healthy Students
7. Co-Teaching-special education

Leadership Focus

1. Mentoring and induction program for new principals
2. Differentiating instruction-Tomlinson model
3. Monitoring implementation of successful instructional strategies-Walk-Throughs
4. Implementing successful instructional initiatives and the change process-Six Secrets of Change and Fierce Conversations
5. Working in collaboration-Professional Learning Communities (PLC)
6. Coordinating mental health services-Student Support Teams

Parental Involvement

1. Preparing students for kindergarten-Parents As Teachers (PAT)
2. Teaching parents how to support children's reading-Read Along with Parents
3. Increasing parental involvement-I-SPIN-Karen Mapp-selected schools
4. Supporting parent involvement in children's learning-21st Century Parent Programs

Reading

1. Early literacy skills-Leveled Literacy Interventions (LLI)
2. Guided reading and vocabulary instruction
3. Phonemic awareness strategies-EAROBICS
4. Scoring and interpreting reading assessments
5. Language acquisition and Sheltered Instruction Observation Protocol (SIOP) to make content comprehensible to non-English speakers-ELL
6. Secondary reading classes for struggling readers
7. Year-long seventh grade literacy class and junior high reading classes for struggling learners
8. Reading strategist at secondary schools supporting reading in the content areas
9. Reading comprehension, vocabulary instruction and progress monitoring-Elementary special education
10. Differentiating instruction in the secondary language arts classes

Writing

1. Scoring and interpreting writing assessments--K-6 and special education teachers
2. Writing instruction which engages students in a recursive process that involves five elements: prewriting, writing, revising, editing and publishing

Math

1. Scoring and interpretation of math assessments-Elementary
2. Math essential learnings, skills instruction and progress monitoring-Special education
3. Align ICCSD objectives with Iowa Core Curriculum-K-12 teachers
4. Computation strategies that are integrated with math problem-solving-Elementary
5. Purposeful, meaningful distributed practice
6. Differentiating instruction
7. Strategies for increasing enrollment of minority students into middle and higher level math classes
8. Appropriate use of math technology-software and calculators
9. Instructional strategies for teaching algebra to all students-7-12 math teachers
10. Explicit instruction in problem solving, Think Aloud, and graphic organizers

Science

1. VAST training-New elementary classroom teachers
2. Advanced VAST training-Experienced elementary classroom teachers
3. Align standards and benchmarks with Iowa Core Curriculum-K-12 science teachers
4. Every Learner Inquires-K-12 science teachers
5. Online resources to support science instruction-Elementary
6. Differentiating instruction using Know, Understand and Do (KUD's)
7. Formative assessments in science

Social Emotional Learning

1. Cultural competency-secondary
2. Positive Behavior Supports (PBS)
3. Second Steps Bullying Prevention-3-5
4. Life Skills-Substance abuse prevention-6-8
5. Aggression Replacement Training (ART), secondary
6. Cultural specific programs