

IOWA CITY COMMUNITY

SCHOOL DISTRICT

Lane Plugge, Ph.D.
Superintendent

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BOARD OF DIRECTORS
FACILITY COMMITTEE
509 S. DUBUQUE STREET
MONDAY, NOVEMBER 23, 2009 @ 6:00 PM

AGENDA

1. Opening
2. Facilities Plan Update – SFIP
Directors will discuss the SFIP update.
3. Elementary School Architect Selection
Directors will review and discuss the architect selection for the new elementary school.
4. Roosevelt Repurpose
Directors will discuss plans to repurpose Roosevelt Elementary School.
5. Roosevelt Facility Projects
Directors will review recent Roosevelt facility projects.
6. ADA
Directors will discuss district facility ADA issues.
7. Appendix 9 (Enclosure)
Directors will review Appendix 9 Planning Approval Process for Construction.
8. Adjourn

ICCSD Planning and Approval Process for Construction of New Schools, Building Additions and Major Renovations

1. Long-term Facilities Plan – Directors will receive and approve a ten year facilities plan which will be updated annually.
2. Initiate Project Approval – Directors will receive a project proposal from the administration which includes concept, scope of work and a preliminary budget.
3. Community Input – Directors will seek community/stakeholder input, if required.
4. Initial Project Approval – Directors will take formal action to authorize the administration to hire the appropriate professional consultants and proceed with project planning.
5. Project Design – Staff will work with the professional consultants to design the project.
6. Project Planning Update – Directors will receive an update on the project at 50% design completion. The update will include any changes in the concept and scope of the project as well as an updated budget estimate. Directors will determine if additional community/stakeholder input is needed before proceeding with the project.
7. Project Design – Staff continues to work with the professional consultants to refine the design of the project.
8. Schematic Design Approval – The administration, staff and professional consultants will present to Directors a schematic design for the project. Directors will formally approve the schematic design. The schematic design will include:
 - a. Preliminary Floor Plans
 - b. Preliminary Elevations
 - c. Preliminary Budget Projections
9. Final Project Design – Following Director approval of the schematic design administration and staff will work with the professional consultant to finalize the project plan
10. Final Project Plan and Specification Approval – Directors will receive and formally approve the final plans and specifications, including a budget estimate.
11. Bid Approval – Directors will formally approve the project bids.

Approved 9/21/06

Revised 12/18/07